



CIS Board Meeting Minutes

Meeting Name	CIS Board of Directors Monthly		
Date	August 15, 2019	Time	6:30pm
Meeting Purpose	Monthly	Meeting Leader	Kasi E
		Prepared By	Nilan R

1. Attendance at Meeting

Name	Position	Present
Kasi Eagle	Chair	Y
Rashonda Burkett	Vice Chair	Y
Nilan Russell	Secretary	Y
Amy Ward	Treasurer	Y
Charles Stanec		
Tom Anderson		Y
Mark Johnson		Y
Bob Grimm		Y
Trista Collins		Y
Sarah Baxter		

2. Meeting Notes, Decisions, Issues

➤ Welcome @ 6:30pm	Kasi Eagle
➤ CIS Mission & Vision	
➤ Secretary Report • Mark motioned to waive reading; Rashonda seconded; passed unanimously	Nilan Russell
➤ Finance Report • Recapped 2018/19 and Finalized 2019/20 numbers	Amy Ward
➤ Head of School • Complement to new Finance Manager (Simone McCracken) for her willingness to jump in and help wherever needed • Front Office Assistant w/ medical background for nursing needs • Review Admissions Report	David Kukielski

• Discussed Capital Campaign number for 2019/20 school year	
➤ Principal Report • Installation of the "Say Something App" • Nilan asked the question regarding the fostering more inclusion & diversity within the way teachers communicate verbally/emotionally w/ students	Donna Harkey
➤ PTSO • Prep for Open House • Nature's Vision	Stacy Jones
❖ Kasi motioned to close; Amy seconded; passed unanimously ❖ Meeting closed @ 7:50pm	
➤ Went back into Open Session @ 9:00pm • Tom discussed ideas/ways to allow for meetings to be more time efficient.	
❖ Amy motioned to close; Nilan seconded; passed unanimously ❖ Meeting closed @ 9:02pm	