



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes

February 14, 2019

Attendance:

	2018									2019	
	2/8	3/8	4/12	5/10	8/9	9/13	10/11	11/8	12/13	1/10	2/14
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative	X	X	X	X		X	X	X	X	X	X
PTSO Representative	X	X	X	X	X	X	X	X	X	X	X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair		X	X	X		X		X	X		
Sarah Baxter, Secretary	X			X	X			X	X		
Mark Johnson, Treasurer	X	X	X	X		X	X	X	X	X	X
Dr. Rashonda Burkett	X		X		X		X	X	X	X	X
Abby Bottoms	X	X	X	X	X	X	X	X	X		
Kasi Eagle	X		X			X		X	X	X	X
Charles Stanec									X		X
Tom Anderson									X	X	X
Amy Ward									X	X	X
Bob Grimm									X	X	X
Nilan Russell									X	X	X
Trista Collins									X	X	X

Welcome, Call to Order at 6:32pm

Curtis Ifill

CIS Mission & Vision

Brynn Bates

Service Project Presentations

3rd Grade – Brookdale
 7th Grade – Blue Butterfly

Kari Potts, Sylvia Scott, Bridgett Torres
 Lucas Eitner

Secretary Report

- Amended meeting minutes from January; will approve in March meeting.

Development Committee

Rashonda Burkett

- Creating plans for 2019 marketing strategy. Looking to host event with PTSO Spring Fling or athletics in order to raise funds to complete gym and support growth of school.

Finance Report

Mark Johnson

- Held Finance meeting on Tuesday, Feb 12; this is a public meeting and all are welcome.

- Discussed balance sheet, construction, and gym renovations.
- K12 payment processor, which integrates directly to Power School, held demonstration to Finance committee

Head of School

David Kukielski

- Lottery is Saturday, March 2 at 9am; Kasi Eagle and Chuck Stanec will attend to represent board and provide sign off.
- Hosting ongoing information sessions for potential new families interested in CIS.

Principal's Report

Donna Harkey

- FIELD TRIPS and/or ASSEMBLIES
 - Grade K to Discovery Place
 - Grade 3 hosted BINGO on campus for Brookdale residents
 - Grades K – 4 several Friendship Day Celebrations
 - Human Trafficking Presentations Grade 7 - 12
- ACCOMPLISHMENTS
 - Spelling Bee – CIS 3rd place Winner – Sean Liberto
 - Improv Night
 - Honor Roll Celebrations
 - Positive Referral Celebrations
 - 100 Day of School Celebration
 - MS Boys Win Conference title
 - Leopold Society “Three Rivers” Anne Ellis
- ASSESSMENTS
 - Math Check-Ins # 2
 - NAEP 12th grade
 - ACCESS for ESL
 - Progress Reports 3rd quarter
- PROFESSIONAL GROWTH
 - Five teachers attended “Fresh Take” Conference at Davidson day
 - One CIS presenter, Cynthia Hamilton at Fresh Take
 - Two teachers attended MTSS Regional training
 - Two teachers attended training for new regulations for School Diabetic Care
 - Staff training in Teaching Tolerance “Responding with Empathy”

Teacher Report

Brynn Bates

- Teachers have been very busy since coming back to school in January with kindergarten celebrating 100 days of school. There have been many additional activities around the school worth celebrating.
- Teacher Assistants have received trifolds and are going out into communities to hand out; they are also working to market the school on social media.

PTSO

- March 2 is the performing arts booster club play at Cox Mill High auditorium. \$5 ticket price.
- Hawthorne's Highland Creek spirit night on February 20.
- Planning annual Spring Fling on May 4 with silent auction.

Old Business

- Construction has begun, currently ahead of schedule in line with budget. Concrete has been poured and second level has started.
- Athletics and arts have shared inputs into requirements. Will need to prioritize requirements to stay in line with budget available.
- Bob Grimm self-nominated for chair position.
- Chuck Stanec motioned to hear candidate arguments during closed session. Rashonda Burkett seconded. Motion passed with four opposed (Mark, Trista, Tom, and Kasi).

New Business

- Mark Johnson motioned to move forward with K12 as payment processor; Kasi Eagle seconded. Mark, Kasi approve; all others oppose. Will table vote until more details shared with the board.
- After 6 years, Curtis Ifill is stepping down from board; presented gift on behalf of board.

Open Comments

- Alexa Driscoll would like to clarification on board members and school funding, recommended improved conversation during board meetings, and requested help regarding a grant submission.

Chuck Stanec motioned to move to closed session. Mark Johnson seconded. Motion passed unanimously.

Closed Open Session at 8:05pm

Opened Closed Session at 8:07pm

Ended Closed Session at 8:46pm

Election results are as follows:

- Chair position was filled after silent vote. Kasi Eagle confirmed.
- Rashonda Burkett nominated for Vice Chair: unanimously approved.
- Amy Ward nominated for Treasure; unanimously approved.
- Nilan Russell nominated for Secretary with a write-in vote; accepted position.

Chuck Stanec made a motion to adjourn. Mark Johnson seconded. Motion passed unanimously.

Adjournment 8:54pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date