

SOUTH ST. PAUL PUBLIC SCHOOLS
Special School District No. 6

REQUEST FOR TRANSPORTATION TO DAYCARE / ALTERNATIVE ADDRESS
Elementary School Students Who Qualify For Transportation

(Please check one)

- Daycare Address (within same school attendance area)**
Temporary Address Change

PARENT / GUARDIAN: This form must be completed for any move to daycare or change in daycare location by a resident or non-resident elementary school student within the attendance area of the school the student currently attends. This form must also be completed when requesting transportation to a temporary address within the District due to unexpected circumstances. Requests for transportation to daycare or a temporary address are subject to District Administration approval.

Student: _____
 Last Name (Please Print) First MI

School Attending: _____ Grade: _____ School Year: _____

Home Address: _____

Parent(s)/Guardian(s) Name Home Phone Work Phone Cell # Email

Parent(s)/Guardian(s) Name Home Phone Work Phone Cell #

DAYCARE (for the entire school year)

Daycare Provider Name (Please Print) Phone Number

Daycare Address: _____

I understand it is my responsibility to bring my child to this location, and to take my child from this location to my residence. I also understand that the school district's responsibility will be to transport my child from the daycare location to elementary school, and/or from elementary school to the daycare location.

My child will need to be picked-up/dropped-off by bus at daycare in the: a.m. _____ p.m. _____

Parent/Guardian Signature _____ Date _____

ALTERNATIVE ADDRESS

Responsible Party's Name (Please Print) Relationship to Student

Temporary Alternative Address Phone Number

Reason for Request: _____

Begin Date: _____ End Date: _____

I understand that requests for transportation changes are subject to approval by District Administration, and may take a minimum of 72 hours to schedule.

Parent/Guardian Signature _____ Date _____

Return to: SSP School District Office, 104-5th Avenue South, South St. Paul, MN 55075
Copy to: School Attending