

Regularly Scheduled Board Meeting

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Administration Office, 4711 S. 500 W., New Palestine, In 46163

Monday, March 14, 2022

6:30pm

Present: Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Secretary; Mr. Dan Walker, Board President; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mr. Wes Anderson, Director of School and Community Relations; Mrs. Laura Haeberle, Board Vice President; Mr. Jon Hooker, Board Member; Mrs. Katy Eastes, Director of Student Services; Sarah Gizzi, Assisted Business Manager

1 Welcome/Call to Order/Pledge

Mr. Dan Walker, Board President

Minutes:

Mr. Walker called the meeting to order and led the Pledge of Allegiance.

2 Approval of Agenda

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the March 14, 2022 agenda. Mr. McKinney moved to approve the agenda. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Dr. Matt Ackerman

3 Accentuate the Positive

Mr. Dan Walker, Board President

3.1 ISSA Sportscaster of the Year

Mr. Jim Voelz, NPHS High School Principal

The Board will recognize New Palestine's High School teacher Andrew Smith for being named Sportscaster of the Year by the Indiana Sportswriters and Sportscasters Association.

Minutes:

The Board recognized NPHS teacher Andrew Smith.

Attachments:

[Andrew Smith.docx - Google Docs.pdf](#)

3.2 CSCSHC School Counselors

Mrs. Katy Eastes, Director of Student Services

The Board will recognize CSCSHC Counselors. Those recognized are Trent Whitaker, Caitlin Fangman, Summer Grinstead, Taylor Petruska, Melissa Hurst, Amanda Schwyn, Heather Yount, Pam Richwine, Danielle Parker, and Deanna Hobbs.

Minutes:

The Board recognized the CSCSHC school counselors.

Attachments:

[Counselors Letter.docx - Google Docs.pdf](#)

4 Citizens Formal Comments

Mr. Dan Walker, Board President

Comments on agenda and non-agenda items will be received at this time in accordance with the guidelines defined in the Board Bylaws (0167.3) - Public Participation at Board Meetings.

Non-Agenda Items:

Any person or group desiring to formally comment on non-agenda items must register with the Superintendent their intent to address the Board no later than three (3) working days (does not include Saturday and Sunday) prior to the meeting (by Wednesday before a Monday meeting).

Agenda Items:

Any person or group desiring to formally comment on agenda items must register with the Superintendent of their intent to address the Board no later than three (3) days (includes Saturday and Sunday) prior to the meeting (by Friday before a Monday meeting).

To Register:

Requests to address the Board must include the following:

*name(s) of the participant(s)

*address(es) of the participant(s),

*group affiliation, if and when appropriate, topic to be addressed.

*a printed copy of the statement of concern, to be read at the meeting, must be submitted at the time of registration, including pertinent information necessary to identify the involved parties for further investigation.

The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (includes Saturday and Sunday) prior to the board meeting and submitted to local newspapers for publishing.

Minutes:

No Citizen Formal Comments

5 Consideration of Routine Business

Mr. Dan Walker, Board President

5.1 Approval of Minutes

Mr. Dan Walker, Board President

- a. Regular Meeting Minutes dated February 7, 2022.
- b. Executive Meeting Minutes dated February 11, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Regular Meeting Minutes from Feb.7, 2022 and Executive Session Minutes from Feb. 11., 2022. Mrs. Haerberle moved to approve the meeting minutes as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haerberle

Seconded: Mr. Jon Hooker

Attachments:

[Regular Meeting Minutes dated Feb 7 2022.pdf](#)
[Feb 11 2022 Executive Session Minutes.pdf](#)

5.2 Claims and Finances

Mr. Dan Walker, Board President

- a. Payroll Claims dated February 4, 2022.
- b. Payroll Claims dated February 18, 2022.
- c. Payroll Claims dated March 4, 2022.
- d. Claims dated February 28, 2022.
- e. Claims dated March 14, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approved Claims and Finances. Dr. Ackerman moved to approve Claims and Finances as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Jon Hooker

