

Minutes of the Measure I Citizens' Bond Oversight Committee

May 14, 2020

5:00pm

Zoom Virtual Meeting

PRESENT:

Committee members:

Don Sherratt, Chairperson (Senior Citizen)

Sarah Olaes, Vice-Chair (At-Large)

Liana Hans (Business Representative)

Michelle Pero (Parent Active in PTA)

Rohit Reddy (Taxpayer Organization)

John Baum (Parent)

ABSENT MEMBERS: None

Staff members:

Shariq Khan, Chief Business Officer

April Dizon, Director, Fiscal Director

Priscilla Wong, Bond Budget Analyst

Dani Krueger, Executive Assistant

Robbie Lyng, Sr Director of Construction

A. CALL TO ORDER

The meeting was called to order at 5:03 p.m. by Don Sherratt, Committee Chairperson.

A-1 Introductions

Introductions of the committee members and staff were made around the room.

A-2 Adoption of Agenda

There was a motion to adopt the agenda with an edit to Item B1 which was listed as an Information item but in fact will require action by this committee.

Motion: Member Baum Motion second: Member Olaes

The motion to adopt the agenda was approved 6 to 0.

A-3 Approval of Minutes from January 29, 2020 Meeting

Minutes from the January 29, 2020 meeting were considered and there was a motion to adopt the minutes as presented.

Motion: Member Sherratt Motion second: Member Hans

The motion to adopt the minutes was approved 6 to 0.

A-4 Oral Communications

No community members were present to address the committee.

B. GENERAL BUSINESS

B-1 2018-2019 Committee Annual Report

Committee and staff initially reviewed the draft report at the January meeting, however no quorum existed at that time. The report was brought back for a final review and approval, and the committee noted additional areas they would like updated. The final version of this report will be presented to the Board of Education on May 26, 2020 by Committee Chair Don Sherratt.

There was a motion to approve the report pending edits as noted.

Motion: Member Carim Motion second: Member Baum

The motion to approve the report pending edits was approved 6-0.

B-2 Bond Construction Update

Robbie Lyng presented the committee with an update on project construction and the impact of COVID-19 on this work. The large summer projects will be those of Encinal Jr. and Sr. High School and Franklin Elementary School. Committee and staff engaged in open discussion on topics such as the lease-leaseback process and restrictions placed on bond funds.

B-3 Good of the Order

It was noted that the committee has an opening for an at-large member. The District will continue advertise for this opening.

B-5 Next Meeting

Committee will plan to meet again after September 15 in order to review the 2019-2020 Unaudited Actuals. Dependent on restrictions imposed by COVID-19, the next meeting shall be scheduled at Encinal Jr. & Sr. High School thus allowing committee members to view ongoing Measure I work.

C. ADJOURNMENT

The meeting was adjourned at 6:15 p.m.