

# **Southern Hancock Schools**

## **Regularly Scheduled Board Meeting**

Administration Office, 4711 S. 500 W., New Palestine, IN 46163  
Monday, November 14, 2016  
6:30pm

### Regular Board Meeting

**Present:** Mr. Brian McKinney, Board Vice President; Mr. William Niemier, Board Member; Dr. Rhonda Peterson, Curriculum/Technology Director; Dr. Marcia Piercy, Director of Special Education; Mrs. Barbara Snyder, Board Secretary; Mr. Thomas Tucker, Board Member; Mr. Robert Yoder, Assistant Superintendent; Janet Mann, Executive Administrative Assistant; Mr. Craig Wagoner, Sr., Board President; Dr. Lisa Lantrip, Superintendent

### **1 Welcome/Call to Order/Pledge**

**Mr. Craig Wagoner, Sr., Board President**

#### **Minutes**

Mr. Wagoner called the meeting to order and led the Pledge of Allegiance.

### **2 Approval of Agenda**

**Mr. Craig Wagoner, Sr., Board President**

#### **Minutes**

Mr. Wagoner asked for a motion to approve the agenda. Mrs. Snyder moved to approve the agenda. Mr. McKinney seconded the motion. The vote passed 5-0.

**Approved**

**Motioned:** Mrs. Barbara Snyder, Board Secretary

**Seconded:** Mr. Brian McKinney, Board Vice President

### **3 Accentuate the Positive**

**Mr. Craig Wagoner, Sr., Board President**

New Palestine High School Band is being recognized for winning the Mid-States Band Association's Class AAA Competition.

Out of 21 bands, New Palestine High School is the champion.

#### **Minutes**

Mr. Fessler and Mr. Humphries presented the NPHS band for "Accentuate the Positive."

### **4 Spotlight**

**Mr. Craig Wagoner, Sr., Board President**

#### **4.1 Lilly Scholarship Finalists**

**Mr. Keith Fessler, NPHS Principal and Mrs. Mary Gibble, Hancock County Community Foundation**

Spotlighting Samuel Voelz and Brian Shaw as finalists.

#### **Minutes**

Keith Fessler and the Hancock Community Foundation recognized the two New Palestine finalists.

### **5 Citizens Formal Comments**

**Mr. Craig Wagoner, Sr., Board President**

Comments on agenda and non-agenda items will be received at this time in accordance with the guidelines defined in the Board Bylaws (0167.3) - Public Participation at Board Meetings.

#### **Non-Agenda Items:**

Any person or group desiring to formally comment on non-agenda items must register with the Superintendent their intent to address the Board no later than three (3) working days (does not include Saturday and Sunday) prior to the meeting (by Wednesday before a Monday meeting).

**Agenda Items:**

Any person or group desiring to formally comment on agenda items must register with the Superintendent of their intent to address the Board no later than three (3) days (includes Saturday and Sunday) prior to the meeting (by Friday before a Monday meeting).

**To Register:**

Requests to address the Board must include the following:

- name(s) of the participant(s)
- address(es) of the participant(s),
- group affiliation, if and when appropriate,
- topic to be addressed.
- a printed copy of the statement of concern, to be read at the meeting, must be submitted at the time of registration, including pertinent information necessary to identify the involved parties for further investigation.

The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (includes Saturday and Sunday) prior to the board meeting and submitted to local newspapers for publishing.

**Minutes**

No Formal Comments.

**6 Consideration of Routine Business**

**Mr. Craig Wagoner, Sr., Board President**

**6.1 Approval of the Minutes**

**Mr. Craig Wagoner, Sr., Board President**

- a. Minutes for the Regular Board Meeting Meeting on October 3, 2016 will be presented for approval.
- b. Minutes for the Executive Board Meeting on October 3, 2016 will be presented for approval.
- c. Minutes for the Regular Board Meeting on November 2, 2016 will be presented for approval.

Board approval is requested at this time.

 [3October16 Regular Board Meeting Minutes.pdf](#)

 [3October16 Executive Session Minutes.pdf](#)

 [2November16 Regular Board Meeting Minutes.pdf](#)

**Minutes**

Mr. Wagoner asked for a motion to approve the minutes for the Regular Board Meeting on October 3, 2016; the minutes for the Executive Board Meeting on October 3, 2016; and the minutes for the Regular Board Meeting on November 2, 2016. Mr. Niemier moved to approve the minutes. Mr. Tucker seconded the motion. The vote passed 5-0.

