

JOB DESCRIPTION

TITLE: School Nurse

CLASSIFICATION: Certificated

REPORTS TO: Senior Director, Pupil Services

DESCRIPTION: The School Nurse is responsible for developing and implementing a comprehensive health services program for students enrolled in the District.

NATURE AND SCOPE

Under the direction of the Senior Director, assesses student health needs; develops specialized health care plans when needed; provides staff development activities regarding student health issues and procedures; acts as a liaison between school and parents, school and other agencies, and school and physicians regarding health needs; collects and compiles data for required local, State, and Federal reports related to health services; and consults with parents, Instructional staff, and administrators regarding student health.

DISTINGUISHING CHARACTERISTICS

This is a certificated position. The School Nurse must possess a School Nurse Services Credential issued by the California Commission on Teacher Credentialing (EC§49426), a School Nurse Credential with Special Teaching Authorization in Health issued by the California Commission on Teacher Credentialing , or a valid certificate of Public Health Nursing issued by the State Department of Health Services (§49423.5)

ESSENTIAL TYPES OF DUTIES (Examples)

- Assesses and evaluates the health and development status of pupils including State and locally mandated screening programs.
- Reports on the health and development assessment to parents, teachers, administrators, and other involved professionals.
- Designs and implements a health maintenance plan to meet the individual health needs of students

- Plans and implements Specialized Physical Health Care Services (SPHCS) and procedures (such as catheterization, postural drainage, tracheotomy care, etc.) including providing immediate (direct or indirect) supervision of all SPHCS provided by designated personnel assigned by site administrators .
- Identifies health-related areas of need, develops related goals and objectives, and evaluates progress towards those goals and objectives for students with Individualized Education Plans (IEPs).
- Assures that student immunization status is in compliance with legal mandates through review of immunization records, notification to parents of needed immunizations, and completion of necessary follow-up activities.
- Refers students to appropriate community resources for necessary services.
- Assists parents and students with administration of medication as prescribed by the private physician; communicates with the physician and family regarding the prescribed medication; consults with school staff regarding possible behavioral signs and symptoms of adverse side effects, omission, or overdose; trains school staff on procedures for administration of medication at school.
- Provides and/or supervises first aid and submission of referrals to appropriate resources for sick or injured students.
- Plans and assist with orientation and training of Health *Clerks*.
- May direct Health Clerks assigned to school sites.
- Interprets medical and nursing findings and makes recommendations to involved personnel.
- Maintains communication with parents and all involved agencies to encourage necessary treatment.
- Makes home visits to obtain health information and to provide health counseling.
- Coordinates and implements all aspects of the District's communicable disease prevention program.
- Serves as a resource and/or instructor to students, teachers, and administrators in the area of health education.
- Conducts staff development activities for teacher, administrators, and other school staff in first aid, blood borne pathogens, child abuse, and other areas of health.
- Provides consultation/counseling to staff, parents and students regarding issues such as health-related attendance problems; identifying and utilizing appropriate private and community health deliver services; understanding and adjusting to physical, mental, and social limitations; attitudes, information, and values affecting health behavior.
- Assists in identification of safety and health hazards at school sites.
- Maintains appropriate health records for each student.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge and Skills: Comprehensive knowledge of school nursing and laws and regulation applying to school nursing, considerable knowledge of community agencies.

Abilities: Ability to facilitate small and large groups of people in a variety of settings; design and deliver training activates for educators and parents; communicate satisfactorily in oral and written form; establish and maintain effective work relationships with others; design health care plans for individual students; assess and use a variety of computer software (i.e., date processing, spread sheets, data bases).

Physical Abilities: Light to moderate physical effort which may include frequent standing, walking, lifting, and bending and occasional climbing, crawling or stooping, use of medium weight tools and materials; indoor/outdoor work environment. A pre-placement physical examination may be required.

Experience and Training: California R.N. License, School Nurse Credential (Preliminary or Clear) or School Nurse Credential with Special Health Authorization or Public Health Nurse Certification. CPR Certification, Audiometry Certification, California Driver License; Master's Degree preferred; bilingual/biliterate preferred, First Aid Instructor desirable, Nurse Practitioner Certification desirable.

Work Year: 185

Salary Range: **Appropriate placement on the current Teacher Salary Schedule**