

Approved Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Office Board Room
June 8, 2022

1. Call to Order

The meeting was called to order by Chair Winkels at 6 p.m.

2. Roll Call

Present: Winkels, Hansen, Kreuzer, Carbajal, Pennie

Late: Absent: Sand, Sands

3. Public Forum

4. Agenda- Additions or Deletions

5. Approvals

5.1 Previous Meeting Minutes

Motion by Kreuzer, seconded by Carbajal, to approve the May 3, 2022 Special Meeting, May 4, 2022 Special Meeting, May 11, 2022 Special Meeting, May 11, 2022 Regular Meeting, May 25, 2022 Special Meeting and the May 25, 2022 Work Session minutes. Supported by all present.

5.2 Cash Flow Reports – April 2022

Motion by Carbajal, seconded by Hansen, to approve the April 2022 Cash Flow Reports as presented. Supported by all present.

6. Consent Agenda

AFT:

Caroline LaFave - AVE K-5 Learning Adventures Teacher

Emily Nienaber - ALE Grade 3 Teacher

Rachel Koenig - ALE Grade 5 Teacher

Emily Pratt - ALE Kindergarten Teacher

Bethany Bierscheid - AVE Grade 4 Teacher

Brittany Brinkman - AMS Reading Teacher

AFT Summer School:

ECSE Summer PreK Teacher: Bayley Pooler

CREW: Sharon Navratil, Angela Haynes, Laurie Hommerding, Melissa Johnson, Amanda Cassens, Jody Abraham, Tammy Moe

AFT Teacher Genius Hour:

Nicole Snoberger

Director of Teaching & Learning

Laura Roelike

AESP:

Shannon Dustin - ALE Summer Custodian

Livi Zenzen - AVE Summer Custodian
Reyna Morales - Secondary Summer Custodian

AESP Summer School:

Preschool Paraprofessional: Heidi Eiyneck, Celeste Ollman
ESY Paraprofessional: Celeste Ollman

Non-Renewal:

Paraprofessional

Kids Company:

Kayla Furnstahl, Anna Bettin, Kylan Gerads, Lauren Nett

Coaching/Advisors:

Jake Gagne - 9th Grade Football Coach
Peter Maas - Girls JV Soccer Coach
Samantha Tate - Girls JV Soccer Coach
Ron Reszel - Head Wrestling Coach
Gary Rakotz - Assistant Wrestling Coach
Kelly Klasen - MS Volleyball Coach

Community Education:

HSP/Fundamentals: Aaron Schwenzfeier, Makaela Zierden
BEAT Tech: Andrew Burnett, Jersey Burke
Aquatics: Trista Hoffarth, Abigail Barrow, Allyson Adrian, Owen Carlson, Brooke Hoffarth

Resignations/Retirements:

Dan Anderson - JH Wrestling Coach & Middle School Class Advisor, effective May 17, 2022
Johanna Merten - AMS Grade 6 Teacher, effective June 3, 2022
Celina Anderson - AVE Paraprofessional, effective June 3, 2022
Greta Jarrett - AVE Paraprofessional, effective June 3, 2022
Emily Goebel - AVE PreK Kids Company Site Leader, effective June 3, 2022
Melissa Caughlan - ESL Teacher, effective June 3, 2022
Phyllis Schlangen - ALE Paraprofessional, effective June 3, 2022

Request for Severance:

Melissa Caughlan - AFT

The following checks were issued in paying claims: Wire transfers and checks 102562 - 102783

Expenditures:

01 General Fund	\$1,121,771.68
02 Food Services	\$94,129.58
04 Community Services	\$45,902.88
06 Building Construction	\$3,286.00

Motion by Hansen, seconded by Carbajal, to approve the June 2022 consent agenda as presented.
Support by all present.

7. Reports

7.1 Purple Pride

Mason Bierbaum, Maggie Seiler, and Cecilia Hudock will be our new student school board member representatives.

7.2 Q-Comp Program Update

Lori Habben and Dana Amdahl gave a presentation on the success of the Q-Comp program and how it is working to improve district learning and teaching. All four district sites met their site goals in the previous year impacting approximately 1750 students. Teachers are able to take advantage of 16-17 hours of professional learning throughout the year. Currently, there are 18 peer coaches in the district.

8. Business

8.1 Enrollment Report

Enrollment remains steady.

8.2 Resolution Relating to the Election of School Board Members

Member Carbajal entered the motion for the adoption of the foregoing resolution

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota as follows:

(a) 1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

(b) The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 8th day of November, 2022.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

And the resolution was duly seconded by Member Kreuzer and upon the vote being taken thereon, the following voted in favor thereof: All in attendance

Absent: Sands, Sand

And the following voted against the same: None

8.3 Resolution Establishing Dates for Filing Affidavits of Candidacy

Member Carbajal entered the motion for the adoption of the foregoing resolution

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 745 shall begin on August 2, 2022 and shall close on August 16, 2022. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00** o'clock p.m. on August 16, 2022.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 745 ALBANY AREA SCHOOLS STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 745 shall begin on August 2, 2022 and shall close at 5:00** o'clock p.m. on August 16, 2022.

The general election shall be held on Tuesday, November 8, 2022. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, Albany Area Schools, 30 Forest Ave, PO Box 40, Albany, MN 56307. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00** o'clock p.m. on August 16, 2022.

Dated: _____, 20 ____

BY ORDER OF THE SCHOOL BOARD

School District Clerk

And the resolution was duly seconded by Member Kreuzer and upon the vote being taken thereon, the following voted in favor thereof: All in Attendance

Absent: Sands, Sand

And the following voted against the same: None

8.4 Resolution Relating to Community Education Census

Member Hansen introduced the following resolution and moved its adoption, which was seconded by Member Kreuzer:

RESOLUTION RELATING TO COMMUNITY EDUCATION CENSUS

WHEREAS, the School Board of Independent School District No. 745, Albany Area, Minnesota acknowledges the growth of our district since the 2020 census,

WHEREAS, the School Board of Independent School District No. 745, Albany Area, Minnesota requests from the State of Minnesota to adjust our population from 2020 decennial census number of 9370 to the current population of 9459.

WHEREAS, the total population of this school district is used to determine the various Community Education levies,

THEREFORE, BE IT RESOLVED that the Board of Education of Independent School District No. 745, Albany Area, Minnesota, does hereby petition the Minnesota Department of Education to adjust the total population of this school district for the purpose of the Community Education levy from 9370 to 9459.

Upon vote being taken thereon, the following voted in favor thereof: All in Attendance

And the following voted against the same: None

Whereupon the resolution was declared duly passed and adopted.

School Board Clerk

8.5 Schools for Equity in Education Membership Dues

Motion by Hansen, seconded by Carbajal, to approve SEE membership dues for the upcoming academic year. Supported by all present.

8.6 School Board Policies – Third Read

Motion by Carbajal, seconded by Kreuzer to approve all the third read policies with the amendment to exclude G in policy 534.

8.6.1 Policy 204 School Board Meeting Minutes

8.6.2 Policy 205 Open Meetings & Closed Meetings

8.6.3 Policy 207 Public Hearings

8.6.4 Policy 210 Conflict of Interest – School Board Members

8.6.5 Policy 534 Unpaid Meal Charges

9. Committee Reports

9.1 SEE General Membership Meeting

10. Superintendent Report

Brief discussion on outsourcing the food and bus service. The board members watched the newly released videos on the upcoming referendum.

11. Adjournment

Agenda completed at 6:32 pm, a motion to adjourn was made by Carbajal, seconded by Kreuzer. Supported by all Present

Lynn Pennie, Clerk