

Minutes of the Measure I Citizens' Bond Oversight Committee

March 4, 2021

6:00pm

Zoom Virtual Meeting

PRESENT:

Committee members:

Don Sherratt, Chairperson (Senior Citizen)

Sarah Olaes, Vice-Chair (At-Large)

Rohit Reddy (Taxpayer Organization)

John Baum (Parent)

ABSENT MEMBERS: Liana Hans (Business Representative)

Staff members:

Shariq Khan, Chief Business Officer

Steve Chonel, Director, Fiscal Director

Priscilla Wong, Bond Budget Analyst

Dani Krueger, Executive Assistant

Robbie Lyng, Sr. Director of Construction

Valezka Silva, Project Manager

Giselle Addicott, Accounting Manager

A. CALL TO ORDER

Committee Chair Don Sherratt called the meeting to order at 6:04 p.m.

A-1 Introductions

Staff and committee members introduced themselves.

A-2 Adoption of Agenda

There was a motion to adopt the agenda:

Motion: Member Olaes

Motion second: Member Baum

The motion to adopt the agenda was approved 4 to 0.

A-3 Approval of Minutes from October 14, 2020 Meeting

Minutes from the October 14, 2020 meeting are considered and there was a motion to adopt the minutes as presented.

Motion: Member Baum

Motion second: Member Reddy

The motion to adopt the minutes was approved 4 to 0.

A-4 Oral Communications

No community members were present to address the committee.

B. GENERAL BUSINESS

B-1 2019-2020 Measure I Fiscal Audit Presentation (Information)

Arthur Ngo, Senior Manager with Moss Adams, LLC. presented the committee with the findings of their 2019-2020 audit of the Measure I Bond. The Board of Education approved this audit at its February 23, 2021 meeting. The auditors have an unmodified opinion with no adjustments, controls or material weaknesses identified. The committee noted the lack of site visits by Moss Adams, which was not completed due to COVID-19, and request that be returned to all future audits.

B-2 2019-2020 Measure I Bond Citizens' Oversight Committee Annual Report (Action)

Staff presented the draft report to the committee for input and edits. Staff will complete committee edits to the existing content, add a current project appendix, and project expenditures to date page. Committee agrees to meet again this month to approve the updated report for presentation to the Board in April. No action taken.

B-3 Good of the Order

Even after district advertising, two positions on this committee remain vacant including an at-large member and a PTA active parent. The District will continue advertise for these openings.

B-4 Next Meeting

Committee members agree to meet on March 22, 2021 at 6:00pm.

C. ADJOURNMENT

The meeting is adjourned at 7:27 p.m.