

Minutes of the Measure I Citizens' Bond Oversight Committee  
January 16, 2019  
District Office – Ballena Conference Room  
2060 Challenger Drive, Alameda, CA

**PRESENT:**

**Committee members:**

Don Sherratt, Chairperson  
Kim Ondreck Carim, Member  
Michelle Pero, Member

**Staff members:**

Shariq Khan, Chief Business Officer  
Robbie Lyng, Senior Director of Const. Projects- MOF  
Priscilla Wong, Bond Budget Analyst - MOF  
Dani Krueger, Assistant to Chief Business Officer  
April Dizon, Director – Fiscal Director  
Donald Albright – Const. Project Mgr. – MOF

**ABSENT MEMBERS:** Sarah Olaes, John Baum, Liana Hans

**A. CALL TO ORDER**

The meeting was called to order at 6:36 p.m. by Don Sherratt, Committee Chairperson.

**A-1 Introductions**

Introductions of the committee members and staff were made around the room.

**A-2 Adoption of Agenda**

Agenda could not be adopted due to lack of quorum. However, it was noted that item **B-1 Measure I Bond Audit Report** should be an information item rather than action.

**A-3 Approval of Minutes from October 10, 2018 Meeting**

Minutes from the October 10, 2018 meeting could not be approved due to lack of quorum. Minutes will return to next meeting for approval.

**A-4 Oral Communications**

No community members were present to address the committee.

## **B. GENERAL BUSINESS**

### **B-1 Measure I Bond Audit Report**

Fiscal Director April Dizon reviewed the Independent Auditor's Report performed by Christy White Associates. The annual audit opinion on performance and financial statements present fairly in all material respects. This audit will be presented to the Board of Education on January 22, 2019.

### **B-2 Measure I Bond Committee Annual Report**

Committee and staff reviewed the draft annual report. Edits were noted and will be made by staff and the final report will come back to the next meeting for approval, as no quorum exists to approve. Following committee approval, this will be presented to the Board of Education.

### **B-3 Measure I Bond Project Update**

Robbie Lyng, Sr. Director of Construction Projects, provided the committee a comprehensive update on ongoing and upcoming bond projects. The presentation highlighted the following school sites:

- Historic Alameda High School (under construction for seismic mitigation & modernization, on schedule for 9/2019 completion, will be ready for students and staff)
- Encinal Junior and Senior High School (currently in DSA, preconstruction services have begun, work to begin summer 2019)
- Edison Elementary (project awarded April 2018, 99% of work completed in 2018)
- Haight Elementary School (currently in DSA, work to begin summer 2019)
- Franklin Elementary (currently in DSA, work to begin in 2020)
- Paden Elementary (project awarded April 2018, 99% of work completed in 2018)
- Lincoln Middle School (currently in DSA, work to begin summer 2019)
- Ruby Bridges Elementary (project awarded April 2018, 99% completed in 2018)
- Fencing for Earhart, Bay Farm and Otis (High St.) (currently in DSA, work to begin summer 2019)

Staff also presented the current financials up to June 30, 2018. Details regarding state matching funds was discussed in detail.

**B-4 Discussion of Report Card**

Committee discussed the “report card” as proposed by Don Sherratt, Chairperson as a way to inform the community of bond projects. Committee is unsure of this idea, as this is not the intended purpose of the committee. However, all committee members agree that communicating the success of the bond to the community is important and requests the District to increase these communications.

**B-5 Good of the Order**

It was noted that the committee still has one open positions for a tax organization member. The District will continue to advertise.

**B-6 Next Meeting**

Committee prefers to meet late spring in order to approve committee report for Board approval. Doodle poll will be sent to members for scheduling purposes.

**C. ADJOURNMENT**

The meeting was adjourned at 7:55 p.m.