

Southern Hancock Schools

Regularly Scheduled Board Meeting

Corporation Office, 4711 S. 500 W., New Palestine, IN 46163

Monday, May 9, 2016

6:30pm

Regular Board Meeting

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| 1 Welcome/Call to Order/Pledge | Mr. Craig Wagoner, Sr., Board President |
| 2 Approval of Agenda | Mr. Craig Wagoner, Sr., Board President |
| 3 Citizens Formal Comments | Mr. Craig Wagoner, Sr., Board President |

Comments on agenda and non-agenda items will be received at this time in accordance with the guidelines defined in the Board Bylaws (0167.3) - Public Participation at Board Meetings.

Non-Agenda Items:

Any person or group desiring to formally comment on non-agenda items must register with the Superintendent their intent to address the Board no later than three (3) working days (does not include Saturday and Sunday) prior to the meeting (by Wednesday before a Monday meeting).

Agenda Items:

Any person or group desiring to formally comment on agenda items must register with the Superintendent of their intent to address the Board no later than three (3) days (includes Saturday and Sunday) prior to the meeting (by Friday before a Monday meeting).

To Register:

Requests to address the Board must include the following:

- name(s) of the participant(s)
- address(es) of the participant(s),
- group affiliation, if and when appropriate,
- topic to be addressed.
- a printed copy of the statement of concern, to be read at the meeting, must be submitted at the time of registration, including pertinent information necessary to identify the involved parties for further investigation.

The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (includes Saturday and Sunday) prior to the board meeting and submitted to local newspapers for publishing.

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| 4 Consideration of Routine Business | Mr. Craig Wagoner, Sr., Board President |
| 4.1 Approval of the Minutes | Mr. Craig Wagoner, Sr., Board President |

a. Minutes for the Regular Board Meeting on April 4, 2016 will be presented for approval.

b. Minutes for the Special Policy Work Session on March 17, 2016 will be presented for approval.

Board approval is requested at this time.

 [4April16 Regular Board Minutes.pdf](#)

 [17March16 Special Session Minutes.pdf](#)

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| 4.2 Claims/Finances |
|----------------------------|

Mr. Craig Wagoner, Sr., Board President

- a. Claims numbers 723 through 778 dated April 11, 2016 will be presented for approval.
- b. Claims numbers 779 through 887 dated April 25, 2016 will be presented for approval.
- c. Claims numbers 888 through 931 dated April 30, 2016 will be presented for approval.
- d. Claims numbers 932 through 1002 dated May 9, 2016 will be presented for approval.
- e. Payroll Claims dated 4/8/16 and 4/22/16 will be presented for approval.

Board approval is requested at this time.

-  [11April16 Claims.pdf](#)
-  [25April16 Claims.pdf](#)
-  [30April16Claims.pdf](#)
-  [9May16Claims.pdf](#)
-  [Payroll Claims 05-09-16.pdf](#)

4.3 Technical Correction to Policy 5772 Mrs. Barbara Snyder, Board Secretary

Per Bylaw 0131.2 change a typo from sued to used in Policy 5772.

-  [Bylaw 0131.2 Technical Corrections.pdf](#)
-  [Policy 5772 Weapons.pdf](#)

4.4 Personnel Report Mr. Craig Wagoner, Sr., Board President

Board approval of the Personnel Report is requested at this time.

5 Unfinished Business Mr. Craig Wagoner, Sr., Board President

5.1 Second Reading of the Support Staff Handbook Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is providing a second reading of the support staff handbook.

Board approval is requested at this time.

-  [FINAL DRAFT Support Staff Handbook 2016-2017 w Policy Summaries.pdf](#)

5.2 Second Reading of the Policies Mrs. Barbara Snyder, Board Secretary

Mrs. Snyder is providing a second reading of the policies.

