

**School Board Meeting Notification**

Notice of all regular meetings of the Board will be given to the press, the public, and all Board members. Dates of regular meetings of the Board will be provided in annual announcements made available in printed form to the news media and the public, following the setting of the dates, times, and places of Board meetings at the annual meeting.

Public notice shall be given by posting the proposed agenda in the Business Office at least twenty-four (24) hours prior to any meeting. Local news media that have requested notice will be notified in person, by mail, fax, or telephone. Meetings conducted via telephone conference call are subject to the public notice law.

Except in rare emergencies, notification for all special, rescheduled meetings will be sent to the media in time for the public to be notified at least twenty-four (24) hours in advance. When twenty-four (24) hours printed notice of a special meeting cannot be given to the public, the Business Manager will make every effort to make the meeting known to the public through other channels.

All Board members will be personally notified by the Business Manager of special meetings in sufficient time to allow each member's presence.

Legal References: SDCL 13-8-10; 1-25-1.1

Adopted: July 2000

Revised: February 9, 2009