



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, January 20, 2022

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 pm (Zoom Call)

Prepared by: Bob Gorham (Interim Secretary for Board)

Board Members in Attendance: Kasi Eagle (Board Chair), Tom Anderson, Sharon Smith, Mario Stoilovich, Dr. Camela Ford, Francisco Sousa, Bob Gorham

Others: Dr. Paul Bryant, (New Head of Schools), Donna Harkey (former Interim Head of Schools), Karen Young, Brynn Bates, Phyllis Rahilly, Sarah Grafton, Michael Harris (Facilities), Katy Ridnouer, Nika Forney, Kayla Bolton

Call to Order 6:30 pm – Kasi Eagle

CIS Mission and Values – Brynn Bates

Grade Level Service Project Reports – Report presented by Kayla Bolton – Student Michael Wild reported on Church of God children’s project.

Secretary Report - Bob Gorham- Minutes of December 17th, 2021 meeting submitted. Dispense reading of minutes and moved to accept Tom Anderson, Seconded by Dr. Ford. Accepted by Board. To be posted on CIS Website.

Facilities Committee Report –(Presented by Tom Anderson)

- Some projects delayed due to weather
- Review of previously submitted report by Tom to Board
- On budget through December
- Met with Hunter Construction on work – Looking to grade soccer field
- Status of buses being reviewed
- Historic School Relocation
- Coverall Cleaning concerns – not meeting expectations
- Playground – Materials coming in February
- Marketing Committee to commit to finding local sponsorships

Finance Committee Report - (Presented by Tom Anderson)

- Reviewed Written Report submitted to Board
- Financial Condition good through December
- Salaries OK (funding is good)

- Slight surplus to budget

2021 Audit Report from Eric Smith (Potter and Company)

- Thanks to Phyllis Rahilly and staff for help.
- Reviewed Report
- Financial Statements were materially correct
- Compliance Audit conducted and CIS found to be in compliance.

Head of School Report –Dr. Paul Bryant

- First day was January 3rd
- Reported on enrollments
- Application signs being put up at school
- COVID update on staff and student population
- Academics report presented

Principal's Report – Karen Young

- Proficiency Report – Math tests data to be reviewed
- PLC's to be used for data review
- High School mid-terms to be completed by Jan. 26th
- Admin team to meet with UNCC team and Ms. Stackhouse to determine teacher progress.
- Teacher observations conducted with feedback
- Environmental projects – 4th grad recycling – Composting project
- Hiring discussed and staff vacancies
- Professional development – still happening

Teachers Rep Report – Brynn Bates

- Elementary – Spelling Bee w/ Ms. Thacker
- Academic Achievement to be focus.
- Grade Reports presented to Board- Much activity at each grade level
- High School – Kindness Challenge – “Bags of Hope”
 - o Student Leadership Group forming w/ Ms. Grafton
- Counseling Team
- Kasi Eagle recognized Ms. Bates for her reports

PTSO Report – No Report

Old Business – None

New Business

Mask Policy Adoption SB 264 – Moved by Francisco Sousa, 2nd by Tom Anderson to continue previously implemented mask policy through next Board meeting. Approved by all Board members.

On behalf of Board , Kasi Eagle extended official welcome to Dr. Bryant

-Board extended “Thanks” to Donna Harkey for her service as Interim Head of Schools (12 ½ years of service)

Open Comments - 3 minutes per person

- **Erika Lawrence Comments**

- Alert system is going well
- Diversity of learning needs attention
- Black History Month – more learning activities
- Disappointed teachers not teaching
- Are Masks being mandated? Concern – Teachers need to wear masks
- Business Continuity Plan for School?

7:32 pm – Moved to Closed Session -Motion by Tom Anderson, 2nd by Bob Gorham

7:32 pm– 8:25 pm– Board went into Closed Session

8:25 pm – Board re-adjoined by motion of Dr. Ford, 2nd Sharon Smith - Called to Order by Kasi Eagle

The Board accepted the motion by Sharon Smith, 2nd by Dr. Ford to appoint Katy Ridnouer for continued consulting with Board and to conduct Board training. Approved by all Board Members.

8:27 pm - Move to adjourn by Tom Anderson and 2nd by Bob Gorham, No opposed.

Meeting adjourned @ 8:28 pm