



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

March 14, 2019

Attendance:

	2019											
	10-Jan	14-Feb	14-Mar	11-Apr	9-May	13-Jun	11-Jul	1-Aug	12-Sep	10-Oct	14-Nov	12-Dec
David Kukielski, Head of School	X	X	X									
Donna Harkey, K-12 Principal	X	X	X									
Teacher Representative	X	X	X									
PTSO Representative	X	X	X									
Kasi Eagle, Chair	X	X	X									
Dr. Rashonda Burkett, Vice Chair	X	X	X									
Nilan Russell Jr., Secretary	X	X	X									
Amy Ward, Treasurer	X	X	X									
Abby Bottoms	X		X									
Charles Stanec		X	X									
Tom Anderson	X	X	X									
Mark Johnson	X	X	X									
Bob Grimm	X	X	X									
Trista Collins	X	X	X									
Sarah Baxter												
Curtis Ifill	X	X										

Welcome, Call to Order @ 6:31pm

Mark Johnson

CIS Mission & Vision

Brynn Bates

Service Project Presentations

8th Grade – Coloring Hearts and Making Smiles
 5th & 6th Grade – Shoeboxes of Love

Cynthia Hamilton, Nikeeta Maddox-Covington
 Tom Canosa, Eddie Hinson, Tara Parker and Emily Snooks

Secretary Report

Nilan Russell

- Mark motioned to forego the reading of last month's meeting minutes; Charles seconded: Approved

Marketing & Development Committee

Bob Grimm

- Marketing: Approvals granted for use of marketing funds for:
 - o Road side banner
 - o Facebook advertising

- o CIS website updating
- Development: Discussions on fundraising
 - o Silent Auction/Spring Fling Free event
 - o 2019/2020 Development Plan ideas to start in April
- Need for a single schoolwide “Remind” type app as a communication tool for notifications

Finance Report

Amy Ward

- Held Finance meeting on Tuesday, March 12th; this is a public meeting and all are welcome.
- Discussed gym renovations and construction

Head of School

David Kukielski

- Awning to be installed week from tomorrow (3/22/19)
- Athletic Banquet was exciting and went well
- Admissions Report by Rebecca Aranyi
 - o Suggestion on having lottery moved up next year, as CIS holds their later than most others
 - o Nilan: asked how often security is looked at?
 - o Security is always a high priority and topic of discussion.
 - Improvements are always discussed and suggestions accepted
 - o Chuck: asked about having a SRO (Security Resource Officer) or if CIS is eligible for a Private Security Officer
 - Abby/David said that it is possibility and something that can be looked into

Principal's Report

Donna Harkey

- FIELD TRIPS and/or ASSEMBLIES
 - o Grade K to Discovery Place
 - o 2nd grade Schiele Museum On Campus (Africa)
 - o 3rd grade Schiele Museum On Campus (Weather)
 - o 6th grade to Verizon Learning
 - o K-3 Seussical presentation
 - o K-4 grades Colgate presentation, Screenings
- ACCOMPLISHMENTS
 - o Varsity Men's Basketball played in the State Tournament
 - o Senior class hosted a Movie Night
 - o Athletic/Student Council hosted a MS Dance
 - o Seussical Musical at Cox Mill
 - o Science Olympiad Charlotte competition, grades 6-9
 - o Career and College Promise Parent Night grade 11
 - o Senior mtg. For Parents – Cruise information
 - o Math-a-Thon grades K-8
 - o Read-a-Thon Kickoff K-12
 - o International Woman's Day
- ASSESSMENTS
 - o ACT for 11 grade students
 - o Access for ESL testing ends
- PROFESSIONAL GROWTH
 - o BTSP audit monitoring – Rovenstine
 - o Academic Leadership – Grafton
 - o 504 and Accountability – Grafton and Davis
 - o EC Conference – Phillips
 - o Environmental Conference - Ellis

Teacher Report

Brynn Bates

- 1st Grade Service Project: Church of God Children Home Drop-Off / Field Trip to the zoo
- 3rd Grade Service Project: Bonnie Plants Project
- 4th Grade: Learning about Chinese inventions – submitted power point presentations
- 5th/6th Grade: Reading Challenge
- 8th Grade: Partnered with students in Moldova
- 12th Grade: Excited about senior trip to the Bahamas
- Read-a-Thon is getting off to a great start for grades 1-6

PTSO

- Huge excitement for HS Grease Musical planned for next year. Further planning set for April.
- Current Athletics: Track, Varsity/MS Baseball, Varsity/MS Softball
 - o Girls Varsity (3-0) with a 18-0 convincing win of Cabarrus Charter Academy

Old Business

- Current Construction

- K-12 Payment Option
 - Chuck: looked into some other options, but not many others around.
 - Chuck motioned to move forward with K12 as payment processor to allow parents to make payments on school related general items, NOT for PTSO; Mark seconded; all others agreed: Approved

New Business

- None

Open Comments

- None

Chuck Stanec motioned to move to closed session. Mark Johnson seconded. Motion passed unanimously.

Closed Open Session @ 7:29pm**Opened Closed Session @ 7:35pm****Ended Closed Session @ 7:58pm****Reopened Open Session @ 7:58m**

- Discussed current financials to make a decision surrounding the gym
- Chuck motioned to accept Mid Option Proposal to retro-fit the gym; Nilan seconded: motion passed unanimously
- Mark asked Bob from a marketing standpoint, what options are there for raising awareness to additional funding
- Board of Directors Training day set for June 8th

Meeting Adjourned @ 8:16pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date