

Regularly Scheduled Board Meeting

Administration Office, 4711 S. 500 W., New Palestine, IN 46163

Monday, February 12, 2018

6:30pm

Present: Mr. Brian McKinney, Board President; Mr. William Niemier, Board Vice President; Dr. Marcia Piercy, Director of Special Education; Mr. Robert Yoder, Assistant Superintendent; Mr. Craig Wagoner, Sr., Board Secretary; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Member; Mr. Dan Walker, Board Member; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Wes Anderson, Director of School and Community Relations

1 Welcome/Call to Order/Pledge

Mr. Brian McKinney, Board President

Minutes:

Mr. McKinney called the meeting to order and led the Pledge of Allegiance.

2 Approval of Agenda

Mr. Brian McKinney, Board President

Board approval is requested at this time.

Minutes:

Mr. McKinney led the meeting and asked for approval of the agenda. Mr. Wagoner moved to approve the agenda. Mr. Niemier seconded the motion. The vote passed 5-0.

Motioned: Mr. Craig Wagoner

Seconded: Mr. William Niemier

3 Citizens Formal Comments

Mr. Brian McKinney, Board President

Comments on agenda and non-agenda items will be received at this time in accordance with the guidelines defined in the Board Bylaws (0167.3) - Public Participation at Board Meetings.

Non-Agenda Items:

Any person or group desiring to formally comment on non-agenda items must register with the Superintendent their intent to address the Board no later than three (3) working days (does not include Saturday and Sunday) prior to the meeting (by Wednesday before a Monday meeting).

Agenda Items:

Any person or group desiring to formally comment on agenda items must register with the Superintendent of their intent to address the Board no later than three (3) days (includes Saturday and Sunday) prior to the meeting (by Friday before a Monday meeting).

To Register:

Requests to address the Board must include the following:

- name(s) of the participant(s)
- address(es) of the participant(s),
- group affiliation, if and when appropriate,
- topic to be addressed.
- a printed copy of the statement of concern, to be read at the meeting, must be submitted at the time of registration, including pertinent information necessary to identify the involved parties for further investigation.

The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (includes Saturday and Sunday) prior to the board meeting and submitted to local newspapers for publishing.

Minutes:

No Citizens Formal Comments.

4 Consideration of Routine Business

Mr. Brian McKinney, Board President

4.1 Approval of the Minutes

Mr. Brian McKinney, Board President

- Requesting approval of the Regular Board Meeting Minutes for January 8, 2018.
- Requesting approval of the Special Session Board Meeting Minutes for January 8, 2018.
- Requesting approval of the Board Executive Session Minutes for January 16 , 2018.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve minutes from the Regular Board Meeting dated 1/8/18, Special Session Board Meeting 1/8/18, and the Board Executive Session 1/16/18. Dr. Ackerman moved to approve the minutes. Mr. Walker seconded the motion. The vote passed 5-0

Motioned: Dr. Matt Ackerman

Seconded: Mr. Dan Walker

Attachments:

Regularly Scheduled Board Meeting Monday January 08 Minutes

Special Session Board Meeting Monday January 08 Minutes

Special Session Board Meeting Tuesday January 16 Minutes

4.2 Claims/Finances

Mr. Brian McKinney, Board President

- Claims dated through January 17, 2018-January 31, 2018.
- Claims dated through February 1, 2018-February 12, 2018.
- Payroll Claims dated January 5, 2018; January 19, 2018; February 2, 2018

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve Claims dated through January 31, 2018, Claims dated through February 12, 2018, and Payroll Claims dated 2/2/18. Mr. Wagoner moved to approved Claims

and Payroll Claims. Dr. Ackerman seconded. The vote passed 5-0.

Motioned: Mr. Craig Wagoner

Seconded: Dr. Matt Ackerman

Attachments:

Claims Dated Through Jan 31 2018

Claims Dated Through Feb12 2018

Payroll Claims 02-12-18 3 Payrolls 1

4.3 Personnel Report

Mr. Brian McKinney, Board President

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the Personnel Report. Mr. Niemier moved to approve the Personnel Report. Mr. Walker seconded. The vote passed 5-0.

Motioned: Mr. William Niemier

Seconded: Mr. Dan Walker

Attachments:

2018-02-12 Personnel Report with Attachments

2018-02-12 Leave Report

4.4 Donations

Mr. Robert Yoder, Assistant Superintendent

a. \$500.00 check from Wal-Mart for Erin Amos to be used for Epic club community activities.

b. \$250.00 check received for Jeremy Large's Riley Dance/ Carnival Marathon project.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the donations as presented. Dr. Ackerman moved to approve the donations. Mr. Walker seconded. The vote passed 5-0.