**Motioned:** Mr. William Niemier, Board Member

**Seconded:** Mr. Thomas Tucker, Board Member

**6.2 Claims/Finances**

**Mr. Craig Wagoner, Sr., Board President**

- a. Claims numbers 2346 through 2445, dated October 10, 2016.

- b. Claims numbers 2446 through 2504, dated October 24, 2016
- c. Claims numbers 2505 through 2627, dated October 30, 2016.
- d. Claims numbers 2628 through 2710, dated November 14, 2016.
- e. Payroll claims dated November 14, 2016.

Board approval is requested at this time.

- 10 October 16 Claims.pdf
- 24 October 16 Claims.pdf
- 30 October 16 Claims.pdf
- 14 November 16 Claims.pdf

Payroll Claims 11-14-16.pdf

## Minutes

Mr. Wagoner asked for a motion to approve the claims and finances as presented. Mr. McKinney moved to approve the claims and finances as presented. Mr. Tucker seconded the motion to approve the claims and finances as presented. The vote passed 5-0.

**Motioned:** Mr. Brian McKinney, Board Vice President

**Seconded:** Mr. Thomas Tucker, Board Member

### 6.3 Personnel Report

**Mr. Craig Wagoner, Sr., Board President**

Board approval of the Personnel Report is requested at this time.

Leave Report - 11.14.2016.pdf

## Minutes

Mr. Wagoner asked for a motion to approve the Personnel Report. Mr. Tucker moved to approve the Personnel Report. Mrs. Snyder seconded the motion. The vote passed 5-0.

**Motioned:** Mr. Thomas Tucker, Board Member

**Seconded:** Mrs. Barbara Snyder, Board Secretary

## 7 New Business

### **Mr. Craig Wagoner, Sr., Board President**

## 7.1 Expenditure Goals

### **Mr. Robert Yoder, Assistant Superintendent**

Mr. Yoder will present the Southern Hancock Expenditure Goals for approval.

Board approval is requested at this time.

Expenditure Goals 2016.pdf

## Minutes

Mr Yoder presented the Southern Hancock expenditure goals. Mr. Wagoner asked for a motion to approve the expenditure goals. Mr. Niemier moved to approve the expenditure goals. Mr. McKinney seconded the motion. The vote passed 5-0.

Approved

**Motioned:** Mr. William Niemier, Board Member

**Seconded:** Mr. Brian McKinney, Board Vice President

## 7.2 Board Meeting Dates for 2017

**Dr. Lisa Lantrip, Superintendent**

The dates for the 2017 meetings are being presented.

Board approval is requested at this time.

2017 Board Meeting Dates.pdf

### Minutes

Mr. Wagoner asked for an approval for the Board Meeting Dates for 2017. Mrs. Snyder moved to approve the Board Meeting Dates for 2017. Mr. Wagoner seconded the motion. The vote passed 5-0.

**Motioned:** Mrs. Barbara Snyder, Board Secretary

**Seconded:** Mr. Craig Wagoner, Sr., Board President

## 7.3 Donations

**Mr. Robert Yoder, Assistant Superintendent**

- a. John and Victoria Redgrave have issued a check for \$2,000 to be donated to the New Palestine High School Athletic Department for the tennis pavilion in honor of Lauren Didelot. This will defray expenses already paid by the Athletic Department.
- b. Walter and Judith Dildine have issued a check in the amount of \$141.16 to be donated to the Sugar Creek Elementary Student Activities Fund. This should be used towards all student supplies and rewards.
- c. Morristown Family Dentistry LLC/Russell S. Staggs DDS has issued a check in the amount of \$300 to be donated to the Sugar Creek Elementary Robotics Club for Robotics kits and supplies for the program.
- d. Brandywine has received a donation to be used to cover costs of any special 6th grade projects including upcoming field trips. The remaining funds are to be used for the 6th grade classes/students. The family has requested their names and the amount of the gift be anonymous.
- e. R.A. Pratt has issued a check for \$2,000 to be donated to the New Palestine High School Athletic Department for the softball team.
- f. Anonymous donation for \$1,000 to the New Palestine High School Teacher Fund to be used for teacher appreciation.

### Minutes

Mr. Wagoner asked for an approval of the donations as presented. Mr. Tucker moved to approve the donations. Mr. Niemier seconded the motion. The vote passed 5-0.

