

Southern Hancock Schools

Regularly Scheduled Board Meeting

Administration Office, 4711 S. 500 W., New Palestine, IN 46163

Monday, January 8, 2018

6:30pm - 7:30pm

Regular Board Meeting

Present: Mr. Brian McKinney, Board President; Mr. William Niemier, Board Vice President; Dr. Marcia Piercy, Director of Special Education; Mr. Robert Yoder, Assistant Superintendent; Mr. Craig Wagoner, Sr., Board Secretary; Dr. Matt Ackerman, Board Member; Mr. Dan Walker, Board Member; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant

Absent: Dr. Lisa Lantrip, Superintendent

1 Welcome/Call to Order/Pledge

Mr. Brian McKinney, Board President

Minutes

Mr. McKinney called the meeting to order and led the Pledge of Allegiance.

2 Board Reorganization-Election of Officers

Mr. Robert Yoder, Assistant Superintendent

In accordance with Bylaw 152, the Board will designate a President, Vice President, and a Secretary.

In accordance with Bylaw 154, the Board will appoint a legislative liaison and policy liaison as well as designate a day, place, and time for regular meetings. Attached is a reminder of the approved 2018 meeting schedule.

 [2018 Board Meeting Dates.doc](#)

Minutes

Board Reorganization at this time.

Mr. McKinney asked for a motion to approve board reorganization. Mr. Wagoner moved to appoint Mr. McKinney, President; Mr. Niemeier, Vice President; Mr. Wagoner, Secretary; Mr. McKinney and Mr. Niemier as Policy Liaisons. Mr. Wagoner Legislative Liaison. Mr. Niemier seconded the motion. The vote passed 5-0.

Approved

Motioned: Mr. Craig Wagoner, Sr., Board Secretary

Seconded: Mr. William Niemier, Board Vice President

3 Approval of Agenda

Mr. Brian McKinney, Board President

Minutes

Mr. McKinney led the meeting and asked for approval of the agenda. Mr. Niemier moved to approve the agenda. Mr. Wagoner seconded the motion. The vote passed 5-0.

Approved

Motioned: Mr. William Niemier, Board Vice President

Seconded: Mr. Craig Wagoner, Sr., Board Secretary

4 Accentuate the Positive

Mr. Brian McKinney, Board President

Recognizing Keith Fessler for being named 2017 Indiana High School Principal of the Year.

Minutes

The Board recognized Mr. Fessler, Principal of New Palestine High School for being named 2017 Principal of the Year.

5 Citizens Formal Comments

Mr. Brian McKinney, Board President

Comments on agenda and non-agenda items will be received at this time in accordance with the guidelines defined in the Board Bylaws (0167.3) - Public Participation at Board Meetings.

Non-Agenda Items:

Any person or group desiring to formally comment on non-agenda items must register with the Superintendent their intent to address the Board no later than three (3) working days (does not include Saturday and Sunday) prior to the meeting (by Wednesday before a Monday meeting).

Agenda Items:

Any person or group desiring to formally comment on agenda items must register with the Superintendent of their intent to address the Board no later than three (3) days (includes Saturday and Sunday) prior to the meeting (by Friday before a Monday meeting).

To Register:

Requests to address the Board must include the following:

- name(s) of the participant(s)
- address(es) of the participant(s),
- group affiliation, if and when appropriate,
- topic to be addressed.
- a printed copy of the statement of concern, to be read at the meeting, must be submitted at the time of registration, including pertinent information necessary to identify the involved parties for further investigation.

The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (includes Saturday and Sunday) prior to the board meeting and submitted to local newspapers for publishing.

Minutes

No Citizens Formal Comments.

6 Consideration of Routine Business

Mr. Brian McKinney, Board President

6.1 Approval of the Minutes

Mr. Brian McKinney, Board President

- a. Requesting approval of the Regular Board Minutes for December 11, 2017.
- b. Requesting approval of the Board Executive Session Minutes for December 20, 2017.

Board approval is requested at this time.

 Regularly Scheduled Board Meeting Monday December 11 Minutes.pdf

 Board Executive Session Wednesday December 20 Minutes.pdf

Minutes

Mr. McKinney asked for a motion to approve minutes from the regular board meeting on December 11, 2017 and the minutes for the executive session on December 20, 2017. Dr. Ackerman moved to approve the minutes. Mr. Walker seconded the motion. The vote passed 5-0.

