

# **2022-2023 Broken Arrow Elementary Behavior Response Rubric**

**The behavior response rubric is an essential tool used to ensure systematic and aligned adult responses to student behavior.**

**Consequences will be integrated with restorative practices:**

**Restorative Practices shift the conversation between school staff and students to offer an opportunity for all people affected by an action to have dialogue about how to make things right and restore the classroom community**

**Yellow: Teacher Handled**

**Blue: Principal Handled**

	<b>Type of Behavior</b>	<b>*1<sup>st</sup> Incident- (Teacher Handled) *After 2 informally documented incidents handled by teacher</b>	<b>2<sup>nd</sup> Incident - (Teacher Handled)</b>	<b>3<sup>rd</sup> Incident (Principal Handled)</b>	<b>4<sup>th</sup> Incident (Principal Handled)</b>
<b>A</b>	<p><b>Disruption</b></p> <p>Behavior causing an interruption in a class or activity.</p> <p>Disruption includes: sustained loud talking, yelling, or screaming; noise with materials; and/or sustained out-of-seat behavior.</p> <p>Identifying girlfriend and boyfriend or crushes that results in conflict or disruption to the learning environment</p> <p>Spreading rumors, gossiping that results in conflict or disruption to the learning environment</p>	<ul style="list-style-type: none"> <li>• Not a discipline referral</li> <li>• BIST Protocol/Steps <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet</li> <li>▪ Submit Think Sheet to Office</li> </ul> </li> <li>• Privilege loss determined by teacher</li> <li>• Teacher phones parents</li> </ul>	<ul style="list-style-type: none"> <li>• Discipline Referral/Offense entered in Skyward by teacher</li> <li>• BIST Protocol/Steps <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet</li> <li>▪ Submit Think Sheet to Office</li> </ul> </li> <li>• Privilege loss determined by teacher</li> <li>• Teacher phones parents with or without the principal (teacher's choice) <u>and shares that next incident is an ISS</u></li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules time to meet with principal to develop a Protection Plan</li> <li>• Consequences determined by principal <b>Results in ISS or OSS one or more days</b></li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal <b>Results in ISS or OSS one or more days</b></li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>

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<b>B</b>	<p><b>Non-Compliance/ Defiance</b></p> <p>Refusing to work, not following directions.</p>	<ul style="list-style-type: none"> <li>• Not a discipline referral</li> <li>• BIST Protocol/Steps <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet</li> <li>▪ Submit Think Sheet to Office</li> </ul> </li> <li>• Privilege loss determined by teacher</li> <li>• Teacher phones parents</li> </ul>	<ul style="list-style-type: none"> <li>• Discipline Referral/Offense entered in Skyward by teacher</li> <li>• BIST Protocol/Steps <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet</li> <li>▪ Submit Think Sheet to Office</li> </ul> </li> <li>• Privilege loss determined by teacher</li> <li>• Teacher phones parents with or without the principal (teacher's choice) <u>and shares that next incident is an ISS</u></li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules time to meet with principal to develop a Protection Plan</li> <li>• Consequences determined by principal Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>

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<b>C</b>	<b>Inappropriate</b> Horseplay/roughhousing Inappropriate language	<ul style="list-style-type: none"> <li>• Not a discipline referral</li> <li>• BIST Protocol/Steps               <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet</li> <li>▪ Submit Think Sheet to Office</li> </ul> </li> <li>• Privilege loss determined by teacher</li> <li>• Teacher phones parents</li> </ul>	<ul style="list-style-type: none"> <li>• Discipline Referral/Offense entered in Skyward by teacher</li> <li>• BIST Protocol/Steps               <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet</li> <li>▪ Submit Think Sheet to Office</li> </ul> </li> <li>• Privilege loss determined by teacher</li> <li>• Teacher phones parents with or without the principal (teacher's choice) <u>and shares that next incident is an ISS</u></li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/               <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules time to meet with principal to develop a Protection Plan</li> <li>• Consequences determined by principal Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/               <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>

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<b>D</b>	<b>Disrespect</b>  Talking back and/or socially rude interactions toward classmates or staff.	<ul style="list-style-type: none"> <li>• Not a discipline referral</li> <li>• BIST Protocol/Steps               <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet</li> <li>▪ Submit Think Sheet to Office</li> </ul> </li> <li>• Privilege loss determined by teacher</li> <li>• Teacher phones parents</li> </ul>	<ul style="list-style-type: none"> <li>• Discipline Referral/Offense entered in Skyward by teacher</li> <li>• BIST Protocol/Steps               <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet</li> <li>▪ Submit Think Sheet to Office</li> </ul> </li> <li>• Privilege loss determined by teacher</li> <li>• Teacher phones parents with or without the principal (teacher's choice) <u>and shares that next incident is an ISS</u></li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/               <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules time to meet with principal to develop a Protection Plan</li> <li>• Consequences determined by principal Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/               <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>

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<b>E</b>	<p><b>Dishonest Behavior</b></p> <p>Being in possession of someone else's property without their permission.</p> <p>Academic misconduct and lying</p>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Consequences determined by principal- Results in loss of privileges</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules time to meet with principal to develop a Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>