**Motioned:** Mr. Thomas Tucker, Board Member

**Seconded:** Mr. William Niemier, Board Member

## 7.4 6th Grade Field Trip

**Mr. Mark Kern, BWE Principal; Mrs. Katy Eastes, NPE Principal; Ms. Kari Shelton, SCE Principal**

All three elementary schools are requesting permission for an out-of-state field trip to Dayton, OH to visit the National Museum of the US Air Force.

- a. Brandywine Elementary School is requesting to travel May 9, 2017.
- b. New Palestine Elementary School is requesting to travel May 2, 2017.
- c. Sugar Creek Elementary School is requesting to travel May 4, 2017.

Board approval is requested at this time.

- [BWE Grade 6 Field Trip.pdf](#)
- [NPE Grade 6 Field Trip.pdf](#)
- [SCE Grade 6 Field Trip.pdf](#)

#### **Minutes**

Mr. Wagoner asked for a motion to approve an out-of-state field trip to Dayton, OH to visit the National Museum of the US Air Force for the 6th grade students in the district. Brandywine requested to travel May 9, 2017. New Palestine Elementary School requested to travel May 2, 2017. Sugar Creek Elementary School requested to travel May 4, 2017. Mrs. Snyder moved to approve the 6th grade field trip. Mr. McKinney seconded the motion. The vote passed 5-0.

**Motioned:** Mrs. Barbara Snyder, Board Secretary

**Seconded:** Mr. Brian McKinney, Board Vice President

#### **7.5 NPHS Field Trip**

**Mr. Keith Fessler, NPHS Principal**

Keith Fessler and Shawn Humphries are requesting permission to attend an out of state and overnight field trip to Washington D.C. May 30-June 3, 2017.

Board approval is requested at this time.

- [NPHS Band Trip Washington D.C.pdf](#)

#### **Minutes**

Mr. Wagoner asked for approval of the NPHS Band out of state and overnight field trip to Washington D.C. May 30-June 3, 2017. Mr. McKinney moved to approve the field trip. Mrs. Snyder seconded the motion. The vote passed 5-0.

**Motioned:** Mr. Brian McKinney, Board Vice President

**Seconded:** Mrs. Barbara Snyder, Board Secretary

#### **7.6 Second Reading of Policies**

**Mrs. Barbara Snyder, Board Secretary**

Second Reading of Policies.

##### **Board Overview**

- Bylaws 0122 and 0123 Powers and Philosophy
- Policy 2271 College and University Programs
- Policy 2421 Career and Technical Education
- Policy 2510 Adoption of Curricular Material
- Policy 5136 Student Personal Communication Devices
- Policy 5200 Attendance
- Policy 5340.01 Concussions and Sudden Cardiac Arrest
- Policy 5460 Graduation Requirements
- Policy 5463 Credits and Placements from Other Schools
- Policy 5540 The Schools and Governmental Agencies
- Policy 5840 Criminal Organizations and Criminal Organization Activity
- Policy 6152 Student Fees and Charges
- Policy 7530.01 DELETE Cell Phone Allowance
- Policy 7530.02 Staff Use of Technology Applications
- Policy 7540 Responsible Use of Technology
- Policy 7540.01 DELETE Technology Privacy
- Policy 7540.03 DELETE Student Education Technology Acceptable Use and Safety
- Policy 7540.04 DELETE Staff Education Technology Acceptable Use and Safety
- Policy 7541 DELETE Electronic Data Processing Disaster Recovery Plan
- Policy 7542 DELETE Access to Corporation Technology Resources for Personal Communication Devices
- Policy 7543 DELETE Remote Access to the Corporation Network
- Policy 8510 Wellness

Policy 8531 Free and Reduced Price Meals  
Policy 8540 Vending Machines  
Policy 9270 Equivalent Instruction for Compulsory Attendance Compliance Purposes

This Administrative Guidelines are attached for informational purposes and review.

AG 7530.02 Cell Phone Allowance  
AG 7540 Responsible Use of Technology  
AG 9270 Procedure for Educating a Child at Home  
AG 5136 DELETE Personal Communication Devices  
AG 5840A DLETE Youth Gangs  
AG 5840B DELETE Response to Gang Related Incidence andor Suspicion of Gang Involvement  
AG 7540.01 DELETE Acceptable Use of Technology  
AG 7540.04 DELETE Staff Educational Technology Acceptable Use and Safety

Board approval is requested at this time.

