

Minutes of the Measure I Citizens' Bond Oversight Committee

October 10, 2018

Counseling and Career Center

Alameda High School

2201 Encinal Avenue, Alameda, CA

**PRESENT:**

**Committee members:**

Don Sherratt, Chairperson  
John C. Baum, Member  
Michelle Pero, Member  
Kim Ondreck Carim, Member  
Liana Hans, Member

**Staff members:**

Shariq Khan, Chief Business Officer  
Robbie Lyng, Senior Director of Const. Projects- MOF  
Priscilla Wong, Bond Budget Analyst - MOF  
Dani Krueger, Assistant to Chief Business Officer  
April Dizon, Director – Fiscal Director  
Donald Albright – Const. Project Mgr. – MOF  
Linda Takagaki – Purchasing Manager

**ABSENT MEMBERS:** Sarah Olaes, Vice- Chair

**A. CALL TO ORDER**

The meeting was called to order at 5:07 p.m. by Don Sherratt, Committee Chairperson.

**A-1 Introductions**

Introductions of the committee members and staff were made around the room. Staff thanks the committee for agreeing to an early start.

**A-2 Adoption of Agenda**

- There was a motion to adopt the agenda as presented.

Motion: Member Baum          Motion second: Member Hans

The motion to adopt the agenda was passed – 5 to 0.

**A-3 Approval of Minutes from February 1, 2018 meeting**

- Minutes from the May 1, 2018 Board meeting were considered.

There was a motion to adopt the minutes as presented.

Motion: Member Baum          Motion second: Member Hans

The motion to adopt the minutes was approved – 5 to 0.

**A-4 Oral Communications**

- No community members were present to address the committee.

## **B. GENERAL BUSINESS**

### **B-1 Tour of Historical Alameda High School**

Staff and committee toured Historical Alameda High School which is currently under construction through bond and state matched funds. Jesse Hacket, Lathrop Construction's Superintendent and Romer Panagaiton, DSA Inspector of Record led the tour.

### **B-2 Construction Projects Update**

Senior Construction Project Manager Robbie Lyng presented a comprehensive update on ongoing bond construction projects. This presentation highlighted the following facilities:

- Historic Alameda High School (under construction for seismic mitigation & modernization, on schedule for 9/2019 completion)
- Encinal Junior and Senior High School (currently in DSA, preconstruction services have begun)
- Edison Elementary (project awarded April 2018, 99% of work completed in 2018)
- Haight Elementary School (currently in DSA, work to begin in 2019)
- Franklin Elementary (currently in DSA, work to begin in 2020)
- Paden Elementary (project awarded April 2018, 99% of work completed in 2018)
- Lincoln Middle School (currently in DSA, work to begin in 2019)
- Ruby Bridges Elementary (project awarded April 2018, 99% completed in 2018)
- Fencing for Earhart, Bay Farm and Otis (High St.) (currently in DSA, work to begin in 2019)

CBO Shariq Khan presented an overview of the high school consolidation committee and the potential impact Board action regarding the committee report could have on the Measure I Bond.

Committee members inquired as to how best keep the community informed on the bond work as a whole, particularly the renovation of Historical Alameda High School. Members recommended putting information in the Alameda Sun and Journal, press releases etc.

### **B-3 Expenditure Report for Fiscal Year 2017-2018**

Priscilla Wong presented the expenditure report for FY 17-18. Committee again requested a reformat of this report. Committee would like to see budgeted amounts listed for each project.

**B-4 Discussion of Annual Report and Report Card**

Committee to review 2017-2018 annual report at next scheduled meeting for presentation to the Board in early 2019. Staff will create a draft report for the committee to review at its next scheduled meeting.

Chair Sherratt included a “report card” on tonight’s agenda as a possible way for school site communities to become informed of the bond work at their site. Chair Sherratt’s idea is that this could be sent by site principals. Committee reviewed and provided input, there was agreement in the idea but concerns with the format. Committee agreed to research this idea individually and bring back to the next meeting for further discussion.

**B-5 Good of the Order**

It was noted that the committee still has one open positions for a tax organization member. The District will continue to advertise.

**B-6 Next Meeting**

Committee prefers to meet early 2019 in order to complete the annual report. A doodle poll will be used to schedule.

**C. ADJOURNMENT**

- The meeting was adjourned at 8:34 p.m.