

Internet and Computer Lab Use Policy

It is the policy of Bon Homme School District to provide access to resources available on the Internet and to the Computer Lab for students with the purpose of promoting the educational goals of the school district.

School employees and students will have access to the Internet through the School Computer Lab only if they have demonstrated by successful completion of a workshop or through other means that they are aware of proper network etiquette, procedures, rules, and regulations.

Prior to obtaining Internet access, students must also indicate in writing that they will use the Internet and the Computer Lab in an appropriate manner and the parent or guardian of each student must give written permission prior to a student's use of the Internet and the Computer Lab.

All uses of the Computer Lab and the Internet are subject to monitoring by any and all school personnel.

School Administrators may prepare such regulations and procedures as are necessary to implement this policy.

Users of the Internet are responsible for their actions in the use of the Internet.

**BON HOMME INTERNET SAFETY POLICY
ADOPTED TO COMPLY WITH
THE CHILDREN'S INTERNET PROTECTION ACT
AND
SOUTH DAKOTA CONSOLIDATED STATUTES SECTION 22-24-55**

I. Introduction:

The Children's Internet Protection Act (CIPA), 47 U.S.C. §254(h)(5), and South Dakota Consolidated Statutes Section 22-24-55 require public schools to implement certain measures and actions to ensure that students are restricted from accessing inappropriate materials online using school-owned computers. This policy is adopted to implement these state and federal requirements.

II. Internet Safety

It is the policy of this organization to protect computer users from harassment and unwanted or unsolicited electronic communications. Any network user who receives threatening or unwelcome electronic communications or inadvertently visits or accesses an inappropriate site shall report such immediately to a teacher or administrator.

- A. The organization has implemented a Technology Protection Measure that blocks access to inappropriate matter such as child pornography, obscene material, and material that is harmful to minors.
- B. In order to protect their safety and security of its students, network users are prohibited from revealing personal information to other users when engaging in online activities including but not limited to chat rooms, email, and social networking web sites.
- C. All network users are prohibited from hacking and engaging in any unlawful online activity.
- D. All network users are prohibited from disclosing or disseminating personal information without proper authorization regarding minors.
- E. All network users are prohibited from accessing sites or online materials that are blocked by the technology protection measure.

III. Implementation of Technology Protection Measure

- A. All school owned computers [used on or off campus] must be equipped with a Technology Protection Measure.
- B. Adult users may request the Technology Protection Measure to be temporarily disabled in order to conduct bona fide research or for another lawful purpose. The Technology Protection Measure must be re-activated as soon as the adult finishes using the computer for the authorized bona fide research or other lawful purpose.

IV. Acceptable Use Policy

Each network user shall be required to sign an Acceptable Use Policy annually in the form prescribed by the Superintendent, School Board, or his/her designee. The Acceptable Use Policy shall implement this Internet Safety Policy. Violation of this policy and/or the Acceptable Use Policy shall be subject to appropriate discipline and sanctions.

V. Monitoring of Online Activities

It shall be the responsibility of all personnel of this organization to monitor student's online activities and use of the network to ensure that their use is in compliance with CIPA and this Internet Safety Policy.

VI. Cyber bullying and Appropriate Online Education

Students will be educated annually about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyber bullying awareness and response. The implementation of this provision is delegated to the Superintendent or his/her designee who shall report annually to the Board on the educational activities undertaken to comply with this subsection.

VII. Definitions Used in this Policy:

- A. *Minor*: The term "minor" means any individual who has not attained the age of 17 years.
- B. *Obscene*: The term "obscene" is defined as material – (1) the dominant theme of which, taken as a whole, appeals to the prurient interest; (2) which is patently offensive because it affronts contemporary community standards relating to the description or representation of sado-masochistic abuse or sexual conduct; and (3) lacks serious literary, artistic, political, or scientific value.
- C. *Child pornography*: The term "child pornography" is a visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where the production of such visual depiction involves the use of a minor engaging in sexually explicit conduct; such visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct; or such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.
- D. *Harmful to minors*: The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that—(i) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (ii) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and, (iii) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

E. *Technology protection measure*: The term “technology protection measure” means a specific technology that blocks or filters Internet access to the material that is obscene, contains child pornography, and/or is harmful to minors.