Motioned: Dr. Matt Ackerman

Seconded: Mr. Dan Walker

4.5 NPHS Field Trip

M. Adam Barton, NPHS Assistant Principal

Mr. Adam Barton and Mr. Greg Greene are requesting permission for an overnight field trip to Hoosier National Forest, April 5-8, 2018. The Operation Red Dragon Field Trip is an Armed Services Career Infusion Field Trip.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the overnight field trip to Hoosier National Forest. Mr. Wagoner moved to approve The Operation Red Dragon Field Trip. Mr. Walker seconded. The vote passed 5-0.

Motioned: Mr. Craig Wagoner
Seconded: Mr. Dan Walker

Attachments:

Red Dragon Military Field Trip

5 New Business

Mr. Brian McKinney, Board President

5.1 Hancock County Library Update

Mr. Harlan Smith

Mr. Smith is providing his annual update for the Hancock Public Library.

Minutes:

Mr. Smith provided his annual update for the Hancock County Public Library.

Attachments:

2018 Library Report hfs

5.2 Cancellation of Outstanding Checks

Mr. Robert Yoder, Assistant Superintendent

In alignment with the State Board of Accounts guidelines, all checks that have been outstanding for two years from the date of issue may be canceled and the funds receipted back into the General Fund after December 31 of the second anniversary date. Attached is a list of checks eligible for consideration.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the Cancellation of Outstanding Checks. Mr. Wagoner moved to approve the Cancellation of Outstanding Checks. Mr. Niemier seconded. The vote passed 5-0.

Motioned: Mr. Craig Wagoner
Seconded: Mr. William Niemier

Attachments:

NPHS Outdated Checks

DCMS Outdated Checks thru 2015

District Outdated Checks

5.3 Summer School

Mr. Miles Hercamp, Director of Instructional Services

Approval of summer school classes and fees is requested at this time. Approval of teacher summer school pay rate of \$50 per hour is also being requested. Mr. Hercamp will also present information about this year's elementary summer enrichment programs.

Board approval is requested at this time.

Minutes:

Mr. Hercamp asked for approval of summer school classes, fees and summer school pay rate. He also

presented information regarding this year's elementary summer enrichment programs. Mr. McKinney asked for a motion to approve the summer school classes, fees, and pay rate. Mr. Walker moved to approve and Dr. Ackerman seconded. The vote passed 5-0.

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

Summer Program 2018

Summer School 2018

5.4 Walker Career Center & Technical Education Programs Operating Agreement

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder will present the Walker Career Center and Technical Education Programs Operating Agreement for 2018-2019.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the Walker Career Center & Technical Education Programs Operating Agreement for 2018-2019. Mr. Niemier motioned to approve the agreement as presented. Mr. Wagoner seconded. The vote passed 5-0.

Motioned: Mr. William Niemier

Seconded: Mr. Craig Wagoner

Attachments:

Walker Career Center Agreement

5.5 Permission to Advertise for Additional Appropriation for the Rainy Day Fund

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting permission to advertise for a hearing on additional appropriation for the Rainy Day Fund at the February 12, 2018 Board Meeting.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve advertising for Additional Appropriation for the Rainy Day Fund. Mr. Wagoner moved to approve advertising for Additional Appropriation for the Rainy Day Fund and Mr. Walker seconded. The vote passed 5-0.

Motioned: Mr. Craig Wagoner

Seconded: Mr. Dan Walker

Attachments:

Additional Appropriation

5.6 Permission to Advertise for a G.O. Bond and or Bank Loan

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting permission to advertise for a G.O. Bond and or bank loan.

Minutes:

Mr. McKinney asked for a motion to approve advertising for a G.O. Bond and/ or Bank Loan. Mr. Niemier moved to approve advertising for the G.O. Bond and/ or Bank Loan. Mr. Wagoner seconded. The vote passed 5-0.

Motioned: Mr. William Niemier

Seconded: Mr. Craig Wagoner

5.7 Renovation Contract for Brandywine Elementary

Mr. Robert Yoder, Assistant Superintendent

Request Approval of the HVAC Contract for Brandywine Elementary.

Minutes:

Mr. Yoder recommended Envoy to receive the HVAC Renovation Contract for BWE. McKinney asked for a motion to approve the contract as presented. Mr. Niemier moved to approve the HVAC Renovation Contract and Mr. Wagoner seconded. The vote passed 5-0.

Motioned: Mr. William Niemier

Seconded: Mr. Craig Wagoner

Attachments:

BWE HVAC

Bid Tabulation

5.8 Artificial Turf Contract for NPHS

Mr. Robert Yoder, Assistant Superintendent

Request Approval of the Artificial Turf Proposal for New Palestine High School Football Field.

Minutes:

Mr. Yoder recommended Sprin-Turf for the Artificial Turf Contract for NPHS. Mr. McKinney asked for a motion to approve the contract. Mr. Walker motioned to approve the Artificial Turf Contract from Sprin-Turf and Mr. Wagoner seconded. The vote passed 5-0.

