

Minutes of the Measure I Citizens' Bond Oversight Committee

April 7, 2021

6:00pm

Zoom Virtual Meeting

**PRESENT:**

**Committee members:**

Don Sherratt, Chairperson (Senior Citizen)

Sarah Olaes, Vice-Chair (At-Large)

Liana Hans (Business Representative)

Rohit Reddy (Taxpayer Organization)

John Baum (Parent)

**Staff members:**

Shariq Khan, Chief Business Officer

Steve Chonel, Director, Fiscal Director

Priscilla Wong, Bond Budget Analyst

Dani Krueger, Executive Assistant

Robbie Lyng, Sr Director of Construction

**A. CALL TO ORDER**

The meeting was called to order at 6:03 p.m. by Don Sherratt, Committee Chair.

**A-1 Introductions**

Committee members and staff introduced themselves.

**A-2 Adoption of Agenda**

There was a motion to adopt the agenda with an edit to Item B1 which was listed as an Information item but in fact will require action by this committee.

Motion: Member Baum

Motion second: Member Olaes

The motion to adopt the agenda was approved 5 to 0.

**A-3 Approval of Minutes from the March 4, 2021 Meeting**

Minutes from the March 4, 2021 meeting were considered and there was a motion to adopt the minutes as presented.

Motion: Member Sherratt

Motion second: Member Hans

The motion to adopt the minutes was approved 5 to 0.

**A-4 Oral Communications**

No community members were present to address the committee.

**B. GENERAL BUSINESS**

**B-1 Committee Chair Election and Bylaw Review**

Two members of our committee have reached the end of their third term. Per the bylaws, each member shall serve no more than three consecutive terms. For continuity and in

consideration of the difficulty in filling open positions, staff sees the value in allowing the existing members to apply for open positions. Additionally, the committee is annually required to elect a committee chair.

There was a motion for staff to update the bylaws at a Board of Education meeting and to appoint Don Sherratt as committee chair.

Motion: Member Olaes

Second: Member Hans

The motion to update the bylaws and appoint Don Sherratt to chair passes 5 to 0.

### **B-2 2019-2020 Committee Annual Report**

Committee and staff initially reviewed the draft report at the March meeting and requested additional edits and content from staff. The report was brought back for a final review and approval. The final version of this report will be presented to the Board of Education on April 27 by committee members.

There was a motion to approve the report.

Motion: Member Olaes

Motion second: Member Baum

The motion to approve the report pending edits was approved 5-0.

### **B-3 Bond Construction Update**

Robbie Lyng presented the committee with an update on project construction. The presentation focused primarily on the extensive work at Encinal Jr. & Sr. High School.

### **B-4 Good of the Order**

It was noted that the committee has an opening for an at-large member and parent active in PTA. The District will continue advertise for these openings.

### **B-5 Next Meeting**

Committee will plan to meet again after September 15 in order to review the 2020-2021 Unaudited Actuals.

## **C. ADJOURNMENT**

The meeting was adjourned at 7:30 p.m.