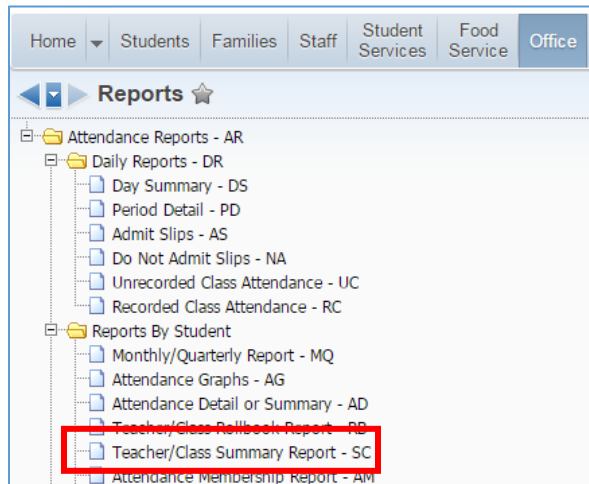
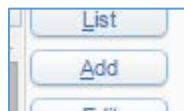


Individual Student Attendance Detail

Office – Attendance – Reports – Teacher/Class Summary Report (WS/OF/AT/RE/AR/SC)



Add



Name Template and select indicated options as outlined below.

Template Settings

* Template Description: **Student Attendance Detail** (Name Report)

Share with other users in entity 313
 Print Greenbar

Report Ranges

Dates

* Enter date range: **09/28/2015** (Low) **11/06/2015** (High)
Monday **Friday**

Default to 4 week date range

Classes

Teacher: [] High: ZZZZZZZZZZ
 Course/Class: [] ZZZZZZZZZZ ZZZZ
 Period: 00 06
 Term: 00 99

* Select classes: **Select All Classes**

Selected Classes

Teacher	Class	Terms	Period
1 ACRE AMY000	M07781/01	1-2	02
2 ACRE AMY000	M07781/02	3-4	02
3 ACRE AMY000	M08005/05	1-2	03
4 ACRE AMY000	M08005/06	1-2	04
5 ACRE AMY000	M08005/07	1-2	05

100 records displayed

Student Key: legrenat000 | legrenat000

Grade/Grad Yr: 9999 | 0000

Include all student types
 Include all schools
 Include all calendars

Select absence types: **Absence types** (Include All Attendance Types)

Student Status: Active, Inactive, Both

Sort Options: Teacher, Class

Report Options: Use scheduling days, Page break by Class, Print absence types legend, Print non-absence data (Select Print non-absence data), Print signature line, Print multiple meets as one class

Select **Save and Print**.

This will typically be a 2-3 page report.

Course: Health 7
Teacher: James Bishop

Section: 2
Period: 04

Starting Date: 09/28/2015
Ending Date: 11/06/2015

		09/28/2015					10/05/2015					10/12/2015					10/19/2015					- TOTALS -			
Student ID	Student Name	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	EXC	UNX	TDY	OTH
255100742	Le [REDACTED]	+	+	+	+	+	+	E	E	+	+	+	+	+	+	+	+	+	+	+	+	2	0	0	0

		10/26/2015					11/02/2015					- TOTALS -			
Student ID	Student Name	M	T	W	T	F	M	T	W	T	F	EXC	UNX	TDY	OTH
255100742	Le [REDACTED]	+	+	P	+	+	+	+	E	+	+	2	0	0	0
+ = Present		- = Not Enrolled					* = No School					(Space) = Class Doesn't Meet			

Course: Science 7
Teacher: James Burdick

Section: 01
Period: 03

Starting Date: 09/28/2015
Ending Date: 11/06/2015

		09/28/2015					10/05/2015					10/12/2015					10/19/2015					- TOTALS -			
Student ID	Student Name	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	EXC	UNX	TDY	OTH
255100742	Le [REDACTED]	+	+	+	+	+	+	E	E	+	+	+	+	+	+	+	+	+	+	+	+	2	0	0	0

		10/26/2015					11/02/2015					- TOTALS -			
Student ID	Student Name	M	T	W	T	F	M	T	W	T	F	EXC	UNX	TDY	OTH
255100742	Le [REDACTED]	+	+				+	+	E	+	+	1	0	0	0
+ = Present		- = Not Enrolled					* = No School					(Space) = Class Doesn't Meet			

Course: Spanish 7
Teacher: Nichole Flynn

Section: 1
Period: 05

Starting Date: 09/28/2015
Ending Date: 11/06/2015

		09/28/2015					10/05/2015					10/12/2015					10/19/2015					- TOTALS -			
Student ID	Student Name	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	EXC	UNX	TDY	OTH
255100742	Le [REDACTED]	-	-	-	-	-	-	-	-	+	+	+	+	+	+	+	+	+	+	+	+	0	0	0	0

		10/26/2015					11/02/2015					- TOTALS -			
Student ID	Student Name	M	T	W	T	F	M	T	W	T	F	EXC	UNX	TDY	OTH
255100742	Le [REDACTED]	+	+	+	+	+	+	+	+	+	+	0	0	0	0
+ = Present		- = Not Enrolled					* = No School					(Space) = Class Doesn't Meet			

Course: Ancient History
Teacher: Lori Hannon

Section: 01
Period: 01

Starting Date: 09/28/2015
Ending Date: 11/06/2015

		09/28/2015					10/05/2015					10/12/2015					10/19/2015					- TOTALS -			
Student ID	Student Name	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	EXC	UNX	TDY	OTH
255100742	Le [REDACTED]	-	-	-	-	-	-	-	-	+	+	+	+	+	+	+	+	+	+	+	+	0	0	1	0