

**Gifts to School Personnel**

School employees are prohibited from accepting any commission or gift from individuals or companies seeking to sell equipment or materials to our public schools. This includes materials for the construction, repair, and maintenance of the school plant, for the conducting of student classes, for materials and supplies used in school organizations such as clubs.

This prohibition shall not be construed to prevent vendors from paying reasonable costs to provide opportunities for school officers and employees to see or hear about new ideas, equipment, and/or materials; nor shall it be construed to prevent students from presenting token and inexpensive gifts to staff members.

Anyone wishing to present a gift or donation to the school may do so by presenting it to the School Board. The Board shall act to accept or reject such a gift at a regular meeting. The Board welcomes expressions of gratitude and appreciation through the writing of letters to staff members.

Revised: October 9, 1995; July 12, 2010