

Crockett County Schools

Parent Note

Student Name: _____

Date(s) absent: _____

Date Submitted: _____

Reason for absence: _____ (Sick, Family Emergency, Other)

My child was absent from Crockett County Schools with my knowledge. I am aware of the below progressive attendance policy and understand that my student's attendance is very important.

3 unexcused absences- letter from school making families aware of absences

Tier 1 - 5 unexcused absences the parent /guardian will receive a letter from the district making them aware of the student's current absences, along with the compulsory attendance law. In addition to the letter:

- a.) A **mandatory** conference with the student and the student's parent or guardian will be held at the school.
- b.) A resulting attendance contract to be signed by the student, the student's parent or guardian, and the principal/school counselor. The contract will include a description of the expectation for the student's attendance. The contract will remain in effect for the remainder of the school year.
- c.) Regularly scheduled follow-up meetings to be initiated within 15 days of the initial conference
- d.) For students with disabilities, an IEP/504 team review should determine if the absences are a manifestation of the student's disability and, if so, are there accommodations in place to address the issue.

Tier II - 6 unexcused absences – The student will be placed on "Social Probation" for 5 school days. The student will not be allowed to perform in or attend any after school extra-curricular activities. This includes athletic events, band or music performances of any kind, dances, and club meetings or events. Student is not to be on school property after school hours unless enrolled in the after-school tutoring program, etc.

The student will not be allowed to attend any type of reward program, reward field trip, pep rallies, or other extracurricular activities

An individualized assessment will be conducted by a school employee of the reasons a student has been absent from school. This assessment may result in a referral to counseling, community-based services or other services to address the student's attendance problems.

Tier III 7 unexcused absences students will be referred to Crockett County's Truancy Board. The student and parents/guardian will appear before the Crockett County Truancy Board. Truancy Board has the ability to assign school-based community service (Crockett Youth Academy). Elementary students may have their Social Probation time extended.

Any additional absences will result in referral to Juvenile court for the student and possible criminal charges being filed against the parent(s)/guardian(s).

Parent Signature

Date