



“The World Is Our Family”  
A North Carolina Public Charter School

**CAROLINA**  
International School

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## BOARD OF DIRECTORS MEETING MINUTES

**Date:** Thursday, February 17, 2022

**Meeting Purpose:** Regular Scheduled Meeting

**Time:** 6:30 pm (Zoom Call)

**Prepared by:** Bob Gorham (Interim Secretary for Board)

**Board Members in Attendance:** Kasi Eagle (Board Chair), Tom Anderson, Sharon Smith, Mario Stoilovich, Dr. Camela Ford, Francisco Sousa, Bob Gorham

**Others:** Dr. Paul Bryant, (New Head of Schools), Karen Young, Brynn Bates, Phyllis Rahilly, Sarah Grafton, Michael Harris (Facilities), Nika Forney, Anthony Grant, Kari Potts

(21 attendees per Zoom roster)

**Call to Order 6:30 pm** – Kasi Eagle

**CIS Mission and Values** – Brynn Bates

**Grade Level Service Project Reports** – Report presented by Kari Potts (3<sup>rd</sup> Grade) – Student Holly Ann reported on Brookdale Senior Center project. Donations for residents and Valentine’s Day Cards

**Secretary Report** - Bob Gorham- Minutes of January 20, 2022 meeting submitted. Dispense reading of minutes and moved to accept Sharon Smith, Seconded by Tom Anderson. Accepted by Board. To be posted on CIS Website.

### **Facilities Committee Report –(Presented by Tom Anderson)**

- Meeting planned with Concord Parks and Rec
- Review of previously submitted report by Tom to Board
- Good shape on Facilities budget
- Coverall Expenses not budgeted – more concerns- improvements being reviewed
- Pond Inspection – Good shape
- Drainage issues around building foundation
- Second meeting with Hunter Construction– Looking to grade soccer field
- Dr. Bryant looking for used utility bus.
- Playground on track for completion in April
- Four Wheeler being looked at for school
- Possibility of Modular building being reviewed
- Electric power issues in school being reviewed

### **Finance Committee Report - (Presented by Tom Anderson)**

- Reviewed Written Report submitted to Board
- Financial Condition good through January (we are in good place financially)
- Benefits line on CSP to be corrected (see Phyliss)
- Technology grant funds used to offset.
- Surplus will be increasing
- ADM numbers to be reviewed
- US Bank letter to move bonds to a different legal entity
- Dr. Bryant to create wish list for surplus spending to be reviewed.

### **Head of School Report –Dr. Paul Bryant (report submitted to BOD)**

- Shared enrollment & ADM
- 3<sup>rd</sup> & 4<sup>th</sup> grade applications down
- Kindergarten applications growing
- Confirmed enrollments to be reported.
- 98% of faculty expected to come back.
- COVID numbers down and decreasing.
- Community partnerships being reviewed
- Retreat planned for August
- Building maintenance being reviewed
- Draft of school calendar being proposed to mirror Cabarrus and Mecklenburg County

### **Principal's Report – Karen Young**

- Reviewed New Hires – 5<sup>th</sup> and 6<sup>th</sup> Grade Teachers, Counselor being interviewed
- EC Teacher vacancy
- Educational Assessment Systems (Based on growth)
- EOG Report – Need to strengthen areas in “red” on report
- 22% of teachers not licensed, but better than 50% requirement
- Reviewed SWOT analysis for Academics

### **Teachers Rep Report – Brynn Bates**

#### **Elementary– Student led conferences (Parents to submit videos)**

- Celebrate Friendship Day on Feb 14<sup>th</sup>
- Spelling Bee – 5<sup>th</sup> Grade Winner
- Black History Month in February (Prominent figures being highlighted)
- Kindergarten celebrated 100<sup>th</sup> day
- Feb 1<sup>st</sup> – Chinese New Year Highlighted

#### **Middle School**

- Collection for Black History Month
- Shiloh Animal Project
- 8<sup>th</sup> Grad Pen Pal with Moldova

## **High School**

– History students profiling lesser known but prominent people of Black history

- Counseling Team –focus on social and emotional wellness – mindfulness lessons
- Shout out to undefeated Boys Basketball Team

## **PTSO Report – Nika**

- Not a lot to report – Working with Ms. Thacker
- Teacher appreciation breakfast went well
- Hiccup with normal fundraising/ Bookfair with Ms. Thacker

## **Old Business – None**

## **New Business**

**School Lottery Results motioned for approval. Motion by Bob Gorham, 2<sup>nd</sup> Tom Anderson, Passed unanimously by BOD,**

**Mask Policy Adoption SB 264** – Motioned by Tom Anderson, 2<sup>nd</sup> by Sharon Smith, to continue with existing policy on masks until March 7<sup>th</sup> and Dr. Bryant would be allowed to decide on masks for changes as of March 7<sup>th</sup> based on feedback from staff and parent feedback. Passed unanimously by BOD.

**Upcoming School Calendar for 2022-23 school year-** School calendar presented by Dr. Bryant. Discussed by Board members. Motion to accept recommended calendar by Sharon Smith, 2<sup>nd</sup> by Dr. Ford. Passed unanimously by BOD.

Summer Program Plan - ELG to be retaken with 8 days of instruction. Motion by Bob Gorham to accept, 2<sup>nd</sup> by Tom Anderson. Passed unanimously by BOD.

## **Open Comments - 3 minutes per person**

### **Euneca Comments**

- Use of Masks -CIS doing good job
- Concern about school calendar and Spring break

Adam – (parent of 2 students on Campus)

- Look at Anti-bullying campaign at CIS
- Recommend to revisit dress code policy
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**8:04 pm – Moved to Closed Session** -Motion by Tom Anderson, 2<sup>nd</sup> by Sharon Smith

**8:04 pm– 8:49 pm–** Board went into Closed Session

**8:49 pm** – Board re-adjoined by motion of Dr. Ford, 2<sup>nd</sup> Tom Anderson.

**8:50 pm** Called to Order by Kasi Eagle. Move to adjourn by Tom Anderson, 2<sup>nd</sup> Sharon Smith. No business discussed.

**Meeting adjourned @ 8:51 pm**