



**CAROLINA
INTERNATIONAL
SCHOOL**
The World is Our Family

CIS Board Meeting Minutes

Meeting Name	Carolina International School Board of Directors Meeting		
Date	June 10, 2021	Time	6:30pm
Meeting Purpose	CIS Happenings	Meeting Leader	Kasi Eagle
		Prepared By	Trista Collins

1. Attendance at Meeting

Name	Position	Present
Kasi Eagle	Chair	Y
Mario Stoilovich	Interim Vice Chair	Y
Bob Gorham	Interim Secretary	N
Tom Anderson	Interim Treasurer	Y
Nilan Russell	Board Member	Y
Francisco Sousa	Board Member	Y
NeQueela Deas-Blanton	Board Member	Y
Joseph Canty	Head of School	Y
Donna Harkey	Principal of School	Y
Phyllis Rahilly	Administration	Y
Brynn Bates	Teacher's Rep	Y
Kim Ifill	Assistant Principal	Y
Rachel Kennedy	Assistant Principal	Y
Sarah Grafton	Assistant Principal	Y
Open	PTSO	N

2. Meeting Notes, Decisions, Issues

➤ Welcome @ 6:37pm	Kasi Eagle
➤ CIS Mission & Vision	Brynn Bates
➤ Secretary Report Bob Gorham was not in attendance. Reading of minutes postponed.	Kasi Eagle
➤ Finance Committee	Tom Anderson

- Finance Committee met on 6/9/2021
- A surplus is anticipated for the 2020-2021 school year.
- Looking to improve internal financial reporting structure and timeliness.
- ADM currently at 909.
- Reviewed expenses for Facilities.
- Credit card with SunTrust was canceled.
- Discussed options for accepting money related to gym and field rental.

➤ **Facilities Committee**

Tom Anderson

- Facilities Committee met on 3/9/2021
- Dry Ponds – Completed, waiting
- Front entrance work under way, to be inspected soon.
- Soccer Field – surveyed, grading and seeding expected in June.
- Concord Parks and Rec Partnership- project could be delayed for reasons external to CIS, looking at starting project in 2024.
- Playground – Vendor quotes to be reviewed in the next committee meeting.
- Facilities building – Vendor quotes to be reviewed in the next committee meeting.
- Duke update – Lights to be installed in June and remainder of the project to be completed in August.

➤ **Head of School Report**

Joseph Canty

- Student Support – got approval to ESSER I and ESSER II grants, this is a major achievement for the school
- Looking to implement clubs to promote engagement after school.
- SEL support
- E-rate funding will allow CIS to secure more IT equipment
- Global education team was formed and is ready to
- Recapped graduation for 2020-2021 school year.
- Recapped professional development activities and plans to continue next school year.
- Personnel
 - Final stages to hire K-12 Principal
 - Middle School Assistant Principal: This position has been posted and interviews have started.
 - MS Math Teacher: Interviews are being finalized and we will make an offer in the coming days.
 - New ESL teacher hired.
- Marketing – progress continues to be made regarding the new school website (expected to launch in September).
- Strategic Planning survey was sent out, over 100 responses. Survey deadline extended.
- Facilities highlight:
 - Gate and fencing under way.

○ Donation received – 30 maple trees • Gym will be rented out in the coming weeks.	
➤ Principal Report • Federal grants secured (ESSER I and ESSER II) will play a very important role in closing the learning gap. • Academics – 92% of students completed testing, close to 95% goal (waived this year). • Final acknowledgments before retirement	Donna Harkey
➤ Teacher's Report • Recapped graduation activities and celebrations. • Recapped accomplishments of students.	Brynn Bates
➤ PTSO Report • No report provided.	
➤ Old Business • End User Technology agreement, Kasi asked BoD to vote. Nilan motioned to approve, Mario second, motion passed unanimously.	
➤ New Business • Tom asked the BoD for approval to renew CSP contract, Francisco motion, Nilan second, motion passed unanimously. • Tom asked the BoD to renew the credit line of credit with Wells Fargo. Mario motioned, Nilan second, motion passed unanimously.	
➤ Open Comments ➤ None	
➤ Ended Open session @ 7:35pm • Tom motioned to end open session; Francisco second, motion passed unanimously. ➤ Began Closed session @ 7:36pm ➤ Ended Closed session @ 9:45pm ➤ Began Open session @ 9:45pm • NeQueela motioned to end open session; Nilan second, motion passed unanimously • NeQueela motioned to move BoD meetings from 2nd Thursday of the month to 3rd Thursday of the month, Francisco second, motion passed unanimously • Motion to approve work agreement to upcoming school year, Tom, Francisco second, motion passed unanimously • Mario motioned to send Teacher Survey as presented, Nilan second, motion passed unanimously • Mario motioned to close session, NeQueela seconded. ➤ Meeting adjourned @ 9:47pm	