6.2 Claims/Finances

Mr. Brian McKinney, Board President

- a. Payroll claims dated 1-08-2018.

Board approval is requested at this time.

 [Payroll Claims 01-08-18.pdf](#)

Minutes

Mr. McKinney asked for a motion to approve Payroll Claims dated January 8, 2018. Dr. Ackerman moved to approve Payroll Claims and Mr. Craig Wagoner seconded. The vote passed 5-0.

Approved

Motioned: Dr. Matt Ackerman, Board Member

Seconded: Mr. Craig Wagoner, Sr., Board Secretary

6.3 Personnel Report

Mr. Brian McKinney, Board President

Board approval is requested at this time.

 [2018-01-08 Personnel Report with Attachments.pdf](#)

 [2018-01-08 Leave Report.pdf](#)

Minutes

Mr. McKinney asked for a motion to approve the Personnel Report. Mr. Wagoner moved to approve the Personnel Report and Mr. Walker seconded the motion. The vote passed 5-0.

Approved

Motioned: Mr. Craig Wagoner, Sr., Board Secretary

Seconded: Mr. Dan Walker, Board Member

6.4 Donations

Mr. Robert Yoder, Assistant Superintendent

a. \$2,000.00 check issued to NPHS from an anonymous donor to be donated to the NPHS softball account for a pitching machine.

b. \$4,000.00 check donated from Jody Roth in memory of her husband Doug Roth to go towards the new sensory room at NPJH.

Board approval is requested at this time.

Minutes

Mr. McKinney asked for a motion to approve the donations as presented. Mr. Niemier moved to approve the donations. Mr. Walker seconded the motion. The vote passed 5-0.

Approved

Motioned: Mr. William Niemier, Board Vice President

Seconded: Mr. Dan Walker, Board Member

7 New Business

Mr. Brian McKinney, Board President

7.1 Corporation Treasurer / Deputy Treasurer Re-Appointment

Mr. Brian McKinney, Board President

In alignment with state statute, the district must appoint/ re-appoint a Treasurer and Deputy Treasurer at this time each year. It is recommended that Robert Yoder be re-appointed as Treasurer with a bond of \$100,00.00 and Ashlie Worth be re-appointed as Deputy Treasurer with a bond of \$50,000.00.

Board approval is requested at this time.

Minutes

Mr. McKinney asked for a motion to re-appoint Mr. Yoder as Treasurer and Mrs. Ashlie Worth as Deputy Treasurer. Mr. Wagoner moved to approve Mr. Yoder and Mrs. Worth. Mr. Niemier seconded the motion. The vote passed 5-0.

Approved

Motioned: Mr. Craig Wagoner, Sr., Board Secretary

Seconded: Mr. William Niemier, Board Vice President

7.2 General Fund Transfer Resolution

Mr. Robert Yoder, Assistant Superintendent

A Transfer of Funds Resolution will be presented for Board consideration. The Resolution ensures that all accounts have a positive end of the year balance and allows funds to be transferred from line items that were unspent to line items in which additional dollars are needed.

Board approval is requested at this time.

 Transfer of Funds Resolution 1.8.18.docx

Minutes

Mr. McKinney asked for a motion to approve the General Fund Transfer Resolution. Mr. Walker moved to approve the General Transfer Resolution. Dr. Ackerman seconded. The vote passed 5-0.

Approved

Motioned: Mr. Dan Walker, Board Member

Seconded: Dr. Matt Ackerman, Board Member

7.3 2018-2019 Out of District Transfer Packet

Dr. Lisa Lantrip, Superintendent

Dr. Lisa Lantrip is requesting approval of the 2018-2019 Out of District Transfer Packet.

Board approval is requested at this time.

 Transfer Packet 2018-2019 1.docx

Minutes

Dr. Lantrip was unable to attend the board meeting. Mr. Yoder asked for approval of the 2018-2019 Out of District Packet in place of Dr. Lantrip. Mr. McKinney asked for a motion to approve the 2018-2019 Out of District Packet as presented. Mr. Niemier moved to approve the 2018-2019 Out of District Packet. Mr. Walker seconded the motion. The vote passed 5-0.

