## Curriculum Review Cycle

It is the policy of Bon Homme School District that the curriculum be divided into seven areas of instruction. Each year, one area of the curriculum will be reviewed and updated as necessary. This review will combine the efforts of all K-12 staff involved with the specific curriculum area addressed. The principals, as a team, will share responsibility for serving as the chairman of the curriculum review team. The seven areas for curriculum review will include science, vocational education, Language Arts, social studies, health/physical education, fine arts, and math. The area of curriculum may be adjusted, pending state mandates or new funding opportunities.

It is therefore recommended that the administration and teaching staff review this list annually.

## Selection of Instructional Materials

Instructional materials will be reviewed according to the curriculum cycle established by administration.

The need is determined by staff and administration that textbooks or instructional material should be replaced for any of the following reasons: outdated, contains stereotypes, worn, and contains inaccuracies in content, inappropriate reading level, content level, and/or State Requirements.

Upon preliminary verification of the need, the appropriate administrator approves the establishment of the textbook or instructional material selection committee. The appropriate administrator appoints a committee with representation which may include administration, professional staff, parents, School Board members, interested community members, and students (when appropriate).

The selection committee will make the final selection based primarily on student needs, State Requirements, and scientifically research based criteria. The recommendation is submitted through the appropriate administrator to the Superintendent for presentation to the School Board for action.

Curriculum materials should be evaluated continuously but re-evaluation may occur systematically or upon demand. Textbooks and related instructional material should receive continuous evaluation for relevance, accuracy, physical condition, community needs, and student needs. If a need emerges, the evaluation process begins again either with permanent committee or a new ad hoc committee chosen to meet the recently identified need. Challenge from parents, students, Board members, or concerned community residents may prompt a re-evaluation of curriculum materials.

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