



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes January 10, 2019

Attendance:

	2018										2019
	1/11	2/8	3/8	4/12	5/10	8/9	9/13	10/11	11/8	12/13	1/10
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative		X	X	X	X		X	X	X	X	X
PTSO Representative	X	X	X	X	X	X	X	X	X	X	X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X		X	X	X		X		X	X	
Sarah Baxter, Secretary	X	X			X	X			X	X	
Mark Johnson, Treasurer	X	X	X	X	X		X	X	X	X	X
Dr. Rashonda Burkett	X	X		X		X		X	X	X	X
Abby Bottoms	X	X	X	X	X	X	X	X	X	X	
Kasi Eagle	X	X		X			X		X	X	X
Charles Stanec										X	
Tom Anderson										X	X
Amy Ward										X	X
Bob Grimm										X	X
Nilan Russell										X	X
Trista Collins										X	X

Welcome, Call to Order at 6:30pm

Curtis Ifill

CIS Mission & Vision

Lucas Eitner

Secretary Report

- Mark Johnson made a motion to waive the reading of the December 2018 minutes. Rashonda Burkett seconded. Motion passed unanimously

Development Committee

Rashonda Burkett

- Seeking marketing and development resources/interest/expertise

Finance Report

Mark Johnson

- Wing expansion
- Two finance items to be voted on during new business: budget adjustments and new part-time employee hire.

Head of School

David Kukielski

- Present enrollment is 852

- Applications for 2019-2020 are arriving

Principal's Report

Donna Harkey

- FIELD TRIPS and/or ASSEMBLIES
 - Grade 3 Discovery Place
 - Grade 3 hosted BINGO on campus for Brookdale residents
 - Grade 5, Kumar Anu, presentation about writing and sharing his experiences as an author
 - 12th grade hosted a movie night 12/15
- ACCOMPLISHMENTS
 - End of first semester
- ASSESSMENTS
 - NC Final Exams and End of Course exams (12-17 through 12 -21)
 - NC Early Placement Tests for Math II,III,and IV
- PROFESSIONAL GROWTH
 - Administration of NCFE and EOC exams
 - PDP – Professional Development Plans for teachers, mid-year review due 1/30/19
 - Three teachers attended MTSS training with Cabarrus County Schools
 - Two teachers presented Global classroom activities at the Cannon School
- COMMITTEE (Highlights)
 - SLT – School Leadership Team
 - General discussions of new construction activity
 - Discussions of workroom activities and sharing of space and copiers
 - International and Environmental merged to form Charter Committee
 - Next meeting, 1/30/19
 - Safety
 - Next fire drill to follow alternate plan of exciting building
 - MTSS and AIG merged into one to form the Student Services Committee
 - Next meeting 1/15/19 at 4:15
 - Social
 - Huge success with the Angel tree gifts for a few of our families in need

Teacher Report

- School started back recently and teachers are excited for the remainder of the year.

PTSO

- Book fair coming soon, will include books for all school grades.
- Planning events for the rest of year.

Old Business

- Board nominees being accepted for Treasurer and Secretary. Will plan to vote on new appointees to all positions in February meeting.

New Business

- Mark Jonson motioned to approve funding part-time position of reading tutor, to be hired by Principal Harkey
- Mark Johnson motioned to approve budget adjustments as presented to the board. Kasi Eagle seconded. Motion passed unanimously.

Open Comments

- Jennifer Herni shared several families have shown interest in joining school after cutoff dates and request consideration be made to change when student enrollment is cutoff.
- Amanda Meister expressed interest in having parent/teacher advocates who could share stories and help market school, such as through social media.

Rashonda Burkett motioned to move to closed session. Mark Johnson seconded. Motion passed unanimously.

Closed Open Session at 7:45pm

Opened Closed Session at 7:47pm

Ended Closed Session at 8:49pm

Mark Johnson made a motion to adjourn. Kasi Eagle seconded. Motion passed unanimously.

Adjournment 8:50pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date