



**CAROLINA
INTERNATIONAL
SCHOOL**
The World is Our Family

CIS Board Meeting Minutes

Meeting Name	Carolina International School Board of Directors Meeting		
Date	September 10, 2020	Time	6:30pm
Meeting Purpose	CIS Happenings	Meeting Leader	Kasi Eagle
		Prepared By	Nilan Russell

1. Attendance at Meeting

Name	Position	Present
Kasi Eagle	Chair	Y
Open	Vice Chair	
Nilan Russell	Secretary	Y
Amy Ward	Treasurer	Y
Tom Anderson		Y
Trista Collins		Y
Bob Grimm		N
Mario Stoilovich		Y
Sarah Baxter		Y
Joseph Canty	Head of School	Y
Donna Harkey	Principal of School	Y
Phyllis Rahilly	Administration	Y
Brynn Bates	Teacher's Rep	Y
Kim Ifill	Assistant Principal	Y
Rachel Kennedy	Assistant Principal	Y
Sarah Grafton	Assistant Principal	Y
Tamara Ingold	PTSO	Y

2. Meeting Notes, Decisions, Issues

➤ Welcome @ 6:30pm	Kasi Eagle
➤ CIS Mission & Vision	Brynn Bates
➤ Secretary Report	Nilan Russell
Sarah motioned to waive reading of August meeting minutes; Amy 2nd; motion passed unanimously	

➤ Finance Committee	Amy Ward
• Annual audit is going well • Waiting for close of fiscal year • Discussed options on how to handle COVID impact	
➤ Development / Marketing Committee	
• No report	
➤ Facilities Committee	Tom Anderson
• Met with a number of investors/partnerships • Must address: ○ Retention pond / clearing fields ○ Grading around the school ○ Ideas of master plan of school renderings ○ Separate mtg for discussion around future plans for school • Gap in gym roof has been fixed	
➤ Head of School Report	Joseph Canty
• Agrees that plan for school should be inclusive (Board & Community) • Receiving a donation of mulch • 4 truckloads of trash pick-up • Working with landscape companies on future ground plans • Head of Technology hired (Mr. Walker) • Setting up student committees • Guest speakers • Professional development • Community service initiatives	
➤ Principal Report	Donna Harkey
• 8/28 professional development program • Federal grant preparation • Shout out to new staff • A huge thank you and kudos to Mrs. Ifill, Mrs. Grafton, Mrs. Kennedy • Planning World Peace Day coming up • Teacher observations	
➤ Teacher's Report	Brynn Bates
• Positivity Focus surrounding ○ Admin team ○ Head of Technology • Biggest positives/takeaways from the opportunities that we've faced ○ Teamwork & togetherness has been displayed around the school	
➤ PTSO Report	Tamara Ingold
• Virtual survivor kits: ○ Candy ○ Marbles ○ Wrapped up Book Fair	
➤ Old Business - None	

➤ New Business • Upcoming open board positions ○ Vice Chair ○ Secretary ○ Treasurer • Background for open positions ○ Legal ○ Finance ○ Former educators ○ Marketing
➤ Open Comments • Will we have a sports athletic season? • Should have some sort of sports and after school committees. • Why aren't parents involved in planning?
➤ Ended Open session @ 7:31pm • Tom motioned to waived to end open session; Nilan 2nd; motion passed unanimously ➤ Began Closed session @ 7:34pm ➤ Ended Closed session @ 9:04pm