

### **Operation and Maintenance of Plant**

An effective educational program requires clean, healthful, safe, business-like, and attractive physical facilities. The maintenance and custodial staff is charged with the responsibility of caring for and protecting these facilities. To carry out an efficient maintenance program the custodian must receive the cooperation of the pupils, the teachers, and the principal.

The principal's responsibility is one of direction and supervision and he/she shall:

- Be responsible for the care and maintenance of the building and grounds and
- Supervise the custodial staff of the school in maintaining an adequate program.

The Board will provide schools that are safe from hazards, sanitary, properly equipped, lighted, ventilated, and esthetically suited to promoting the goals of the schools.

The Superintendent will have direct supervision of the care of the school plant. The Superintendent will be responsible to the Board for its adequate maintenance.

Each school principal will have responsibility for the school facility and grounds under his or her charge. Principals will carry on a continuous inspection of all buildings, equipment, playgrounds, and playground apparatus to discover conditions that may be dangerous to the health, safety, or comfort of the students or staff. The principal will supervise the custodial staff of the school in maintaining an adequate program of school care and maintenance.

All employees, however, are encouraged to report promptly to the principal of the school any defects to the building or equipment that could prove injurious to the comfort, health, or safety of students and staff.

Legal Reference: SDCL 13-24-11

Revised: December 11, 1995; July 12, 2010

### **No Smoking**

In the interest of protecting the health of students and persons using school property or attending school events, the Bon Homme School policy on smoking shall be:

- Students will not be permitted to smoke on school property or in school buildings at any time.
- Adults will not be permitted to smoke or use any other tobacco product in any school structure, including the stadium seating areas, concession buildings, and storage areas at any time. Adults are permitted to smoke and use other tobacco products outside of school structures on school property. Areas will be designated by the Superintendent in which adults may use tobacco during the hours of 8:00 AM to 4:00 PM on days on which school is held.

Revised: September 9, 1996; July 12, 2010