



CSCSHC English Learner Program Annual Parent Notification

Last Name		First Name	
School		Grade	

Date: **INSERT DATE**

Dear Parent/Legal Guardian:

We are sending this letter to inform you of your child’s identification as an English Learner (EL) and his/her placement into an English language development program for the **INSERT YEAR** school year. We are following federal law as required of all school corporations:

- 1) To identify limited English proficient (LEP) students;
- 2) To assess students’ progress in learning English; and
- 3) To provide students with services to increase their English proficiency and academic achievement

To identify students that are ELs and the educational services they will need, we use the Home Language Survey (HLS) and WIDA ACCESS (WIDA Screener for new students). The WIDA ACCESS or WIDA Screener measures students’ English abilities in listening, speaking, reading, and writing. Your child’s **OVERALL** English language proficiency score on his/her most recent WIDA ACCESS or WIDA Screener was:

WIDA ACCESS K-12 or WIDA Screener 1-12 (W-APT for Kdg)			
Level 1.0-1.9 Entering	Level 2.0-2.9 Emerging	Level 3.0-3.9 Developing	Level 4.0-4.9 Expanding

Your child will participate in a program to help him/her attain English proficiency in listening, speaking, reading, and writing, succeed in academics and meet graduation requirements.

As a parent you have the right to:

- 1) Remove your child from the English language development program; and
- 2) Decline your child’s participation in the program or choose another program or method of instruction

In order to exit the English language development program, your child must obtain an overall, composite score of 5.0 on the WIDA ACCESS 2.0. After exiting the program, your child’s academic progress will continue to be monitored for four years. While the rate of attaining English language proficiency varies greatly from student to student, research has shown that it typically takes 3-7 years (depending on the student’s age/grade level) to attain English proficiency and exit from English language development services. Indiana’s expected rate of graduation is currently 90%.

The following table identifies the method(s) of instruction that will be used with your child:

Name	Description	Placement
Structured Immersion	The goal is proficiency in English while focusing on learning content knowledge and skills in an all-English setting. Instruction is provided in English only and is adapted to a student’s proficiency in English. Instruction is supported by visual aids and support (as available in the student’s native language)	
Sheltered English	The goal is English and typical serves only ELs in the classroom. All instruction is in English but has been adjusted to the student’s proficiency level so that subject matter is comprehensible.	
Other	Description:	

If your child has been identified with a disability in which they require an Individual Education Plan (IEP), the English language development program will be used in coordination with your child’s existing IEP.

If you decide to not have your child participate in the English language development program, he/she will still be required to complete the WIDA ACCESS under federal law. If you have any questions about the placement of your child for this school year, please contact Brian Dinwiddie, Curriculum Coordinator at 317-861-4417 ext. 248. We look forward to working with you and your child this year.

Sincerely,



Brian Dinwiddie, Curriculum Coordinator