

Minutes of the Measure I Citizens' Bond Oversight Committee

May 1, 2018

District Office

2060 Challenger Drive, Alameda, CA

Ballena Bay Conference Room

PRESENT:

Committee members:

Don Sherratt, Chairperson
Sarah Olaes, Vice-Chair
John C. Baum, Member
Kim Ondreck Carim, Member
Liana Hans, Member

Staff members:

Shariq Khan, Chief Business Officer
Robbie Lyng, Senior Director of Const. Projects- MOF
Alicia Andrews, Const. Project Mgr. - MOF
Priscilla Wong, Bond Budget Analyst - MOF
Dani Krueger, Assistant to Chief Business Officer
April Dizon, Director – Fiscal Director
Donald Albright – Const. Project Mgr. - MOF

ABSENT MEMBERS: Michelle Pero

A. CALL TO ORDER

The meeting was called to order at 6:32 p.m. by Don Sherratt, Committee Chairperson.

A-1 Introductions

Introductions of the committee members and staff were made around the room. New member Liana Hans gave the committee a brief introduction.

A-2 Adoption of Agenda

- There was a motion to adopt the agenda as presented.

Motion: Member Carim Motion second: Member Baum

The motion to adopt the agenda was passed 5 to 0.

A-3 Approval of Minutes from February 1, 2018 meeting

- Minutes from the February 1, 2018 Board meeting were considered.

There was a motion to adopt the minutes as presented.

Motion: Member Carim Motion second: Member Olaes

Member Hans abstained as she didn't attend the meeting.

The motion to adopt the minutes was approved 4 to 0.

A-4 Oral Communications

- No community members were present to address the committee.

B. GENERAL BUSINESS

B-1 Committee Roles and Responsibilities Review (Shariq Khan)

CBO Shariq Khan reviewed the Brown Act and Ground Rules for BOC members.

B-2 Construction Projects Update

Senior Construction Project Manager Robbie Lyng presented a comprehensive update on ongoing bond construction projects. This presentation highlighted the following facilities:

- Otis Elementary (phase one complete)
- Maya Lin Elementary (modernization completed)
- Historic Alameda High School (under construction for seismic mitigation & modernization, on schedule for 7/2019 completion)
- Encinal Junior and Senior High School (in design)
- Edison Elementary (project awarded in April, work to begin summer 2018)
- Haight Elementary School (in design)
- Franklin Elementary (in design)
- Paden Elementary (project awarded in April, work to begin summer 2018)
- Lincoln Middle School (schematic design Board approved, windows to be repaired summer 2018)
- Ruby Bridges Elementary (project awarded in April, work to begin summer 2018)
- Committee members inquired in how the current discussion regarding high school consolidation would affect the bond. Shariq Khan informed the members that Board is still in an initial discussion regarding forming a committee to discuss potential consolidation. The Board will make a decision on the timeline of Encinal at its May 8th Board meeting. The options include:
 1. Carry-on as planned
 2. Stop all work
 3. Continue some work, stop other
- Committee members inquired about the funds that had been allocated for Lum Elementary School. These funds will remain untouched until decision on the fate of Lum is decided by the District Advisory Committee.
- Committee members inquired about the current budget and schedule at historical Alameda High School. Robbie Lyng informed the group that the schedule is on track and the budget is currently about 10% over the original estimate. Much of this additional cost is due to required destructive testing.

B-3 Update on Series B Bond Issuance

Shariq Khan presented information to the committee on the upcoming Series B Bond Issuance in the amount of \$27M.

Series C in the amount of \$19M may be postponed depending on decision of Board regarding high school consolidation. It is an illegal act for a public agency to allow these funds to sit untouched in an account earning interest.

- Committee requests a copy of the Preliminary Official Statement sent to them following the meeting.

B-4 Year to Date Expenditure Report

Priscilla Wong presented the year to date project expenditure report.

B-5 2016-2017 Committee Annual Report

Committee reviewed and made several edits to the first draft of the committee annual report. The report will be presented to the Board of Education on May 22, 2018.

Committee agreed to divide the report into sections and present by member Baum, member Carim and Chair Sherratt.

There was a motion to approve the report with edits forthcoming.

Motion: Member Baum

Motion second: Member Olaes

Member Hans abstained as she wasn't a committee member in 2016-2017.

The motion to approve the report was approved – 4 to 0.

- Committee requests an edited version of the report sent to them following the meeting.

B-6 Good of the Order

It was noted that the committee still has one open positions for a tax organization member. The District will continue to advertise.

B-7 Next Meeting

Committee inquired about a tour of historical Alameda High School at its next meeting. Staff will determine how safe the site is for tour and schedule accordingly.

C. ADJOURNMENT

- The meeting was adjourned at 7:57 p.m.