Philander Smith College

POSITION TITLE: Assistant Professor of Nursing, Joycelyn Elders School of Allied and Public Health
EMPLOYMENT TYPE: Tenure Track

SUMMARY OF POSITION:

The Joycelyn Elders School of Allied and Public Health at Philander Smith College invites applications for a tenure-track faculty position at the level of assistant professor. The Assistant Professor of Nursing is a 12-month appointment that reports directly to the Dean of the Elders School.

The successful applicant will primarily be responsible for teaching courses in the CNA, LPN, and Nursing programs within The Joycelyn Elders School of Allied and Public Health.

REQUIRED QUALIFICATIONS:

- A minimum of a MSN degree. A terminal degree in a relevant field is preferred.
- Hold a current license as a registered nurse in the State of Arkansas.
- Have experience in clinical nursing practice and collegiate nursing education.

OTHER PREFERRED QUALIFICATIONS:

- A record of academic achievement in the nursing discipline.
- Comprehensive experience in multiple nursing specialties is ideal.
- The successful candidate will be innovative, energetic, and collaborative, and demonstrate the ability to communicate effectively with many different audiences and constituencies.
- Ability to establish a student-centered learning environment that promotes the highest standards of the profession and is responsive to student issues, work independently and as an effective team member.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

- Adheres to course objectives and program outcomes in developing appropriate class content and objectives.
- Assists in the development of standards for the admission, progression, and graduation of nursing and allied health program students.
• Responsible for adhering to policies related to examinations and preparing test items.
• Maintains appropriate records regarding student evaluation and progress.
• Participates in recruitment and retention of students within the Elders School.
• Participates in academic advising and counseling serving as a professional role model and mentor for the students.
• Collaborates with student in selection and evaluation of preceptors (when appropriate) to assure successful completion of practicum objectives.
• Attends and participates in meetings as scheduled by the Dean of the School of Allied and Public Health and the Director of Nursing.
• Collaborates with peers and the Director of Nursing regarding development, implementation, and evaluation of the curriculum.
• Annual submission of evidence of current CPR certification, immunizations, TB skin test, and other required certifications, immunizations, and test results (nursing field related/required).
• Maintains high academic standards by adhering to standards established by the Arkansas State Board of Nursing and the Commission on Collegiate Nursing Education.
• Participates in theoretical and clinical instruction as assigned by the Director of Nursing (may assist in more than one course/program if needed).
• Participates in the student, faculty, and program evaluation process.
• Demonstrates professionalism that includes consistent on-time attendance, maintaining confidentiality and security of academic records and examination results, and the holding of weekly office hours for student consultation.
• Provide an unencumbered license to practice nursing is Arkansas upon hire (License must remain current through the duration of appointment at the College).
• Consistently participates in scholarly and service activities. Participates in continuing professional and education programs to remain an advanced nursing professional.
• Other duties as assigned.

HOW TO APPLY:

Review of applications will begin immediately, and the position will remain open until filled. Interested applicants should submit a letter of application, current vitae, and three letters of professional references to: humanresources@philander.edu. Email subject line should include the full name of the position for which you are applying, and documents should be in PDF format. You may also mail your information to:

Philander Smith College
Attn: Office of Human Resources
900 Daisy Bates Drive
Little Rock, AR 72202

Philander Smith College is an equal opportunity employer and does not discriminate against applicants or employees based on age, race, sex, national origin, ethnicity, veteran status or religion. Philander Smith College is a smoke-free and drug-free work environment. Philander Smith College participates in E-Verify.