

**Board of Education**

**School Attorney**

The Board of Education may appoint an attorney to serve as General Counsel and legal advisor to the Board and the Superintendent.

The General Counsel shall be compensated as the Board of Education and General Counsel determine in advance.

The General Counsel, at the discretion and direction of the Board, will:

1. Serve as counselor the Board of Education at all regular meetings and at special meetings when requested by the Superintendent or Board President;
2. Represent the District in any legal matter as requested by the Board of Education;
3. Provide written opinions on legal questions as requested by the Superintendent;
4. Approve, prepare, or supervise the preparation of legal documents and instruments and perform such other legal duties as the Board of Education may request;
5. Recommend retention of outside counsel and when necessary;
6. Represent the District in any legal matter as authorized by the Superintendent until the Board has an opportunity to consider the matter; and,
7. All members of the Board of Education shall have the privilege of consulting the attorney on any school and/or District matter. When any opinion given to one member may be of general interest to all Board members, the attorney shall provide such opinions to all members.

The Board of Education shall retain the right to consult or employ other attorneys or outside counsel on matters of special concern and to terminate the service of any attorney.

LEGAL REF.: Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client) of the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.

CROSS REF.: 4.60

Adopted: December 15, 1998

Reviewed: April 28, 2022