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<b>F</b>	<p><b>Physical Aggression/Threats</b></p> <p><b><u>Intentionally</u></b> bumping, kicking, pushing, punching, hitting, spitting, choking, pulling hair, throwing/tipping/ shoving items/ material <b><u>as a result of emotion</u></b></p> <p>Making verbal or written threats to cause bodily harm <b><u>as a result of emotion.</u></b></p>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Consequences determined by principal- Results in loss of privileges</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules time to meet with principal to develop a Protection Plan</li> <li>• Consequences determined by principal – Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>

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<b>G</b>	<p><b>Harassment</b></p> <p>Verbal or written name calling based on identity (sex, religion, race, culture, etc.)</p> <p>Inappropriate touching</p> <p>Sexually suggestive comments</p>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/Steps <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules time to meet with principal to develop a Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/ Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>



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<b>H</b>	<p><b>Bullying</b></p> <p><b>Repeatedly</b> calling mean names, making fun of, or teasing in a hurtful way, intimidation.</p> <p>Ignored or socially excluded other students on purpose to be hurtful, encouraged others not to like someone.</p>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/Steps <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Consequences determined by principal- Results in loss of privileges</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules time to meet with principal to develop a Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• BIST Protocol/Steps/ <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Teacher schedules meeting with principal to meet to review/adjust Protection Plan</li> <li>• Consequences determined by principal- Results in ISS or OSS one or more days</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>

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<b>I</b>	<p><b>Weapon/Arson/ Combustibles</b></p> <p>Student is knowingly in possession of knives or guns (real or look alike), or other objects readily capable of causing bodily harm.</p>	<ul style="list-style-type: none"> <li>● Student meets with principal</li> <li>● Discipline referral entered in Skyward by teacher</li> <li>● Teacher documents in order to track which step the student is on</li> <li>● BIST Protocol/Steps <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>● Principal contacts District Admin</li> <li>● Consequences determined by District Admin</li> <li>● Principal phones parents</li> <li>● Principal meets with District Admin then teacher and parents to implement Protection Plan</li> </ul>	<ul style="list-style-type: none"> <li>● Consequences determined by District Admin</li> </ul>	<ul style="list-style-type: none"> <li>● Consequences determined by District Admin</li> </ul>	<ul style="list-style-type: none"> <li>● Consequences determined by District Admin</li> </ul>

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<b>J</b>	<p><b>Extreme Property Damage</b></p> <p>Student performs excessive and costly damage or vandalism to the school or school property.</p>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by teacher</li> <li>• Teacher documents in order to track which step the student is on</li> <li>• BIST Protocol/Steps <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Consequences determined by principal</li> <li>• Principal phones parents</li> <li>• Principal follows up with teacher</li> </ul>	Administration will determine consequences	Administration will determine consequences	Administration will determine consequences

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<b>K</b>	<p><b>Drug Use/ Possession</b></p> <p>Student knowingly in possession of or using tobacco, alcohol or illegal drugs</p>	<ul style="list-style-type: none"> <li>• Student meets with principal</li> <li>• Discipline referral entered in Skyward by principal</li> <li>• Teacher documents in order to track which step the student is on</li> <li>• BIST Language Protocol/Steps <ul style="list-style-type: none"> <li>▪ Reflection/Think Sheet/Process with adult involved</li> </ul> </li> <li>• Principal contacts District Admin</li> <li>• Consequences determined by District Admin</li> <li>• Principal phones parents</li> <li>• Principal meets with District Admin then teacher and parents to implement plan</li> </ul>	<ul style="list-style-type: none"> <li>• Consequences determined by District Admin</li> </ul>	<ul style="list-style-type: none"> <li>• Consequences determined by District Admin</li> </ul>	<ul style="list-style-type: none"> <li>• Consequences determined by District Admin</li> </ul>

	<b>Type of Behavior</b>				
<b>L</b>	<p><b>Truancy</b> As defined by Kansas Law:-</p> <ol style="list-style-type: none"> <li>1. A child has <b>THREE</b> consecutive <b>unexcused</b> absences <b>OR</b></li> <li>2. <b>Five unexcused absences in a single semester OR</b></li> <li>3. <b>Seven unexcused absences in a school year</b> which the school considers unexcused a significant portion of the school day to begin the truancy process.</li> </ol> <p>A “significant portion” of the school day is determined by the school district policy.</p>	<p>BA Office Staff phones parent when the parent does not contact the school about their child’s absence..</p> <p><b>Parent must return phone call to share information regarding the student’s absence to determine if it should be excused or unexcused.</b></p> <p><b>It is essential parents return phone calls the same day or the absences must be recorded as unexcused.</b></p>	<p>BA Office Staff will send a letter to families who have a child that has logged three unexcused absences with a reminder that BA is required by the state of Kansas <b>to report students as truant who have <u>3 consecutive unexcused absences in a semester OR 5 unexcused absences in a semester OR 7 total unexcused absences in a school year.</u></b></p>	<p>BA Office Staff will send a letter to families once they have reached the limitations as issued by the state of Kansas’ Truancy Law <b>(stated in column two)</b>.</p> <p>Any additional unexcused absences would require BA to report the student as truant to the Johnson County District Attorney’s Office (as part of being a state mandated reporter)</p>	<p><b>It is important to note that excessive unexcused tardies can result in unexcused absences, further resulting in truancy violations and mandated reporting.</b></p> <p><b>10 tardies = 1 Unexcused absence</b></p>

**This rubric provides as a guideline for recommendation of consequences.**

**Please know that adjustments can and should be made in certain circumstances.**

**Administration reserves the right to make adjustments as needed to the above document.**