

Regularly Scheduled Board Meeting

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Administration Office, 4711 S. 500 W., New Palestine, In 46163

Monday, January 10, 2022

6:30pm

Present: Mr. Brian McKinney, Board President; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Secretary; Mr. Dan Walker, Board Vice President; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mr. Wes Anderson, Director of School and Community Relations; Mrs. Laura Haeberle, Board Member; Mr. Jon Hooker, Board Member; Mrs. Katy Eastes, Director of Student Services; Sarah Gizzi, Assisted Business Manager

1 Welcome/Call to Order/Pledge

Mr. Brian McKinney, Board President

Minutes:

Mr. McKinney called the meeting to order and led the Pledge of Allegiance. Mr. Hooker was not in attendance.

2 Board Reorganization-Election of Officers

Mr. Brian McKinney, Board President

In accordance with Bylaw 152, the Board will designate a President, Vice President, and Secretary.

In accordance with Bylaw 154, the Board will appoint a legislative liaison and policy liaison as well as designate a day, place, and time for regular meetings.

Attached is a reminder of approved 2022 meeting schedule.

Minutes:

Mr. Walker was designated Board President, Mrs. Haeberle was designated Board Vice President, Dr. Ackerman was designated Board Secretary, Mr. Hooker and Mrs. Haeberle designated policy liaison, Mr. Hooker designated legislative liaison.

Mr. McKinney asked for a motion to approve Board reorganization. Dr. Ackerman moved to approve Board reorganization and Mrs. Haeberle seconded the motion. The vote passed 4-0.

Motioned: Dr. Matt Ackerman

Seconded: Mrs. Laura Haeberle

Attachments:

[2022 board meeting dates .pdf](#)

3 Approval of Agenda

Mr. Brian McKinney, Board President

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the agenda as presented. Mr. Walker moved to approve the January 10, 2022 agenda. Dr. Ackerman seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

4 Accentuate the Positive

Mr. Brian McKinney, Board President

4.1 Riley Red Wagon Schools

Mr. Jim Voelz, NPHS Principal and Ms. Susan Miles, Riley Representative

NPHS, NPJH, NPI, BWE, NPE, and SCE will be recognized as Riley Red Wagon Schools.

Minutes:

All six CSCSHC Schools were recognized as Riley Red Wagon Schools, as well as the CSCSHC school district being recognized for Riley Red Wagon Corporation Status.

Attachments:

[Riley Red Wagon Letter.pdf](#)

4.2 Hancock Physician Network

Mrs. Katy Eastes, Director of Student Services

The Board will recognize Hancock Physician Network for providing staff and scheduling capability to do COVID testing in the CSCSHC for two days a week starting in September and running through the 2021-2022 school year.

In attendance to accept the recognition: Brooke Tweedy, RN, Clinical Office Manager, Hancock Physician Network.

Minutes:

Hancock Physician Network was recognized for providing staff and scheduling capability for COVID testing to the in CSCSHC school district. Brooke Tweedy, RN, Clinical Office Manager, Hancock Physician Network accepted the recognition.

Attachments:

[Hancock Physicians Network.pdf](#)

5 Citizens Formal Comments

Mr. Brian McKinney, Board President

Comments on agenda and non-agenda items will be received at this time in accordance with the guidelines defined in the Board Bylaws (0167.3) - Public Participation at Board Meetings.

Non-Agenda Items:

Any person or group desiring to formally comment on non-agenda items must register with the Superintendent their intent to address the Board no later than three (3) working days (does not include Saturday and Sunday) prior to the meeting (by Wednesday before a Monday meeting).

Agenda Items:

Any person or group desiring to formally comment on agenda items must register with the Superintendent of their intent to address the Board no later than three (3) days (includes Saturday and Sunday) prior to the meeting (by Friday before a Monday meeting).

To Register:

Requests to address the Board must include the following:

*name(s) of the participant(s)

*address(es) of the participant(s),

*group affiliation, if and when appropriate, topic to be addressed.

*a printed copy of the statement of concern, to be read at the meeting, must be submitted at the time of registration, including pertinent information necessary to identify the involved parties for further investigation.

The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (includes Saturday and Sunday) prior to the board meeting and submitted to local newspapers for publishing.

Minutes:

No Citizens Formal Comments

Result: Approved

6 Consideration of Routine Business

Mr. Brian McKinney, Board President

6.1 Approval of Minutes

Mr. Brian McKinney, Board President

a. Regular Board Meeting Minutes dated on December 13, 2021.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve Minutes dated December 13, 2021. Mrs. Haeberle moved to approve Minutes as presented. Mr. Walker seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Mr. Dan Walker

Attachments:

[Minutes from Dec 13 2021.pdf](#)

6.2 Claims and Finances

Mr. Brian McKinney, Board President

a. Payroll Claims dated through December 10, 2021.

b. Payroll Claims dated through December 24, 2021.

c. Claims dated through December 31, 2021.

d. Claims dated through January 10, 2022.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve Claims and Finances. Dr. Ackerman moved to approve Claims and Finances as presented. Mrs. Haeberle seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mrs. Laura Haeberle

Attachments:

[Payroll Claims dated thru Dec 10 2021.pdf](#)

[Payroll Claims dated thru Dec 24 2021.pdf](#)

