

**BON HOMME SCHOOL DISTRICT**  
**Bon Homme Middle School**  
**(b) School Parental Involvement Policy**

**Bon Homme Middle School shall:**

1. Involve parents, as members of our Parent Advisory Council, in the planning, review, and amendments of our Parent Involvement plan and our Home/School Compact at the first annual meeting in the fall, and as needed thereafter.
2. Convene an annual meeting which will be held in the evening in the spring of the year, to inform and explain in an understandable and uniform format to parents their school's participation in the Title I program, answer questions about the program, complete a survey, and inform parent of their right to be involved.
3. Provide parents two parent teacher conferences per year, allowing parents to choose between an evening or a morning time, with information about programs, a description and explanation of curriculum in use at the school, the forms of assessment used to measure student progress (including State assessments) and Aimsweb, and the proficiency levels students are expected to meet. The middle school will also provide assistance to parents in understanding the state's academic content standards through handouts provided by the National PTA.
4. The principal of the middle school will provide parents with timely notice if their child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified (The federal definition of a highly qualified teacher is one who meets all of the following criteria: Fully certified and/or licensed by the state; Holds at least a bachelor degree from a four-year institution; Demonstrates competence in each core academic subject area in which the teacher teaches) due to the illness or leave of the regular teacher.
5. Allow parents to submit comments in writing or by email to the Title I Coordinator, the school principal, or the superintendent on the Schoolwide plan if that plan is not satisfactory to the parents of participating children.
6. Provide middle school parents access and training (if requested) in the use of the district's parent portal to allow parents to monitor their child's progress and work with educators to improve the achievement of their child.
7. Provide parents access to a Parent Lending Library with books, audio tapes, a DVD, and other parent support literature available for checkout.
8. Provide a Middle School transition night for incoming 6<sup>th</sup> grade students and parents to assist them in the transition from elementary school to middle school, be informed of teacher expectations and procedures, and familiarize them with

- lockers, rooms, and their physical environment. Time and attention will be given to students and parents who are new to acquaint them with our school district.
9. Offer a “Shadow Day” for 5<sup>th</sup> grade students to visit their middle school classrooms and follow 6<sup>th</sup> graders for one regular day of school in the spring of the year.
  10. Each student in middle school will be assigned to a teacher/advisor for the school year. This advisor will provide some supervision of their students with both academic and personal interaction.
  11. Parents will be given the opportunity to attend and support their children in a number of extra curricular activities including music concerts and sporting events.
  12. All staff will address the importance of communication between parents and teachers on an on-going basis. This communication will include parent-teacher conferences and report cards and may also include phone calls, emails, and other communication.

#### Other Efforts in Building Capacity for Involvement

1. Coordinate parent involvement with all applicable programs including Special Education, Migrant and Homeless programs. Information will be made available to parents about what services and programs they may qualify for.
2. Ensure that information related to school, parent programs, and meetings is sent to the parents in a format (and in a language) parents can understand.
3. Provide parents with information and services available through the South Dakota Parent Information and Resource Center (PIRC) at [www.sdpirc.org](http://www.sdpirc.org).