- Board Overview.pdf
- Bylaws 0122 and 0123 Powers and Philosophy.pdf
- Policy 2271 College and University Programs.pdf
- Policy 2421 Career and Technical Education Program.pdf
- Policy 2510 Adoption of Curricular Material 9-16.pdf
- Policy 5136 Student Personal Communication Devices 9-19.pdf
- Policy 5200 Attendance.pdf
- Policy 5340.01 Concussions and Sudden Cardiac Arrest.pdf
- Policy 5460 Graduation Requirements.pdf
- Policy 5463 Credits and Placements From Other Schools.pdf
- Policy 5540 The Schools and Governmental Agencies.pdf
- Policy 5840 Criminal Organizations and Criminal Organization Activity.pdf
- Policy 6152 Student Fees and Charges 9-16.pdf
- Policy 7530.01 DELETE Cell Phone Allowance.pdf
- Policy 7530.02 Staff Use of Technology Applications 9-19.pdf
- Policy 7540 Responsible Use of Technology 9-19.pdf
- Policy 7540.01 DELETE Technology Privacy.pdf
- Policy 7540.03 DELETE Student Education Technology Acceptable Use and Safety.pdf
- Policy 7540.04 DELETE Staff Education Technology Acceptable Use and Safety.pdf
- Policy 7541 DELETE Electronic Data Processing Disaster Recovery Plan.pdf
- Policy 7542 DELETE Access to Corporation Technology Resources for Personal Communication Devices.pdf
- Policy 7543 DELETE Remote Access to the Corporation Network.pdf
- Policy 8510 Wellness 9-13-2016.pdf
- Policy 8531 Free and Reduced Price Meals.pdf

- Policy 8540 Vending Machines.pdf
- Policy 9270 Equivalent Instruction for Compulsory Attendance Compliance Purposes.pdf
- AG 7530.02 Cell Phone Allowance.pdf
- AG 7540 Responsible Use of School Technology 9-19.pdf
- AG 9270 Procedure for Educating a Child at Home.pdf
- ~~DELETE AG 5136 DELETE Personal Communication Devices.pdf~~
- ~~DELETE AG 5840A Youth Gangs.pdf~~
- ~~DELETE AG 5840B Response to Gang Related Incidence andor Suspicion of Gang Involvement.pdf~~
- ~~DELETE AG 7540.01 DELETE Acceptable Use of Technology.pdf~~
- ~~DELETE AG 7540.04 DELETE Staff Educational Technology Acceptable Use and Safety.pdf~~

#### **Minutes**

Mr. Wagoner asked for approval of the policies. Mrs. Snyder moved to approve the policies. Mr. Wagoner seconded the motion. The vote passed 5-0.

#### **Approved**

**Motioned:** Mrs. Barbara Snyder, Board Secretary

**Seconded:** Mr. Craig Wagoner, Sr., Board President

## **8 Reports**

**Mr. Craig Wagoner, Sr., Board President**

### **8.1 Update on Marketing Communications**

**Mrs. Janet Mann, Communications Coordinator**

#### **Minutes**

Janet Mann gave an update on Marketing Communications.

### **8.2 HOSTS Reading Program**

**Mrs. Katy Eastes, NPE Principal and Mrs. Kendra Olin, Teacher**

Update on HOSTS Reading Program.

#### **Minutes**

Kendra Olin gave a presentation on the HOSTS Reading Program at NPE.

## **9 Professional Meetings**

Professional Meetings are attached.

Request for Prof Leave 2016-2017 .pdf

#### **Minutes**

Professional Meetings Noted.

## **10 Informal Comments**

**Mr. Craig Wagoner, Sr., Board President**

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public

comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

**Minutes**

Mr. Kern addressed the board about the SHEd Gala.

**11 Board Member Comments**

**Mr. Craig Wagoner, Sr., Board President**

**Minutes**

Mr. McKinney said tonight's meeting was a great testament to what we are doing. Mr. Tucker offered hats off to the volleyball team and Coach Whitaker. He said that that the last two volleyball sectionals were won by his sister.

**12 Adjournment**

**Mr. Craig Wagoner, Sr., Board President**

**Minutes**

Mr. Wagoner asked for a motion to adjourn the meeting. Mr. McKinney moved to adjourn the meeting. Mr. Tucker seconded the motion. The vote passed 5-0.

**Approved**

**Motioned:** Mr. Brian McKinney, Board Vice President

**Seconded:** Mr. Thomas Tucker, Board Member