Attachments:

[Payroll Claims dated thru 2 4 22.pdf](#)
[Payroll Claims dated thru 2 18 22.pdf](#)
[Payroll Claims dated thru 3 4 22.pdf](#)
[Claims dated thru Feb 28 2022.pdf](#)
[Claims dated thru 3 14 22.pdf](#)

5.3 Personnel Report

Mr. Dan Walker, Board President

Personnel Report dated through March 14, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Personnel Reported dated through March 14, 2022. Mr. Hooker moved to approve the Personnel Report as presented. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mrs. Laura Haeberle

Attachments:

[Personnel Report dated thru Mar 14 2022.pdf](#)
[2022-03-14 - Leave Report.pdf](#)

5.4 Donations

Mr. Robert Yoder, Assistant Superintendent

- a. NPJH received a check in the amount of \$500.00 from Jason Greulich. The donation is for the NPJH Robotics Program.
- b. NPI received a check in the amount of \$600.00 from Ninestar Community Trust. The donation is for the NPI Robotics Team.
- c. An anonymous donation of \$10.00 was received for the Education Fund.
- d. SCE received a donation of \$19.42 from Sandra Knox. Sandra expects donations such as this to continue periodically from her employer's match program.
- e. NPHS received a check in the amount of \$250.00 from Hancock County Farm Bureau for Red Meat Month. The donation is for the NPHS FACS (nutrition and culinary class).
- f. NPJH received a check in the amount of \$250.00 from the Arlington Dental Group. The donation is for the NPJH Robotics Program.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Donations. Mr. McKinney moved to approve the Donations as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Dr. Matt Ackerman

6 New Business

Mr. Dan Walker, Board President

6.1 Recommendation for Commencement Date

Mr. Jim Voelz, NPHS High School Principal

Mr. Voelz is requesting approval for his recommendation on when to hold commencement exercises for the class of 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the suggested commencement dates. Mr. McKinney moved to approve the dates as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Attachments:

[Graduation Recommendation.pdf](#)

6.2 Unified Arts Curriculum Updates for the High School

Mr. Miles Hercamp, Director of Instructional Services

Mr. Hercamp is requesting approval of updates for NPHS Unified Arts Curriculum.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Unified Arts curriculum updates. Mr. McKinney moved to approve updates as presented. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mrs. Laura Haeberle

Attachments:

[Intro to Ceramics.pdf](#)

[Intro to Drawing.pdf](#)

[4060 Drawing L .pdf](#)

[Intro to Digital Design.pdf](#)

[Intro to Painting.pdf](#)

6.3 Math Book Adoption

Mr. Miles Hercamp, Director of Instructional Services and Mr. Brian Dinwiddie, Curriculum Coordinator

Mr. Hercamp is requesting approval for the suggested Math Book Adoption.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Math Book Adoption. Mr. Hooker moved to approve the adoption. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

6.4 Instructional Fees

Mr. Miles Hercamp, Director of Instructional Services

Mr. Hercamp is requesting approval of the 2022-2023 Student Instructional Fees.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the 2022-2023 Instructional Fees. Dr. Ackerman moved to approve the fees as presented. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mrs. Laura Haeberle

Attachments:

[Elementary Instructional Fees 2022-2023.pdf](#)

[NPI Instructional Fees 2022-2023.pdf](#)

[NPJH Instructional Fees 2022-2023.pdf](#)

[NPHS Instructional Fees 2022-2023.pdf](#)

6.5 Build-Operate-Transfer Resolution

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting approval of a resolution to allow CSCSHC to adopt the provisions of I.C. 5-23 et seq. (Build-Operate-Transfer).

Board approval is requested at this time.

