

TITLE: Interventionist for Struggling Readers (FLSA Exempt)

Performance Responsibilities Planning Responsibilities: The teacher plans effectively for instruction.

- Specifies learner outcomes in clear, concise objectives.
- Includes activity/activities that develop objectives.
- Identifies and plans for Individual differences.
- Identifies materials, other than standard classroom materials, as needed for lesson.
- States method(s) of evaluation to measure learner outcomes.

Any and all duties as assigned by School Principal and Program Director

Management Responsibilities: The teacher maintains an environment conducive to learning.

- Organizes available space, materials, and/or equipment to facilitate learning.
- Promotes positive learning climate.

The teacher maximizes the amount of time available for instruction.

- Manages routines and transitions in a timely manner.
- Manages and/or adjusts allotted time for activities planned.

The teacher manages learner behavior to provide productive learning opportunities.

- Establishes expectations for learner behavior.
- Uses monitoring techniques to facilitate learning.

Instructional Responsibilities: The teacher delivers instruction effectively.

- Uses technique(s) which develop(s) lesson objective(s).
 - Sequences lesson to promote learning.
- Uses available teaching material(s) to achieve lesson objective(s).
- Adjusts lesson when appropriate.
- Integrates technology into instruction.

The teacher presents appropriate content.

- Presents content at a developmentally appropriate level.
- Presents accurate subject matter.
- Relates relevant examples, unexpected situations, or current events to the content.
- Answers questions correctly and/or directs students to additional sources (i.e., references, labs, learning centers, etc.)

The teacher provides opportunities for student involvement in the learning process.

- Accommodates individual differences.
- Demonstrates ability to communicate effectively with students.
- Stimulates and encourages higher order thinking at the appropriate developmental levels.
- Encourages student participation.

The teacher demonstrates ability to access and facilitate student academic growth.

- Consistently monitors ongoing performance of students.
- Uses appropriate and effective assessment techniques.
- Provides timely feedback to students.
- Produces evidence of student academic growth under his/her instruction.

Professional Development Responsibilities: The teacher plans for professional self-development.

- Uses evaluations to grow professionally.
- Participates in activities that will facilitate professional growth and development.
- Makes use of recommendations for improvement.

School Improvement Responsibilities: The teacher takes an active role in building-level decision making.

- Participates In grade level and subject area curriculum planning and evaluation.
- Serves on task forces and decision-making committees, when appropriate.
- Implements school improvement plan.
- The teacher creates partnerships with parents/caregivers and colleagues.
- Provides clear and timely information to parents/caregivers and colleagues regarding classroom expectations, student progress, and ways they can assist learning.
- Encourages parents/caregivers to become active partners in their children's education and to become involved in school and classroom.
- Seeks community involvement in instructional program.

School/Community Relations Responsibilities:

- The teacher works to achieve maximum understanding and support of public education.
- The teacher demonstrates the highest ethical standards characterized by the teaching profession when dealing with colleagues, students, and parents.
- The teacher demonstrates a genuine interest in students and a dedication to the discovery of potential in each one.

Other Professional Responsibilities:

- The teacher meets and instructs assigned students at designated times and locations.
- The teacher prepares for assigned classes and shows written evidence at designated times.
- The teacher supervises assigned students at all times.
- The teacher arrives and leaves in a timely fashion.
- The teacher serves duty on designated days according to schedule.
- The teacher attends and participates in faculty, departmental and committee meetings as required.
- The teacher upholds and enforces all school rules and policies of the St. Tammany Parish School Board.
- The teacher maintains communication with parents.

Minimum Qualifications: United States citizen or authorized alien; those requirements as outlined In Louisiana Bulletin 746. (Louisiana Standard of State Certification of School Personnel) Physical and mental stamina and ability to perform job functions, tasks and duties.

Terms of Employment: 9.5 months

Reports to: School Principal

Supervises: Assigned students

Signature of Evaluatee: _____

Signature indicates that the evaluatee has received the performance responsibilities and evaluation instrument for the position.

Printed Name of Evaluatee: _____

Evaluatee's Employee Identification Number: _____

(MUNIS ID #)

Date: _____

Signature of Evaluator: _____

Signature indicates that the evaluatee has reviewed the performance responsibilities and evaluation instrument for the position and has so indicated to the evaluator.