Approved

Motioned: Mr. William Niemier, Board Vice President

Seconded: Mr. Dan Walker, Board Member

7.4 First Reading of Policies

Mr. Brian McKinney, Board President

- a. Policy 0100-Definitions (REVISED BYLAW)
- b. Policy 2261.01-Parent Participation in Title I Programs (REVISED POLICY)
- c. Policy 5111.01-Homeless Students (REPLACEMENT POLICY)
- d. Policy 8355- Authorization For Audio, Video, and Digital Recording (NEW POLICY)

- e. Policy 8500-Food Services (REVISED)
- f. Policy 1220 -Employment of the Superintendent (REVISED)
- g. Policy 1521- Personal, Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests (REVISED)
- h. Policy 2221-Mandatory Curriculum (REVISED)
- i. Policy 2262-Latch-Key Programs (REPLACEMENT POLICY)
- j. Policy 2623.01-Test Security Provisions for Statewide Assessments (REVISED)
- k. Policy 3121-Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests (REVISED)
- l. Policy 3131- Reduction in Force ("RIF") in Certificate Staff (Deleted Word)
- m. Policy 4121-Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests (REVISED)
- n. Policy 5200-Attendance (REVISED)
- o. Policy 5330-Use of Medications (REVISED)
- p. Policy 5350- Student Suicide Awareness and Prevention (REVISED)
- q. Policy 5460- Graduation Requirements (REVISED)
- r. Policy 5630.01 (V1)- Use of Seclusion and Restraint with Students (REVISED/ Word Change)
- s. Policy 5730-Equal Access for Noncorporation-Sponsored Student Clubs and Activities (REVISED/ Citation Added)
- t. Policy 6152-Student Fees and Charges (REVISED)
- u. Policy 8120 -Volunteers (TECHNICAL CORRECTION)
- v. Policy 8121- Personal Background Check-Contracted Services (REVISED)
- w. Policy 8330- Student Records (REVISED)
- x. Policy 8462- Child Abuse and Neglect (REVISED)
- y. Policy 8800-Religious / Patriotic Ceremonies and Observances (TECHNICAL CHANGE)
- z. Policy 1210- Board / Superintendent Relationship (REVISED)

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 [po2261-01 .doc](#)
 [po5111-01.doc](#)
 [po8355.doc](#)
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Minutes

First Reading of Policies. No action needed at this time.

7.5 Curriculum Change Proposals

Mr. Miles Hercamp, Director of Instructional Services and Mr. Keith Fessler, NPHS Principal

- a. We The People-Government
- b. AP Computer Science Principles

 [We The People Curriculum Change Form.docx](#)
 [AP Computer Science Principles.pdf](#)

Minutes

Mr. Fessler and Mr. Hercamp discussed the proposed curriculum change and need for additional classes. Mr. McKinney asked for a motion to approve the addition of We The People and AP Computer Science. Mr. Niemier motioned to approve the additional classes. Dr. Ackerman seconded the motion. The vote passed 5-0.

Approved

Motioned: Mr. William Niemier, Board Vice President

Seconded: Dr. Matt Ackerman, Board Member

8 Reports

Mr. Miles Hercamp, Director of Instructional Services and Keith Fessler, NPHS Principal

Graduation Pathways Requirements

Minutes

Mr. Hercamp and Mr. Fessler presented their report for Graduation Pathways Requirements.

9 Professional Meetings

Mr. Brian McKinney, Board President

Professional Meetings Attached.

 [Professional Meetings Jan 2018.xlsx](#)

Minutes

A report of the professional meetings attended by Southern Hancock Staff was presented for board information.

10 Informal Comments

Mr. Brian McKinney, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes

No informal comments.

11 Board Member Comments

Mr. Brian McKinney, Board President

Minutes

Dr. Ackerman thanked those working on updating policies and shared his appreciation for their hard work. Mr. Walker also commented on the hard work it takes updating policies and thanked those involved. Mr. McKinney congratulated Mr. Fessler again for being named Principal of the Year.

12 Adjournment

Mr. Brian McKinney, Board President

Minutes

Mr. McKinney asked for a motion to adjourn the meeting. Mr. Niemier moved to adjourn the meeting. Mr. Walker seconded the motion. The vote passed 5-0.

Approved

Motioned: Mr. William Niemier, Board Vice President

Seconded: Mr. Dan Walker, Board Member