Motioned: Mr. Dan Walker

Seconded: Mr. Craig Wagoner

Attachments:

Artificial Turf Field Contract

5.9 Educational Service Centers Risk Funding Trust

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is recommending the approval of The Declaration of Trust of the Educational Service Centers Risk Funding Trust. Also, the Board of Trustees appoint Robert Yoder Trustee for ESCRFT.

Minutes:

Mr. Yoder recommended changing insurance companies to Educational Service Centers Risk Funding Trust at a cost savings to the corporation. Mr. McKinney asked for a motion to approve switching insurance companies. Mr. Wagoner moved to approve switching insurance companies to Educational Service Centers Risk Funding Trust. Mr. Niemier seconded. The vote passed 5-0.

Motioned: Mr. Craig Wagoner

Seconded: Mr. William Niemier

Attachments:

Appointment of ESCRFT Trustee
Risk Funding Trust

6 Old Business

Mr. Brian McKinney, Board President

6.1 Second Reading of Policies

Mr. Brian McKinney, Board President

Second Reading of Policies.

- a. Policy 0100-Definitions (REVISED BYLAW)
- b. Policy 2261.01-Parent Participation in Title I Programs (REVISED POLICY)
- c. Policy 5111.01-Homeless Students (REPLACEMENT POLICY)
- d. Policy 8355- Authorization For Audio, Video, and Digital Recording (NEW POLICY)
- e. Policy 8500-Food Services (REVISED)
- f. Policy 1220 -Employment of the Superintendent (REVISED)
- g. Policy 1521- Personal, Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests (REVISED)
- h. Policy 2221-Mandatory Curriculum (REVISED)
- i. Policy 2262-Latch-Key Programs (REPLACEMENT POLICY)
- j. Policy 2623.01-Test Security Provisions for Statewide Assessments (REVISED)
- k. Policy 3121-Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests (REVISED)
- l. Policy 3131- Reduction in Force ("RIF") in Certificate Staff (Deleted Word)
- m. Policy 4121-Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests (REVISED)
- n. Policy 5200-Attendance (REVISED)
- o. Policy 5330-Use of Medications (REVISED)
- p. Policy 5350- Student Suicide Awareness and Prevention (REVISED)
- q. Policy 5460- Graduation Requirements (REVISED)
- r. Policy 5630.01 (V1)- Use of Seclusion and Restraint with Students (REVISED/ Word Change)
- s. Policy 5730-Equal Access for Noncorporation-Sponsored Student Clubs and Activities (REVISED/ Citation Added)
- t. Policy 6152-Student Fees and Charges (REVISED)

- u. Policy 8120 -Volunteers (TECHNICAL CORRECTION)
- v. Policy 8121- Personal Background Check-Contracted Services (REVISED)
- w. Policy 8330- Student Records (REVISED)
- x. Policy 8462- Child Abuse and Neglect (REVISED)
- y. Policy 8800-Religious / Patriotic Ceremonies and Observances (TECHNICAL CHANGE)
- z. Policy 1210- Board / Superintendent Relationship (REVISED)

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the first and second reading of policies. Mr. Niemier moved to approve the first and second reading of policies. Mr. Wagoner seconded. The vote passed 5-0.

Motioned: Mr. William Niemier

Seconded: Mr. Craig Wagoner

Attachments:

Bylaw 0100 Revised
Policy 2261.01 Revised
Policy 5111.01
Policy 8355
Policy 8500 Revised
Policy 1220
Policy 1521 Revised
Policy 2221
Policy 2262 Revised
Policy 2623.01 Revised
Policy 3121 Revised
Policy 3131
Policy 4121 Revised
Policy 5200 Revised
Policy 5330 Revised
Policy 5350 Revised
Policy 5460
Policy 5630.01
Policy 5730 Revised
Policy 6152 Revised
Policy 8120
Policy 8121 Revised
Policy 8330 Revised 1
Policy 8462 Revised
Policy 8800 Revised
Policy 1210 Revised

7 Professional Meetings

Mr. Brian McKinney, Board President

Professional Meetings Attached.

Minutes:

Professional Meetings noted.

Attachments:

Feb2018 Professional Meetings

8 Informal Comments

Mr. Brian McKinney, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No Informal Comments.

9 Board Member Comments

Mr. Brian McKinney, Board President

Minutes:

Mr. Wagoner voiced his appreciation to our donors and their generous donations. He also thanked Mr. Niemier for his time and efforts working on policies and shared his excited for for the new football field.

10 Adjournment

Mr. Brian McKinney, Board President

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to adjourn meeting. Mr. Niemier moved to approve adjournment. Mr. Walker seconded. The vote passed 5-0.

Motioned: Mr. William Niemier

Seconded: Mr. Dan Walker