F. *Computer*: Any electronic device that has the ability to connect to the Internet including but not limited to desktop computers, laptop computers, tablet computers, and electronic book readers.

Internet Usage

Internet usage is allowed only when a certified staff member is present and is willing to supervise the user directly. No Internet usage is allowed without direct supervision. Internet usage may be terminated at any time by a supervisor, administrator, or by action of the School Board. Community members must have direct supervision and must be accessed outside of the normal school hours at a time established by the Administration or School Board. A trail of all Internet access may be maintained and available to Administrators or the School Board.

Internet Etiquette

All users of the school district’s computers and networks are expected to abide by accepted rules of network etiquette. Breaches can result in harsh criticism by others on the Net and restricted access to some sources on the Internet. The rules of acceptable behavior are as follows:

1. Use of the school district’s Internet access is a privilege, not a right.
2. Use of the school district’s Internet is voluntary on the part of students, teachers, administrators and the community.
3. Be polite and do not become abusive to others.
4. Use appropriate language. Cursing and the use of vulgarities will not be tolerated.
5. Do not reveal your personal address or phone number or that of other students or people.
6. Communication and information accessible via the network should be assumed to be private property.
7. Do not place unlawful information on any network system.
8. Use of the School District’s Internet may be terminated without notice at any time. The School District will not be held liable for individual(s) actions on the Internet.

Inappropriate Use

Inappropriate use includes, but is not limited to: intentional uses that violate the law, that are specifically named as violations in this policy, that violate the regulations of the school district, or any other use that hampers the integrity or security of the school district’s computer network, or any computer networks connected to the Internet.

Violation Consequences

Transmission of any material in violation of any international, United States, or State Law is prohibited. This includes, but is not limited to: copyright materials, threatening, harassing, or obscene material. Use of the school district’s Internet for commercial (for profit) activities or product advertisements is prohibited. Vandalism and mischief while using the school district’s Internet access is prohibited. Forgery of electronic mail messages, changing files belonging to users and downloading of any files into the school district’s computers is prohibited.

Violations of the law, through the use of the school district’s Internet access may result in disciplinary action or litigations against the offender by proper authorities.

School disciplinary action will include but is not limited to:

First infraction - One day out-of-school suspension

Second infraction - Two days out-of-school suspension and two weeks Internet privileges revoked

Third violation - Loss of total Internet usage for the remainder of the school year and five days out-of-school suspension.

Appropriate legal action may be taken.

Amended: July 2000

Revised: July 12, 2010; June 11, 2012

USE OF COMPUTERS AND NETWORKS AGREEMENT BON HOMME SCHOOL DISTRICT

Student Agreement

I understand and will voluntarily abide by the school district's agreement on Internet, E-mail, and computer usage. I further understand that any violation of this agreement may result in the loss of my Internet access and computer privileges and school disciplinary action may be taken. I promise to make no attempt to access inappropriate material through the use of my Internet access. Should I encounter embarrassing, obscene, or lewd material, I will not display it to any other student. I understand that all use of the Internet and the computer is subject to monitoring by school officials.

Dated this _____ day of _____, 20____.

User Signature

User Name (Print)

Parent/Guardian Agreement

As parent/guardian of the student who has signed above, I understand that the school district's Internet, E-mail, and computer usage is designed for educational purposes. Further, I recognize that it is possible that my child may be exposed to material, including graphic sexual material that is not consistent with the educational goals of the district. I hereby give my permission to the school district to provide Internet and computer access for my child. I understand the district has policies and procedures designed to keep offensive material from being accessed, however I realize in spite of these efforts, such exposure may occur and I am willing to accept that risk in order to allow my child to experience the many unique advantages on the Internet and the computer.

Dated this _____ day of _____, 20____.

Parent Signature

Parent Name (Print)

Staff Agreement

I understand and will voluntarily abide by the school district's agreement on Internet, E-mail, and computer usage. I further understand that any violation of this agreement may result in disciplinary action being taken. I promise to make no attempt to access inappropriate material through the use of my Internet access. Should I encounter embarrassing, obscene, or lewd material, I will not display it. I understand that all use of the Internet and the computer is subject to monitoring by school officials.

Dated this _____ day of _____, 20____.

User Signature

User Name (Print)