Overview	
Bylaws 0100	Definitions
Policy 1543	Non-Renewal of Administrative Contracts
Policy 2510	Adoption of Curricular Materials
Policy 2700	Annual Performance Report
Policy 3120.06	Selecting Student Teachers/Administrative Interns
Policy 3121	Personal Background Checks and Mandatory Reporting of Convictions or Arrests
Policy 3124	Employment Contracts with Professional Employees
Policy 3140	Resignation
Policy 3141	Suspension of Teachers
Policy 3142	Cancellation of a Teaching Contract

Policy 3211	Required Reports and Protection of Whistleblowers
Policy 3220	Staff Evaluation
Policy 4121	Personal Background Checks and Mandatory Reporting of Convictions and Arrests
Policy 4211	Required Reports and Protection of Whistleblowers
Policy 5111	Determination of Legal Settlement and Eligibility for Enrollment of Students without Legal Settlement in the Corporation
Policy 5112	Entrance Requirements
Policy 5200	Attendance
Policy 5320	Immunization
Policy 5460	Graduation Requirements
Policy 5530	Drug Prevention
Policy 5840.01	Criminal Gangs and Criminal Gang Activity in Schools
Policy 6152	Student Fees and Charges
Policy 6520	Payroll Deductions
Policy 7310	Disposition of Surplus Property
Policy 8121	Personal Background Check -- Contracted Services
Policy 8330	Student Records
Policy 8400	School Safety
Policy 8500	Food Services

Board approval is requested at this time.

 Overview.pdf

 Bylaw 0100- Definitions.pdf

 Policy 1543 Non-renewal of Administrative Contracts.pdf

 Policy 2510 Adoption of Curricular Materials.pdf

 Policy 2700 Annual Performance Report.pdf

 Policy 3120.06 Selecting Teachers- Administrative Interns.pdf

 Policy 3121 Personal Background Checks and Mandatory Reporting of Convictions.pdf

 Policy 3124 Employment Contracts with Professional Employees.pdf

 Policy 3140 Resignation.pdf

 Policy 3141 Suspension of Teachers New .pdf

 Policy 3142 Cancellation of a Teaching Contract.pdf

 Policy 3211 Required Reports and Protection of Whistleblowers.pdf

 Policy 3220 Staff Evaluation.pdf

 Policy 4121 Personal Background Checks and Mandatory Reporting of Convictions.pdf

 Policy 4211 Required Reports and Protection of Whistleblowers.pdf

 Policy 5111 Determination of Legal Settlement and Eligibility of Students Without Legal Settlement in the Corporation.pdf

 Policy 5112 Entrance Requirements.pdf

 Policy 5200 Attendance.pdf

 Policy 5320 Immunizations.pdf

 Policy 5460 Graduation Requirements.pdf

 Policy 5530 Drug Prevention.pdf

-  [Policy 5840.01 Gang Policy 11-16-2016 1 .pdf](#)
-  [Policy 6152 Student Fees and Charges.pdf](#)
-  [Policy 6520 Payroll Deductions.pdf](#)
-  [Policy 7310 Disposal of Surplus Property.pdf](#)
-  [Policy 8121 Personal Background Check and Mandatory Reporting of Convictions.pdf](#)
-  [Policy 8330 Student Records.pdf](#)
-  [Policy 8400 School Safety.pdf](#)
-  [Policy 8500 Food Service.pdf](#)

6 New Business

Mr. Craig Wagoner, Sr., Board President

6.1 NPHS Field Trip

Mr. Keith Fessler, NPHS Principal

Al Cooper and Gina Fannin are requesting permission for an overnight soccer camp at Anderson University for the girls soccer team. The camp is from July 21-23, 2016.

Board approval is requested at this time.

 [NPHS Field Trip Soccer Team.pdf](#)

6.2 NPHS Field Trip

Mr. Keith Fessler, NPHS Principal

Al Cooper and Gregg Greene are requesting permission for an overnight trip to Franklin, IN for a golf camp. The camp is from July 14-15, 2016.

Board approval is requested at this time.

 [NPHS Field Trip Golf Team.pdf](#)

6.3 Donations

Mr. Robert Yoder

a. The Greenfield Elks, Inc. have issued a check for \$250 and they would like to donate the check to the NPHS Prom 2016 Extra Curricular Fund.

b. SHed has donated \$326.93 for the Preschool Grant at NPE.

c. A check for \$3,000 for Professional Development was donated by SHed. The funds should be distributed as follows: \$500 NPHS, \$500 DCMS, \$500 SCE, \$500 NPE, \$1,000 BWE

d. A donation for \$250 from the Hancock County Farm Bureau was given to the Family and Consumer Sciences Class at NPHS to purchase red meat in honor of Red Meat Month.

Board approval is requested at this time.

6.4 Math Textbook Adoption

Dr. Rhonda Peterson, Curriculum/Technology Director

Board approval is requested at this time.