[Claims dated thru Dec 31 2021.pdf](#)

[Claims dated thru Jan 10 2022.pdf](#)

6.3 Personnel Report

Mr. Brian McKinney, Board President

a. Personnel Report dated through January 10, 2022.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the Personnel Report. Mr. Walker moved to approve the Personnel Report as presented. Dr. Ackerman seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

[Personnel Report dated thru Jan 10 2022.pdf](#)

[Leave Report dated thru Jan 10 2022.pdf](#)

6.4 Donations

Mr. Robert Yoder, Assistant Superintendent

a. A donation in the amount of \$19.42 to SCE has been received from Sandra Knox. Sandra expects donations such as this to continue periodically from her employer's match program. An equipment account has been set up and added to SCE's Budget Tracking sheet under the #2100 Donations Fund.

b. Donations totaling \$1,000.00 have been received for NPI, NPJH, NPHS Robotics as well as NPJH Band from Brandon and Jennifer Wilson.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve Donations received. Mrs. Haeberle moved to approve Donations as presented. Dr. Ackerman seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Dr. Matt Ackerman

7 Unfinished Business

Mr. Brian McKinney, Board President

7.1 Second Reading of Policies

Mr. Brian McKinney, Board President

Second reading of policies.

- a. 0164.5
- b. 3210
- c. 4210
- d. 9210

Board approval requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the second reading of policies. Mr. Walker moved to approve the policies as presented. Dr. Ackerman seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

[0164.5-Second Reading.pdf](#)

[3210-Second Reading.pdf](#)

[4210-Second Reading.pdf](#)

[9210-Second Reading.pdf](#)

8 New Business

Mr. Brian McKinney, Board President

8.1 Corporation Treasurer /Deputy Treasurer Re-Appointment

Mr. Brian McKinney, Board President

In alignment with state statute, the district must appoint/re-appoint a Treasurer and Deputy Treasurer at this time each year. It is recommended that Robert Yoder be re-appointed as Treasurer with a bond of \$100,000.00 and Ashlie Worth be re-appointed as Deputy Treasurer with a bond of \$50,000.00.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to re-appoint Mr. Yoder as Treasurer and Mrs. Worth as Deputy Treasurer. Dr. Ackerman moved to approve the re-appointment and Mrs. Haeberle seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mrs. Laura Haeberle

8.2 Funds Transfer Resolution

Mr. Robert Yoder, Assistant Superintendent

A Transfer of Funds Resolution will be presented for Board consideration. The resolution ensures that all accounts have a positive end of the the year balance and allows funds to be transferred from line items that were unspent to line items in which additional dollars are needed.

Board approval is requested at this time.

Minutes:

Mr. Yoder asked for approval of the Funds Transfer Resolution. Mr. McKinney asked for a motion to approve the resolution. Mr. Walker moved to approve the resolution as presented. Dr. Ackerman seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

[Transfer of Funds Resolution.pdf](#)

8.3 2022-2023 Out of District Transfer Packet

Dr. Lisa Lantrip, Superintendent

Dr. Lantrip is requesting approval of the 2022-2023 Out of District Transfer Packet. The approved packet will be available on the website in February.

Board approval is requested at this time.

Minutes:

Dr. Lantrip asked for approval of the 2022-2023 Out of District Transfer Packet. Mr. McKinney asked for a motion to approve the packet. Mrs. Haeberle moved to approve the packet as presented. Dr. Ackerman seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Dr. Matt Ackerman

Attachments:

[2022-2023 Out of District Transfer Student Packet.pdf](#)

8.4 Advertisement for Maintenance Building and Bus Garage Projects

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is seeking permission to advertise for bids on the maintenance building and bus garage projects.

Board approval is requested at this time.

Minutes:

Mr. Yoder asked for approval to advertise for the Maintenance Building and Bus Garage projects. Mr. McKinney asked for a motion to approve the advertisement for both projects. Mr. Walker moved to approve advertisement. Mrs. Haeberle seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mrs. Laura Haeberle

Attachments:

[Building Projects.pdf](#)

[Notice to Bidders for CSCSHC.pdf](#)

9 Reports

Mrs. Katy Eastes, Director of Student Services and Mrs. Heather Barnett, Corporation Nurse

Mrs. Eastes and Mrs. Barnett will present the Board a report on nursing services in the CSCSHC.

Minutes:

Mrs. Eastes and Mrs. Barnett presented the Board a report on nursing services in the CSCSHC.

10 Informal Comments

Mr. Brian McKinney, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No Informal Comments

11 Board Member Comments

Mr. Brian McKinney, Board President

Minutes:

Mrs. Haeberle thanked Mr. McKinney for his service as Board President the last few years and for spending so many hours educating her as a new Board member. Mr. Walker echoed Mrs. Haeberle's comment and also thanked Mr. McKinney for his last for the last three years as president and all of his guidance. Mr. Yoder notified the Board of water leak that occurred, but had been repaired. He also shared a few construction updates about the high school.

12 Adjournment

Mr. Brian McKinney, Board President

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to adjourn the meeting. Dr. Ackerman moved to adjourn. Mr. Walker seconded the motion. The vote passed 4-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Dan Walker

Dw. W
Jth L
Karin J Haebel
Brid McKinn
Matt Achen