



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

September 14, 2017

Attendance:

	2016								2017		
	10/13	11/10	12/15	1/12	2/9	3/9	4/11	5/11	6/8	8/10	9/14
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative	X	X	X	X	X	X	X	X			
PTSO Representative	X	X		X	X						X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X	X	X	X	X	X	X	X		X	X
Sarah Baxter, Secretary			X			X		X	X		X
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X	X	X
Dr. Rashonda Burkett	X		X	X		X		X	X	X	
Abby Bottoms	X		X	X	X	X	X	X	X	X	X
Kasi Eagle	X	X	X	X	X			X			X

Welcome, Call to Order at 6:30pm

Curtis Ifill

Opening Comments/Service Project Presentations

- None

CIS Mission & Vision

Abby Bottoms

Secretary Report

- Kasi Eagle made a motion to waive the reading of the minutes, Mark Johnson seconded. Motion passed unanimously.

Development Committee

Rashonda Burkett

Finance Report

- Elliott Davis continues with their financial audit of the prior school year

Mark Johnson

Head of School Report

- Before and After School program enrollment is approximately 30 children in the morning and 60 in the afternoon
- Annual Capital Campaign report to be distributed outlining efforts, contributions and status
- CIS hosted its first successful Cross Country meet on September 7, 2017 with 8 teams competing and 117 runners on the course

David Kukielski

Donna Harkey

Principal's Report

- Great start to the year!
- Hot lunches began with Heaven Sent
- Held Senior Night for 50 potential graduates
- 4 AP classes offered for high school students

Teacher Report

- None

PTSO

- Tea and Tissues held for Kindergartners
- 1st Ice Cream Friday September 1, 2017
- Fall Catalog sale underway to conclude on September 20, 2017
- Opt Out program to donate directly to the PTSO versus participating in catalog sales has been successful
- Spirit night on September 25, 2017 at McDonalds. McTeacher night will have our teachers and staff working behind the counter, serving customers.
- Parent Workday to be held October 7, 2017
 - Work at the school from 9am-Noon
 - BBQ lunch from Noon-3pm

Old Business

- Website should be updated by October 1, 2017

New Business

- Board is considering halting Building Committee activities and shifting focus to an Academic Committee

Open Comments

- Communication concerns and how to express concerns
- Cost savings of the solar panels

Mark Johnson made a motion to go into closed session, Kasi Eagle seconded. Motion passed unanimously.

Closed Open Session at 7:06pm

Opened Closed Session at 7:21pm

Charles Hutchison made a motion to go come out of closed session, Kasi Eagle seconded. Motion passed unanimously.

Ended Closed Session at 8:09pm

Kasi Eagle made a motion to approve employee work agreements, Charles Hutchison seconded. Motion passed unanimously.

Charles Hutchison made a motion to adjourn. Kasi Eagle seconded. Motion passed unanimously.

Adjournment 8:29pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date