ST. TAMMANY PARISH SCHOOL BOARD
Department of Human Resources
Job Description

TITLE: Behavior Intervention Specialist (FLSA: Exempt)

Performance Responsibilities:

- Design and Evaluation Assumes responsibilities for the design and evaluation of designated programs and services
 - Provide assistance and support to teachers and paraeducators serving children with autism and other serious behavior problems using the principles of applied behavior analysis
 - Review policies, procedures, and practices used in the programs and services and initiate changes which will better meet the needs of the students
 - Assist in orientation, induction, and training of new personnel
 - Conduct training sessions for Students with Exceptionalities staff, school based staff, and parents

Leadership - Assumes leadership in assistance and support

- Keep informed of current research and information as related to the program(s).
- Collaborate with a School Based Team (administration, teachers, related service staff, paraeducators, and anyone else designated by the school administration).
- Coordinate and maintain a productive daily schedule for the purpose of completing reports, instructional activities, and other duties.
- Participate in and function as a positive team member for the purpose of enhancing/sharing knowledge and skills for delivering best practices.

Management - Initiates practices designed to maintain an adequate learning environment

- Coordinate all aspects of program(s) with supervisor.
- Assist teachers and paraeducators to implement the behavior intervention plan with the information collected for the purpose of providing behavior intervention based on individualized needs of the child.
- Assist teachers and paraeducators to collect/document/write data, related reports, and child records for the purpose of ongoing behavior intervention service planning and review.
- Assist teachers and paraeducators with the implementation of intervention strategies and instructional strategies.
- Perform other job related activities assigned by the appropriate Supervisor or designee.

Student Services - Initiates practices designed to promote the success and well-being of students

- Exhibit sensitivity, empathy, and understanding when dealing with students.
- Actively participate in child's program planning with team members, present assessment findings and contribute to the development of the behavior plan.
- Design individualized programs, which include acquisition and reduction procedures related to the functions of the target behavior.
- Responsible for instructional programming and utilization of behavioral reduction methods, which consider the individual needs, interests, abilities, and developmental levels of the child.

School-Community Relations - Initiates practices designed to provide effective school/community relations

- Communicate with parents and teachers in order to provide optimum benefits for students and families.
- Work cooperatively with parents, administration, and staff to insure the most effective programming for students.
- Coordinate activities to improve rapport between program, schools, and community.
- Provide technical assistance to principals, teachers, and staff in program area(s).

Professional Development - Plans for professional self-development

- Use evaluation to grow professionally.
- Participate in activities that will facilitate professional growth and development.
- Make use of recommendation for improvement.

Minimum Qualifications

- United States citizen or authorized alien
- Master's Degree
- License: BCBA Certification to hold behavior analyst LA ancillary certificate
- Three years of experience working in early intervention and/or working with autistic or developmentally delayed children in an educational or
- social services setting
- Physical and mental stamina and ability to perform job functions, tasks, and duties

Terms of Employment: To be determined by Superintendent Reports to: Director of Students with Exceptionalities or designee

Supervises: Personnel as assigned

Salary in accordance with current salary schedule.

ACCOUNTABILITY:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Certificated Personnel.

Signature of Evaluatee: Signature indicates that the evaluatee has received the performance responsibilities and evaluation instrument for the position. Printed Name of Evaluatee: _ Date: Employee Identification Number: Original - Human Resources Department