

Minutes of the Measure I Citizens' Bond Oversight Committee
November 14, 2019
6:30pm
Niel Tam Educational Center– Ballena Conference Room
2060 Challenger Drive, Alameda, CA

PRESENT:

Committee members:

Don Sherratt, Chairperson
Liana Hans, Member
Michelle Pero, Member
John Baum, Member
Sarah Olaes, Vice Chair
Rohit Reddy, Member

Staff members:

Shariq Khan, Chief Business Officer
Robbie Lyng, Senior Director of Const. Projects- MOF
Priscilla Wong, Bond Budget Analyst - MOF
Dani Krueger, Executive Assistant
April Dizon, Director, Fiscal Director
Donald Albright, Const. Project Mgr. – MOF

ABSENT MEMBERS: None

A. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Don Sherratt, Committee Chairperson.

A-1 Introductions

Introductions of the committee members and staff were made around the room. New member Rohit Reddy has officially joined the committee after his appointment was approved by the Board of Education at its October 17, 2019 meeting. It was also noted that Kim Ondreck Carim, who has served on the committee for the length of the Bond, has resigned.

A-2 Adoption of Agenda

There was a motion to adopt the agenda as presented.

Motion: Member Olaes Motion second: Member Hans

The motion to adopt the agenda was passed 5 to 0.

A-3 Approval of Minutes from May 8, 2019 Meeting

Minutes from the May 8, 2019 meeting were considered.

There was a motion to adopt the minutes as presented.

Motion: Member Baum Motion second: Member Sherratt

The motion to adopt the minutes was approved 5 to 0.

A-4 Oral Communications

No community members were present to address the committee.

B. GENERAL BUSINESS

B-1 Election of Committee Chairperson (5 Mins/Action)

The committee is tasked each year with selecting a committee chairperson.

There was a motion to re-appoint Don Sherratt as committee chairperson.

Motion: Member Hans

Motion Second: Member Baum

The motion to appoint Don Sherratt as committee chairperson is approved 5-0.

B-2 Measure I Bond Project Update (20 Mins/Information)

Robbie Lyng, Sr. Director of Construction Projects, provided the committee a comprehensive update on completed, ongoing and upcoming bond projects. The presentation highlighted the following school sites:

- Historic Alameda High School (99% complete, minor punchlist remaining)
- Encinal Junior and Senior High School (Phase I and II in progress with completion scheduled for October 2020. Phase III in DSA.)
- Love Elementary School (Complete)
- Franklin Elementary (DSA approved, work to begin in 2020)
- Lincoln Middle School (Complete)
- Bay Farm School Modernization (in design)
- Fencing for Earhart, Bay Farm, Love, Lincoln and Otis (High St.) (Complete)
- Technology & Communications New phone systems & wireless (AHS, EHS, Lincoln, Wood, Bay Farm, Earhart, Franklin, Maya Lin, Edison, Paden, Haight, Otis, ASTI, Ruby Bridges, AOA/Chipman, Adult School, District Office Main Phone Distribution Center for all schools, WCDC/Island High at Longfellow)

The committee was provided several construction drawings and photographs of on-going and completed work.

B-3 2018-2019 Unaudited Actuals (10 Mins/Information)

Budget Analyst Priscilla Wong presented the committee the 2018-2019 Unaudited Actuals. This report shows expenditures by site and by project for a total of \$37,055,363.65 for the 18-19 fiscal year with an ending fund balance of \$22,073,428.78. These expenditures will

be audited in the late winter and the final independent auditors report will be reviewed at the next committee meeting.

B-4 Good of the Order

It was noted that the committee now has an opening for an at-large member due to the resignation of Kim Ondreck Carim. The District will advertise for this opening.

B-5 Next Meeting

Committee will plan to meet again in the spring to review the audit report and develop the Committee Annual Report for presentation to the Board of Education. A doodle poll will be utilized to schedule.

C. ADJOURNMENT

The meeting was adjourned at 7:41 p.m.