

I, _____, certify that I am the (circle one) Owner or Tenant located at:
(Parent/Legal Guardian's Name)

New Address: _____

Date of Occupancy: _____

Old Address: _____

Phone Number(s): _____

I, _____, certify that I am a full-time resident of the above address located within the Westlake City School District, and do not maintain a separate primary residence elsewhere.

**ALL DOCUMENTS MUST CONTAIN CURRENT WESTLAKE ADDRESS ALONG
WITH THE NAME OF PARENT/GUARDIAN**

- Proof of residency is limited to the items listed below without exception.
- A Primary proof of residency and a Secondary proof of residency along with this form must be provided to your student's school within 30 days.
- Your name must appear on all proof of residency documents.

A. Provided ONE of the Accepted Primary Documents From the List Below):

- Signed Rental Agreement (Entire lease (all pages) and must be signed by landlord and tenant)
- Home Mortgage Statement (Current statement within the last 30 days)
- Homeowner Deed

B. Also Provided ONE of the Accepted Secondary Documents From the List Below):

- Property tax bill from current calendar year
- Current Utility Bill (qualifying utilities are: **Water, Gas, or Electric** only, must be a current bill within the last 30 days)
- Letter of Verification of Service Established for Utilities: Water, Gas, or Electric only
- Homeowners or Renters Insurance Declaration Page
- Most Recent Pay stub from your employer with current Westlake address

Westlake City School District reserves the right to verify the authenticity of this documentation. List below the names of all persons residing with you including the student you are registering at the above address:

Adults	Children	School/Grade	Children's DOB
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I further certify that:

1. The above information is true and accurate and not made up for the purposes of circumventing the attendance laws of the State of Ohio or the policies of the Westlake Board of Education requiring legal residency in order to attend the Westlake City Schools.
2. I understand and agree that if the above noted address ceases to be my legal primary residence and my new primary residence is outside the Westlake City School District, I will withdraw this/these student(s) from the Westlake City School District and will enroll this/these student(s) in the new district of primary residence.
3. If it is determined that I am not a resident of the Westlake City School District, I understand that this/these student(s) will be withdrawn from the Westlake City School District. I will also be responsible for and will pay the current daily tuition rate to the Treasurer of the Westlake City

School District pursuant to Section 3317.08 of the Ohio Revised Code for that part of the school year that this/these student(s) was (were) in unauthorized attendance in the Westlake City School District.

(Signature of Parent or Legal Guardian)

(Relationship to Student)

(Date)