



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

9545 Poplar Tent Rd., Concord, NC 28027
704.455.3847 (phone) | 704.455.4672 (fax)

BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, May 19, 2022

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 pm (Zoom Call)

Prepared by: Bob Gorham (Interim Secretary for Board)

Board Members in Attendance: Kasi Eagle (Board Chair), Sharon Smith, Dr. Camela Ford, Bob Gorham, Tom Anderson

Board Members Not in Attendance: Mario Stoilovich,

Others: Dr. Paul Bryant, (Head of Schools), Karen Young (Principal), Brynn Bates (Teacher Rep), Phyllis Rahilly (Finance/HR Manager), Sarah Grafton (Asst. Principal), Michael Harris (Facilities), Deyonta Thacker

(21 attendees per Zoom roster)

Call to Order 6:30 pm – Kasi Eagle

CIS Mission and Values – Brynn Bates

Grade Level Service Project Report – Report presented by Z’Naria Jinwright (4th Grade)– Presented on Red Nose Day Project and campaign to end child poverty. Started in 1988 in Ethiopia.

Secretary Report - Bob Gorham- Minutes of April Board meeting submitted to Board prior to meeting for review. See no change. Bob Gorham motioned to dispense reading of minutes, 2nd by Tom Anderson. Minutes accepted by Board. To be posted on CIS Website as directed to Ms. Rahilly.

Facilities Committee Report – (Presented by Tom Anderson, Chair)

- Dry Pond – Ready for Inspection
- Roof Work- Completed Shingle replacement.
- Drain Line- Problems getting work done.
- School Buses – Still being reviewed.
- Sanitation and cleaning service being bid out.
- Fire Extinguishers - Replaced
- Soccer Field – Hunter Construction working – Could be ready by fall.
- Preventative Maintenance for School – Michael Harris recognized for great job.
- School Lighting discussed.
- Partnering with Concord Parks and Rec still progressing.
- Cleaning Company contract – RFP due in May.

- Good shape on Facilities budget

Finance Committee Report - (Presented by Tom Anderson, Chair)

- Good financial standing
- Local funding up due to E-rate monies.
- On target with salaries and benefits.
- Admin services spending over budget due to marketing expenditures.
- Surplus trending for year-end by June 30th.
- Fund balance accounts to have spend down.

Head of School Report –Dr. Paul Bryant (report submitted to BOD)

- Reviewed Enrollments – 675 returning students, Budget 845
- No new campus COVID cases. Mask optional still in effect.
- Arts Council breakfast coming up.
- End of year student surveys.
- Review of upcoming events.
- Ms. Rahilly reported on New Hire – PT Counselor
- Reviewed Summer Projects.
- Camera upgrades for security with 360 degree surveillance.

Principal's Report – Karen Young (Report submitted)

- Presented BOD reports on academic achievement updates- Comparison with past years.
- Having a “C” grade, but close to a “B”.
- EL and Math need more work and are lagging.
- Teacher turnover had effect on standards and developing focus.
- Work to done on more targeted lessons.
- Actions Expected – (1) Aggressive monitoring, (2) Vocabulary concentration (3) Mitigate learning gaps (i.e. Read to Achieve Program for 3rd & 4th grades, CIS Enrichment Summer Camp, EOG results reviewed for proficiency).

Teachers Rep Report – Brynn Bates (Report Submitted)

- Thanks for Teacher Appreciation Week.
- Reference CIS Happenings Reports
- K-5 Asian Pacific Heritage Month
- May 13th -
- May 20th – Cinderella Ball
- Counseling Team – Mental Health Awareness
- Website - Troy Bunch to show new CIS Website on July 1. ADA Compliant. Two deep updates on site.
-

PTSO Report – Report Emailed

- Toni Jinwright, chairperson, working closely with Ms. Thacker to coordinate and plan events.
- PTSO is scheduled to help with kindergarten orientation, field day, and the 5th grade moving up ceremony.
- Two events planned for teacher appreciation week (One is a catered lunch for the teachers)-
-

Old Business – None

New Business

Mask Policy Adoption SB 264 – Continuance of Mask policy that began on March 7th and continued in May. Motioned by Tom Anderson, 2nd by Sharon Smith. Passed unanimously by BOD.

Surplus Expenditures Recommendation – Motion by Tom Anderson to open discussion. 2nd by Sharon Smith. Following discussion, Sharon Smith moved for Board to accept recommendation, 2nd by Tom Anderson. Accepted unanimously by Board.

Review of Updated School Policy Manual- Presented recommendations to Board. Moved by Bob Gorham, 2nd by Dr. Ford to table acceptance and move as Old Business item for June Board Meeting.

New Board Member Bill Jackson presented to Board. Motion to approve by Tom Anderson, 2nd by Sharon Smith. Accepted by Board. The BOD members welcomed Bill to group.

Open Comments - 3 minutes per person –

- **Comments by Erika Lawrence** – Still not seeing diversity celebrations, thanks to Dr. Bryant and Ms. Young good leadership.

7:51 p.m. – Moved to Closed Session -Motion by Sharon Smith, 2nd by Tom Anderson

7:51 p.m.– 9:02 pm– Board went into Closed Session

9:02 p.m. – Board re-adjoined. Called to Order by Kasi Eagle.

Board approved discussion items in closed session involving personnel matters. Motion by Tom Anderson, 2nd by Sharon Smith.

9:04 p.m. - No further business discussed. Motion to adjourn by Tom Anderson. 2nd by Dr. Ford. No objections.

Meeting adjourned @ 9:04 pm