



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

August 10, 2017

Attendance:

	2016								2017		
	9/8	10/13	11/10	12/15	1/12	2/9	3/9	4/11	5/11	6/8	8/10
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative		X	X	X	X	X	X	X	X		
PTSO Representative	X	X	X		X	X					
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair		X	X	X	X	X	X	X	X		X
Sarah Baxter, Secretary	X			X			X		X	X	
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X	X	X
Tom Anderson											
Dr. Rashonda Burkett	X	X		X	X		X		X	X	X
Abby Bottoms	X	X		X	X	X	X	X	X	X	X
Kasi Eagle		X	X	X	X	X			X		

Welcome, Call to Order at 6:34pm

Curtis Ifill

Opening Comments/Service Project Presentations

- None

CIS Mission & Vision

Abby Bottoms

Secretary Report

- Minutes from the June meeting were pending. There was no July meeting.

Development Committee

Rashonda Burkett

- As of June 30, 2017 the balance is \$40,000.57. The committee is looking to update website by end of Q1.

Finance Report

Mark Johnson

- August 8, 2017 Finance meeting occurred.
- Board please to find we ended the prior year with a larger-than-budgeted surplus.

Head of School Report

David Kukielski

- Summer Camp Update/BASP enrollment
- Admission update – Review of Intent Letters and compared vs. Waiting List
- CIS is encouraging parents to take advantage of early tech updates/repairs.
- Busy summer for grounds maintenance as well as painting interior walls

Principal's Report**Donna Harkey**

- Review of Summer Planning Events 2017

Teacher Report

- None

PTSO

- None

Old Business

- David Kukielski personally painted with the help of a few volunteers nearly all the hallways in the school.

New Business

- None

Open Comments

- The condition of the soccer field is concerning. Parents, teachers, administration and the board are considering how to approach field repairs.

Rashonda Burkett made a motion to go into closed session, Charles Hutchison seconded. Motion passed unanimously.

Closed Open Session at 7:15pm**Opened Closed Session at 7:21pm**

Rashonda Burkette made a motion to go come out of closed session, Mark Johnson seconded. Motion passed unanimously.

Ended Closed Session at 8:28pm

Mark Johnson made a motion to adjourn. Rashonda Burkett seconded. Motion passed unanimously.

Adjournment 8:29pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date