



Middle School Prearranged Absence Worksheet

Student Name _____ Date(s) of absence _____

Student should meet with each core teacher *at least* 24 hours in advance of a planned absence to get the teacher's signature and find out what work is due. Some assignments/tests may need to be completed *prior* to departure.

This form is emailed to parents after the Request for Prearranged Absence is received. After all teachers have signed, students should submit this form in the Middle School Office for approval (student will receive a copy).

English – Complete the following work:	
Due:	Teacher Signature:
Math – Complete the following work:	
Due:	Teacher Signature:
Science – Complete the following work:	
Due:	Teacher Signature:
History – Complete the following work:	
Due:	Teacher Signature:
Latin – Complete the following work:	
Due:	Teacher Signature:
Christian Studies (grades 7 and 8 only) – Complete the following work:	
Due:	Teacher Signature:
Elective Class(es) / P.E. (grades 7 and 8 only) acknowledgement of upcoming absence –	
Teacher Signature:	Teacher Signature:

Division Head _____ Date _____