



**CAROLINA
INTERNATIONAL
SCHOOL**
The World is Our Family

CIS Board Meeting Minutes

Meeting Name	Carolina International School Board of Directors Meeting		
Date	March 12, 2020	Time	6:35pm
Meeting Purpose	CIS Happenings	Meeting Leader	Kasi Eagle
		Prepared By	Nilan Russell

1. Attendance at Meeting

Name	Position	Present
Kasi Eagle	Chair	Y
Rashonda Burkett	Vice Chair	Y
Nilan Russell	Secretary	Y
Amy Ward	Treasurer	Y
Charles Stanec		Y
Tom Anderson		
Mark Johnson		
Bob Grimm		Y
Trista Collins		Y
Sarah Baxter		Y
Donna Harkey	Principal of School	Y
Simone McCracken	Administration	Y

2. Meeting Notes, Decisions, Issues

➤ Welcome @ 6:35pm	Kasi Eagle
➤ No Service Projects	
➤ CIS Mission & Vision	Brynn Bates
➤ Secretary Report	Nilan Russell
- February CIS Board Meeting Minutes - Nilan motioned to waive reading of February minutes; Trista 2nd; motion approved unanimously.	
➤ Finance Committee	Amy Ward
On target for budget audit review	

➤ Development / Marketing Committee	Bob Grimm
• Nothing to report.	
➤ Facilities Committee	Tom Anderson
• No meeting this moment.	
➤ Principal's Report	Donna Harkey
• Met with teachers and observe, conduct evaluations	
• Approve teacher PTO and purchases	
• Supervise athletic activities and/or assign to an AP	
• Parent meetings (approximately 2 to 3 each day)	
• Send weekly Comet Communicator and Staff notes to parents, teachers and staff	
➤ Teacher's Report	Brynn Bates
• 1 st : Celebrating Read Across America Week and Dr. Seuss's birthday	
• 2 nd : Creating 3D models of insects and an informational flipbook – will be shown during Earth Day Extravaganza	
• 3 rd : Celebrated Black History Month / Residents from Brookdale Living Center came to play BINGO	
• 7 th : Learning how to write effective argumentative essays in ELA. Social Studies, students are learning all 27 amendments to the Constitution	
➤ Old Business - None	
➤ New Business - None	
➤ Open Comments - None	
➤ Ended Open session @ 7:00pm	
➤ Began Closed session @ 7:02pm	
➤ Ended Closed session @ 8:36pm	
• Bob motioned to end close session; Sarah 2 nd ; motion passed	