



CAROLINA INTERNATIONAL SCHOOL
the world is our family

9545 Poplar Tent Rd Concord, NC 28027

Phone: 704.455.3847 Fax: 704.455.4672

School Hours 8:30 am –3:30 pm

Board of Directors Meeting Minutes December 13, 2018

Attendance:

	2017				2018						
	12/14	1/11	2/8	3/8	4/12	5/10	8/9	9/13	10/11	11/8	12/13
David Kukielski, Head of School	X	X	X	X	X	X	X	X	X	X	X
Donna Harkey, K-12 Principal	X	X	X	X	X	X	X	X	X	X	X
Teacher Representative			X	X	X	X		X	X	X	X
PTSO Representative	X	X	X	X	X	X	X	X	X	X	X
Curtis Ifill, Chair	X	X	X	X	X	X	X	X	X	X	X
Dr. Charles Hutchison, Vice Chair	X	X		X	X	X		X		X	X
Sarah Baxter, Secretary	X	X	X			X	X			X	X
Mark Johnson, Treasurer	X	X	X	X	X	X		X	X	X	X
Dr. Rashonda Burkett	X	X	X		X		X		X	X	X
Abby Bottoms	X	X	X	X	X	X	X	X	X	X	X
Kasi Eagle		X	X		X			X		X	X
Charles Stanec											X
Tom Anderson											X
Amy Ward											X
Bob Grimm											X
Nilan Russell											X
Trista Collins											X

Add new members

Welcome, Call to Order at 6:34pm

Curtis Ifill

Opening Comments/Service Project Presentations

Lucas Eitner

CIS Mission & Vision

Secretary Report

- Mark Johnson made a motion to waive the reading of the November 2018 minutes. Chuck Stanec seconded. Motion passed unanimously
- Amendment to October 2018 Board minutes: Beginning Teacher Plan was approved in the October board meeting.

Development Committee

Rashonda Burkett

- Focusing campaign effort on giving Tuesday, November 26, 2018
- Seeking marketing and development resources/interest/expertise

Finance Report

Mark Johnson

- RBC bond purchase secured
- New wing construction to begin during winter break

Head of School

David Kukielski

- Present enrollment is 852
- Applications for 2019-2020 are arriving

Principal's Report

Donna Harkey

- Field Trips and/or Assemblies
 - 1st grade to Children's Theatre of Davidson
 - 2nd grade to Piedmont Dance Theatre – Nutcracker
 - 3rd grade Brookdale BINGO
 - 4th grade to Piedmont Dance Theatre – Nutcracker
 - 4th,5th,6th grade On Campus experience with Mexican presentation
 - HS Powder Puff game
 - Winter Music Concert (12/09/18 due to inclement weather)
- Accomplishments
 - International Festival
 - 2nd annual Faculty Thanksgiving Luncheon
 - Conducted a Modified Lockdown drill with CPD, K-9 units
 - Homecoming Game and Dance
 - Spelling Bee (12/13/18)
- Assessments
 - Hearing and Vision Screening for grades K, and new students grades 1, and 2
 - 2nd quarter Progress Reports
 - NC Final Exams and End of Course exams (12-17 through 12 -21)
- Professional Growth
 - Mrs. Grafton, Accountability
- Committee (Highlights)
- SLT – School Leadership Team
 - Plus/Delta – International Festival, Modified Lockdown
- Star Party May 11, Testing Updates
- International and Environmental merged to form Charter Committee
 - Plus/Delta – majority preferred the school day as opposed to the evening festival
- Safety
 - 2 people to be trained for updated Diabetic training
- MTSS and AIG merged into one to form the Student Services Committee
 - AIG total of 69 students
 - Process monitoring in review
- Social
 - Cookie Exchange for teachers on 12/13/18
 - Giving Tree from staff to donate to our CIS families in need
- Technology
 - Need volunteers for this committee
 - Teachers are requested to complete laptop assignment roster and provide to Ms. Talbert and to Ms. Harkey

Teacher Report

- Kindergarten Art: Learning about African textiles and creating a weaving out of painted paper
- First Grade Art: Finishing up their Marc Chagall drawings and creating printed snow globe paintings using Styrofoam plates
- Second Grade Art: Talking about family, and creating drawings to show what family means to them
- Third Grade Art: Working on group projects that involve creating “murals” on paper which represent the core values at CIS
- Fourth Grade Art: Learning about Wassily Kandinsky, making abstract paintings with watercolor pencils
- Fifth Grade Art: Diving into sewing, learning their stitches and completing two sewing projects before winter break
- Second - Fifth Grade Art: Engaging in group and self-critiques of their artwork from this semester, thinking about areas they excelled in and areas in which they want to grow
- Fourth Grade ELA: Students are knee-deep in their first formal essay of the year
- Fifth Grade Science: Students are studying global weather systems: Jet Stream, Gulf Stream, El Nino, and Hurricanes
- Sixth Grade Science: Students have been learning about electrical conductors, thermal conductors, expansion, contraction
- Seventh Grade ELA: Students have begun their unit on poetry with introductory courses in figurative language (with a heavy focus on allusions and idioms) and the denotation and connotation of words

PTSO

- Donating ~\$1900 for the replacement of the awning on the soccer field
- Holiday store occurred on December 7, 2018 with shopping times for each grade

Old Business

- Mark Johnson motioned to accept the CIS 2019-2020 School Calendar. Charles Stanec seconded. Motion passed unanimously.

New Business

- Mark Johnson nominated Kasi Eagle for Board Chairman
- Sarah Baxter nominated Dr. Rashonda Burkett for Vice-Chairman
- Curtis Ifill presented Dr. Charles Hutchison with an award for his 12+ years of service on the board

Open Comments

- None

Rashonda Burkett motioned to move to closed session. Mark Johnson seconded. Motion passed unanimously.

Closed Open Session at 7:45pm

Opened Closed Session at 7:47pm

Ended Closed Session at 8:18pm

Mark Johnson made a motion to adjourn. Charles Stanec seconded. Motion passed unanimously.

Adjournment 8:22pm

As Board Chair, I certify that these minutes have been reviewed and approved as they appear above.

Signature

Date