Minutes:

The Board tabled the item. Mr. Walker asked for a motion to table the item. Mr. Hooker motioned to table the item as presented. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Tabled

Motioned: Mr. Jon Hooker

Seconded: Mrs. Laura Haeberle

Attachments:

[Resolution Adopting IC 5-23 ET SEQ.pdf](#)

6.6 Resolution Declaring Property Worthless

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting approval to declare classroom furniture located at NPHS worthless and to authorize administrators of CSCSHC to dispose of the property as they deem fit.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Resolution Declaring Property Worthless. Mrs. Haeberle motioned to approve the resolution as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Dr. Matt Ackerman

Attachments:

[Resolution Declaring Particular Property Worthless.pdf](#)

6.7 Support Staff Employee Handbook

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting approval of the 2022-2023 Support Staff Employee Handbook.

Board approval is requested at this time.

Minutes:

Mr. Walker motioned to approve the Support Staff Employee Handbook. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

[FINAL DRAFT Support Staff Handbook 2022-2023.pdf](#)

6.8 First Reading of Policies

Mr. Dan Walker, Board President

- a. 167.1
- b. 167.3
- c. 1220
- d. 1520
- e. 2260
- f. 2266
- g. 3120.08
- h. 3214
- i. 3220
- j. 3362
- k. 4120.08
- l. 4214
- m. 4362
- n. 5340.01
- o. 5462
- p. 5540
- q. 5722
- r. 6105 (Technical Correction)
- s. 7530.02
- t. 7540

u. 8120 (Technical Correction)

First Reading. No action required.

Minutes:

First reading. No action required.

Attachments:

[PO_167.1.pdf](#)
[po_167.3.pdf](#)
[po_1220.pdf](#)
[po1520.pdf](#)
[po2260.pdf](#)
[po2266.pdf](#)
[po3120.08.pdf](#)
[po3214.pdf](#)
[po3220.pdf](#)
[po3362.pdf](#)
[po4120.08.pdf](#)
[po4214.pdf](#)
[po4362.pdf](#)
[po5340.01.pdf](#)
[po5462.pdf](#)
[po5540.pdf](#)
[po5722.pdf](#)
[po6105.pdf](#)
[po7530.02.pdf](#)
[po7540.pdf](#)
[po8120.pdf](#)

7 Reports

Mr. Dan Walker, Board President

7.1 Literacy Specialists

Mr. Miles Hercamp, Director of Instructional Services; Mrs. Melissa Branch, Literacy Specialist, Mrs. Teresa LeBeau, Literacy Specialist; Mrs. Cathy Purciful, Literacy Specialist

Minutes:

Literacy Report

8 Professional Meetings

Mr. Dan Walker, Board President

Attached for review. No action required.

Minutes:

No action required.

Attachments:

[REQUEST FOR PROFESSIONAL LEAVE - EXTERNAL 2021-22.pdf](#)

9 Informal Comments

Mr. Dan Walker, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No Informal Comments

10 Board Member Comments

Mr. Dan Walker, Board President

Minutes:

Mr. McKinney was happy to see that our staff is beginning to attend more professional meetings and grateful to be getting back to normal. Dr. Ackerman was excited to be attending the meeting without a mask and happy to see everyone's smiling faces. He thanked Dr. Lantrip for working with the health department and pushing through and moving us forward. Dr. Ackerman also acknowledged the 42 attachments on the agenda and thanked those involved with preparing and submitting the several attachments for review. Mrs. Haeberle highlighted Amber Rush for her assistance on policy work and helping to keep those involved organized and prepared. Mr. Walker recognized and thanked Amber Rush for the many things she does assisting the Board daily. Mr. Hooker thanked Laura Haeberle, Dr. Lantrip, and Amber Rush for their time and efforts working on policies. Mr. Hooker also commented on our recent Accentuate the Positive recognitions and how it made him think of all the integral staff, from bus drivers to our SROs, that keep our district functioning each day.

11 Adjournment

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. moved to adjourn the meeting. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

