



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am – 3:30 pm

Board of Directors Meeting Minutes

January 11, 2018

Attendance:

	2017										2018
	2/9	3/9	4/11	5/11	6/8	8/10	9/14	10/12	11/9	12/14	1/11
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative	X	X	X	X							
PTSO Representative	X						X	X	X	X	X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X	X	X	X		X	X	X	X	X	X
Sarah Baxter, Secretary		X		X	X		X	X		X	X
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X	X	X
Dr. Rashonda Burkett		X		X	X	X	X	X	X	X	X
Abby Bottoms	X	X	X	X	X	X	X	X		X	X
Kasi Eagle	X			X			X	X			X

Welcome, Call to Order at 6:30pm

Curtis Ifill

Opening Comments/Service Project Presentations

- 2nd Grade Texas School Giving – Impacted by Harvey
- 3rd Grade Brookdale Assisted Living – Multi-Generational experience

CIS Mission & Vision

David Kukielski

Secretary Report

- Mark Johnson made a motion to waive the reading of the minutes, Kasi Eagle seconded, motion passed unanimously.

Development Committee

Rashonda Burkett

- RFP for Giving Demographics study to begin in March

Finance Report

Mark Johnson

- Reviewed budget prepared by CFS
- Several entries to the budget to true up revenues, expense items
 - Net effect: +3,271.00
- Mark Johnson asked for a vote to amend the budget. Rashonda Burkett moved for the amendment, Kasi Eagle seconded. The motion passed unanimously.
- Discussion occurred regarding construction opportunities and the 'knuckle'

Head of School

David Kukielski

- Less than 2 months until the lottery
- 384 applications to date, matching number at this same time in 2017
- 919 students currently enrolled

- Website updates continue, approximately 90% complete

Principal's Report

Donna Harkey

- 4 new teachers joined for second half of the year
 - Three 4th grade
 - One 7th grade
- CIS will pilot pre-production of objects/tools that can be used in the environment. Students will be building robots.
- Calendar for 18-19 school year was presented to the leadership team for review
 - Final draft to be presented to board of directors in February

Teacher Report

- None

PTSO

- Lip Sync contest February 9th

Old Business

- None

New Business

- Discussion of construction options

Open Comments

- None

Mark Johnson made a motion to go into closed session, Charles Hutchison seconded. Motion passed unanimously.

Closed Open Session at 7:37pm

Opened Closed Session at 7:41pm

Charles Hutchison made a motion to go come out of closed session, Mark Johnson seconded. Motion passed unanimously.

Ended Closed Session at 8:33pm

Kasi Eagle made a motion to approve work agreements. Charles Hutchison seconded. Motion passed unanimously.

Mark Johnson made a motion to adjourn. Rashonda Burkette seconded. Motion passed unanimously.

Adjournment 8:37pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date