6.5 2016-2017 Student Fees

Dr. Rhonda Peterson, Curriculum/Technology Director

Student Technology and Textbooks will be discussed.

Board approval is requested at this time.

6.6 School Lunch Pricing

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder will request approval of his recommendations for school lunch pricing for the 2016-2017 school year.

Board approval is requested at this time.



School Lunch Pricing.pdf

6.7 YMCA Report and Contract Approval

Dr. Rhonda Peterson, Curriculum/Technology Director

Dr. Peterson will provide an update on the YMCA before and after care program. A contract will be presented for approval.

Board approval is requested at this time.

6.8 Refinance of Brier Creek Middle School Bonds

Mr. Robert Yoder, Assistant Superintendent

It is recommended with today's lower interest rates to refinance Brier Creek Middle School Bonds.

a. Adopt a resolution to authorize the refunding, establish saving parameters, and hire members of the working group.

b. Adopt a reimbursement resolution.

Board approval is requested at this time.



Brier Creek Middle School Bonds.pdf



Resolution Approving Refunding.pdf



DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES.pdf

6.9 Approval of Aramark Agreement

Mr. Robert Yoder, Assistant Superintendent

Aramark has paid the CSC Southern Hancock County \$45,183.28 regarding a dispute concerning the filing of the April 2014 Reimbursement Claim with the State of Indiana. In April 2017, Aramark will re-file the reimbursement claim and should Southern Hancock receive the dollars, Aramark will be paid the reimbursement amount from Southern Hancock Schools.

Board approval is requested at this time.



Aramark Agreement 2016.pdf

6.10 Establish Rainy Day Fund

Mr. Robert Yoder, Assistant Superintendent

It is recommended that the Board adopt the resolution to adopt a Rainy Day Fund. It is further recommendation that the Board authorizes the deposit of the 2015 Anthem Blue Cross Blue Shield Run-Off Settlement in the amount of \$1,742,504.02 into the Rainy Day Fund.

Board approval is requested at this time.

6.11 First Reading of Policies

Mr. Brian McKinney, Board Vice President

First Reading of policies.

Overview

Policy 6110 Grant Funds

Policy 6111 Internal Controls/Threshold of Materiality

Policy 6112 Cash Management of Grants

Policy 6114 Cost Principles -- Spending Federal Funds

Policy 6116 Time and Effort Reporting

Policy 6320 Purchasing

Policy 6460 Conflicts of Interest and Vendor Relations

Policy 6550 Travel Payment and Reimbursement

Policy 5517.01 Bullying

 [Edgar Collection Overview for Board.pdf](#)

 [Policy 6110 Grant Funds.pdf](#)

 [Policy 6111 Internal Controls and Threshold of Materiality.pdf](#)

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 [Policy 6114 Cost Principles -- Spending Federal Funds.pdf](#)

 [policy 6116 Time and Effort Reporting.pdf](#)

 [Policy 6320 Purchasing.pdf](#)

 [Policy 6460 Conflicts of Interest and Vendor Relations.pdf](#)

 [Policy 6550 Travel Payment and Reimbursement.pdf](#)

 [Policy 5517.01 Bullying.pdf](#)

6.12 First Reading Student Handbooks

School Administrators

First Reading of the Student Handbooks.

7 Reports

Mr. Craig Wagoner, Sr., Board President

7.1 2016 Circuit Breaker Report

Mr. Robert Yoder, Assistant Superintendent

A 2016 Circuit Breaker Report and update of Protected Taxes will be provided.

 [2016 Protected Taxes 1 .pdf](#)

7.2 LOIT Supplemental Distribution Report

Mr. Robert Yoder, Assistant Superintendent

Sea 67 provides the State Budget Agency will make a one-time special distribution to each county having a balance in the county's trust account as of December 31, 2014 maintained under the former local income tax laws. Southern Hancock Schools will receive \$157,425.81. The amount received must be deposited into the schools Rainy Day Fund.

Board approval is requested at this time.

8 Professional Meetings

Mr. Craig Wagoner, Sr., Board President

Professional Meetings are attached.



May Request for Professional Leave 2015-2016.pdf

9 Informal Comments

Mr. Craig Wagoner, Sr., Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

10 Board Member Comments

Mr. Craig Wagoner, Sr., Board President

11 Adjournment

Mr. Craig Wagoner, Sr., Board President