

POLICY

BOARD OF EDUCATION MOUNT OLIVE TOWNSHIP

TEACHING STAFF MEMBERS

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Professional Responsibilities: Lesson Planning

3270 PROFESSIONAL RESPONSIBILITIES: LESSON PLANNING

The Board of Education will establish and enforce protocols for the preparation, submissions, evaluation, and archiving of lesson plans.

The Board directs the Superintendent to require the preparation of lesson plans by each teacher for each assigned course that implement student learning objectives respective to each daily lesson according to the New Jersey Student Learning Standards and District-approved curriculum maps. Daily lessons plans may be formatted in a unit plan template as directed by the Superintendent. Unit plans shall be submitted and archived electronically. Unit plans shall be subject to regular periodic review by the Principal or designee to ensure differentiated learning strategies to meet the needs of all learners, as well as, the proper embedding of formative, benchmark, and summative assessments. Furthermore, Principals shall ensure teachers provide adequate direction and guidance to substitute teachers in their absence.

Adopted: 26 April 2021

