



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

May 10, 2018

Attendance:

	2017						2018				
	6/8	8/10	9/14	10/12	11/9	12/14	1/11	2/8	3/8	4/12	5/10
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative								X	X	X	X
PTSO Representative			X	X	X	X	X	X	X	X	
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair		X	X	X	X	X	X		X	X	X
Sarah Baxter, Secretary	X		X	X		X	X	X			X
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X	X	X
Dr. Rashonda Burkett	X	X	X	X	X	X	X	X		X	
Abby Bottoms	X	X	X	X		X	X	X	X	X	X
Kasi Eagle			X	X			X	X		X	

Welcome, Call to Order at 6:30pm

Curtis Ifill

Opening Comments/Service Project Presentations

- 11th Grade: Created spotlight bags to assist those in need and had them distributed by CIS Community
- 12th Grade:
 - Through National Honor Society supported Change for Change.
 - \$250 donation to the capital campaign.
 - Supported the Church of God Children's Home
 - Purchased/installed the Buddy/Friendship Bench for anyone to sit on if they need a friend/buddy

CIS Mission & Vision

Mr. Eitner

Secretary Report

- Mark Johnson made a motion to waive the reading and approve the April meeting minutes. Charles Hutchison seconded. Motion passed unanimously.

Development Committee

Rashonda Burkett

- Approximately \$24,000 contributed to the Capital Campaign to date

Finance Report

Mark Johnson

- Finance committee reviewed current budget
- Annual budget reviewed for 18-19
- Discussions continue regarding construction and financing opportunities and the 'knuckle'

Head of School

David Kukielski

- Enrollment for 18-19 school year continues

Principal's Report

Donna Harkey

- Field Trips:
 - 1st Grade: Dan Nicholas Park
 - 4th Grade: Raleigh
 - 5th Grade: Biztown
 - 6th Grade: Chapel Hill
 - 11th Grade: Queens College
 - 12th Grade: Carowinds
- 4th Quarter Progress Reports completed
- End of Year Benchmark for Map complete
- EOG's begin May 14th
- MTSS
 - Need to complete the school Self-Assessment of MTSS (SAM)
 - AIG
 - Review of growth of AIG from MAP
 - Release of new Duke TIPS Scholars
- Planning underway for volunteer luncheon May 17

Teacher Report

- Climbing nets are installed and usable – thank you Mr. Bunch
- 3rd grade: Continued with their composting project. They continue to gather and dump the compost materials into the Compost Station
- 7th Grade: Spent a fun filled week with hands on Science experiments. Experiments included baking soda rockets, Elephant toothpaste and insect capture/identification
- High school:
 - Chemistry: Studying acids/bases
 - Seniors are completing senior memoirs
 - AP Chemistry exam taken May 7, scores to be posted in July
 - Seniors enjoyed Senior Week April 23-27
 - Seniors will complete their 'walk the halls' to say goodbye May 18th at 3pm

PTSO

- No representative
- Silent action earnings contribution to the Capital Campaign: \$3,323.00!

Old Business

- None

New Business

- New picnic area being created behind the school by an Eagle Scout

Open Comments

- None

Charles Hutchison made a motion to go into closed session, Mark Johnson seconded. Motion passed unanimously.

Closed Open Session at 7:10pm

Opened Closed Session at 7:15pm

Mark Johnson made a motion to approve the 2018-2019 Annual Budget. Charles Hutchison seconded. Motion passed unanimously.

Mark Johnson made a motion to go come out of closed session, Charles Hutchison seconded. Motion passed unanimously.

Ended Closed Session at 7:55pm

Mark Johnson made a motion to adjourn. Charles Hutchison seconded. Motion passed unanimously.

Adjournment 7:56pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date