



## Online Lunch Order Set up

EFFECTIVE: August 19<sup>th</sup>, 2022

Dear Parents/Guardians,

The Branch School and Road Runner Foods will be using a national web-based school lunch ordering service to make ordering, tracking, and paying for your child's lunch easy and convenient! To learn more about signing up please go to [www.lunchdirect.com](http://www.lunchdirect.com).

A complete meal will include an Entrée, Side(s), Fresh Cut Fruit & Drink. For children with a healthier appetite, you can select a large lunch online. A complete meal will cost \$5.50 per lunch. A large will be a \$1.25 more @ \$6.75. Each day you can choose the Main Entrée, Vegetarian Entree, Grilled Cheese Sandwich, Cheesy Chicken Broccoli & Rice Casserole or Oven Baked Chicken Tenders! The Branch School will feature 100% organic fruits and vegetables for all lunch selections!

Signing up is free and easy to use!

Instructions:

1. Visit [www.lunchdirect.com](http://www.lunchdirect.com).
2. Use the Registration Key specific to TBS - **142400**
3. Fill in your information/student information under the correct class and teacher name.
4. Begin selecting the days you wish to have lunch served and complete Checkout!

### Important Information:

You will be able to order on a weekly basis or for the entire month at once. Please keep in mind that the cutoff for weekly orders is every **Wednesday** for the following week. Please take this time to set a recurring reminder on your computer/smartphone for **Wednesday** of each week. **We are not able to take late orders.** The first day of lunch service will be on August 19<sup>th</sup>, 2022. Please place orders by Wednesday August 10<sup>th</sup>, 2022, to receive lunch on the first day of lunch service. New lunch menus are posted on the 15<sup>th</sup> of each month for the following month. Due to shortages within the supply chain and rising food costs, Parents/Guardians will be given a 30-day notice of any increase in lunch pricing throughout the school year.

For any help with Lunch Direct ordering or cancellation policy, please visit the "Contacts" tab on their website at [www.lunchdirect.com](http://www.lunchdirect.com). For any other questions regarding food service or our allergen policy, please contact Road Runner Foods @ 281-565-7902 or [info@roadrunnerfoodservice.com](mailto:info@roadrunnerfoodservice.com)

We look forward to serving your family!

