



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am – 3:30 pm

Board of Directors Meeting Minutes

October 12, 2017

Attendance:

	2016								2017		
	10/13	11/10	12/15	1/12	2/9	3/9	4/11	5/11	6/8	8/10	9/14
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative	X	X	X	X	X	X	X	X			
PTSO Representative	X	X		X	X						X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X	X	X	X	X	X	X	X		X	X
Sarah Baxter, Secretary			X			X		X	X		X
Mark Johnson, Treasurer	X	X	X	X	X	X	X	X	X	X	X
Dr. Rashonda Burkett	X		X	X		X		X	X	X	X
Abby Bottoms	X		X	X	X	X	X	X	X	X	X
Kasi Eagle	X	X	X	X	X			X			X

Welcome, Call to Order at 6:33pm

Curtis Ifill

Opening Comments/Service Project Presentations

- None

CIS Mission & Vision

Abby Bottoms

Secretary Report

- Mark Johnson made a motion to waive the reading of the minutes, Charles Hutchison seconded. Motion passed unanimously.

Development Committee

Rashonda Burkett

- School website updates are underway
- Additional volunteers are needed in the Development Committee, please contact Rashonda Burkett if interested

Finance Report

Mark Johnson

- Elliott Davis continues with their financial audit of the prior school year
- Insurance coverage review for the school underway

Head of School Report

David Kukielski

Donna Harkey

- New record for student enrollment reached – 931 students
- Applications for the current school year will end October 13, 2017 with last day for new students to start October 19, 2017.
- Opening enrollment for the next school year on April 1, 2018
- CIS hosted its first successful Cross Country meet on September 7, 2017 with 8 teams competing and 117 runners on the course

Principal's Report

- Great turnout for curriculum night for grades K – 5th grade
- Visitors from Moldova met with students in many classrooms
- Fall induction into National Honor Society and Order of the Comet completed
- Annual Chili Cook Off to occur on October 30, 2017
- MAP assessments underway
- Hearing and vision screenings underway for K – 2nd grade

Teacher Report

- None

PTSO

- The Fall Catalog Sale has wrapped up and we are in the process of scheduling the prize events
- McTeachers Night at McDonalds on September 25th was successful
 - CIS filled the entire restaurant
 - Staff served behind the counters and drive thru
 - CIS broke the store's record for the highest sales in a single hour since they opened their doors
- The first half day lunch, with a Mexican theme, was held September 19th
- Parent Workday/Fall Family BBQ on Saturday, October 7th were both very successful
- Annual skate night at Frye's Skate Zone on Wednesday, October 25th from 6:30pm to 8:30pm

Old Business

- None

New Business

- None

Open Comments

- None

Rashonda Burkett made a motion to go into closed session, Kasi Eagle seconded. Motion passed unanimously.

Closed Open Session at 7:08pm**Opened Closed Session at 7:15pm**

Charles Hutchison made a motion to go come out of closed session, Kasi Eagle seconded. Motion passed unanimously.

Ended Closed Session at 8:16pm

Kasi Eagle made a motion to approve employee work agreements, Rashonda Burkett seconded. Motion passed unanimously.

Kasi Eagle made a motion to adjourn. Mark Johnson seconded. Motion passed unanimously.

Adjournment 8:29pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date